

# Public Document Pack

**Gareth Owens LL.B Barrister/Bargyfreithiwr**  
Head of Legal and Democratic Services  
Pennaeth Gwasanaethau Cyfreithiol a Democraidaidd



To: Cllr Aaron Shotton (Leader)

CS/NG

Councillors: Bernie Attridge, Chris Bithell,  
Helen Brown, Christine Jones, Kevin Jones and  
Billy Mullin

10 July 2013

Nicola Gittins 01352 702345  
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Dear Sir / Madam

A meeting of the **CABINET** will be held in the **CLWYD COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **TUESDAY, 16TH JULY, 2013** at **9.30 AM** to consider the following items.

Yours faithfully

Democracy & Governance Manager

## AGENDA

1 **APOLOGIES**

2 **DECLARATIONS OF INTEREST**

3 **MINUTES** (Pages 1 - 14)

To confirm as a correct record the minutes of the last meeting.

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The Council welcomes correspondence in Welsh or English  
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

TO CONSIDER THE FOLLOWING REPORTS

**STRATEGIC REPORTS**

- 4 **A STRATEGY FOR FLINTSHIRE LIBRARIES 2013-16** (Pages 15 - 26)

Report of Director of Lifelong Learning - Cabinet Member for Education

- 5 **YOUTH SERVICE STRATEGY** (Pages 27 - 40)

Report of Director of Lifelong Learning - Cabinet Member for Education

- 6 **FLOOD RISK MANAGEMENT STRATEGY** (Pages 41 - 46)

Report of Director of Environment - Deputy Leader of the Council and Cabinet Member for Environment

- 7 **SPEED LIMIT REVIEW** (Pages 47 - 54)

Report of Director of Environment - Deputy Leader of the Council and Cabinet Member for Environment

- 8 **VIBRANT AND VIABLE PLACES** (Pages 55 - 66)

Report of Director of Environment - Cabinet Member for Regeneration, Enterprise & Leisure

- 9 **DELIVERING HOUSING DEVELOPMENT IN FLINTSHIRE WITHOUT THE REQUIREMENT FOR PUBLIC GRANT SUBSIDY.** (Pages 67 - 90)

Report of Director of Community Services - Cabinet Member for Housing

**OPERATIONAL REPORTS**

- 10 **REVENUE BUDGET MONITORING 2012/13 (OUTTURN)** (Pages 91 - 144)

Report of Head of Finance - Leader of the Council and Cabinet Member for Finance

- 11 **CAPITAL PROGRAMME 2012/13 (OUTTURN)** (Pages 145 - 170)  
Report of Head of Finance - Leader of the Council and Cabinet Member for Finance
- 12 **PRUDENTIAL INDICATORS - ACTUALS 2012/13** (Pages 171 - 176)  
Report of Head of Finance - Leader of the Council and Cabinet Member for Finance
- 13 **REVENUE BUDGET MONITORING 2013/14** (Pages 177 - 184)  
Report of Head of Finance - Leader of the Council and Cabinet Member for Finance
- 14 **OUT OF COUNTY PLACEMENTS COMMISSIONING PROJECT - OUTCOMES** (Pages 185 - 190)  
Report of Director of Lifelong Learning - Cabinet Member for Education
- 15 **PLAY PROVISION: CHILDREN'S PLAY AREAS** (Pages 191 - 198)  
Report of Director of Lifelong Learning - Cabinet Member for Public Protection, Waste & Recycling
- 16 **PLAY DEVELOPMENT: SUMMER PLAY SCHEMES** (Pages 199 - 202)  
Report of Director of Lifelong Learning - Cabinet Member for Public Protection, Waste & Recycling
- 17 **PENYFFORD INFANT/JUNIOR SCHOOL AMALGAMATION** (Pages 203 - 206)  
Report of Director of Lifelong Learning - Cabinet Member for Education
- 18 **SWIM FLINTSHIRE** (Pages 207 - 210)
- 19 **EXERCISE OF DELEGATED POWERS** (Pages 211 - 214)  
Report of the Chief Executive enclosed.

## **FORWARD WORK PROGRAMME - COUNTY COUNCIL, CABINET, AUDIT AND OVERVIEW & SCRUTINY - FOR INFORMATION**

The following items were listed on the Forward Plan for this meeting but are not being submitted for the following reasons:

1. Council Tax – Pensioner Grant Scheme for 2013/2014 – Deferred pending approval of the scheme by Welsh Government

## **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC**

### **STRATEGIC**

The following item is considered to be exempt by virtue of Paragraph(s) 15 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

Consultation on labour relations matters - it is not in the public interest for consultees to learn of proposals second hand rather than from the Council direct.

#### 20 **YOUTH SERVICE STRATEGY - STAFFING** (Pages 243 - 256)

Report of Director of Lifelong Learning - Cabinet Member for Education

### **OPERATIONAL**

The following item is considered to be exempt by virtue of Paragraph(s) 15 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

Consultation on labour relations matters - it is not in the public interest for consultees to learn of proposals second hand rather than from the Council direct.

#### 21 **LEISURE SERVICES RE-STRUCTURE** (Pages 257 - 270)

Report of Director of Lifelong Learning - Cabinet Member for Regeneration, Enterprise & Leisure

## **CABINET** **18 JUNE 2013**

Minutes of the meeting of the Cabinet of Flintshire County Council held at County Hall, Mold on Tuesday, 18 June 2013

### **PRESENT: Councillor Aaron Shotton (Chairman)**

Councillors: Bernie Attridge, Chris Bithell, Helen Brown, Christine Jones, Kevin Jones and Billy Mullin

### **ALSO PRESENT:**

Councillors: Ron Hampson, Nigel Steele-Mortimer, Carolyn Thomas, and Arnold Woolley

### **IN ATTENDANCE:**

Chief Executive, Director of Community Services, Director of Environment, Director of Lifelong Learning, Head of Legal and Democratic Services, Head of Finance and Head of ICT and Customer Services

Prior to the start of the meeting, a minutes silence was held in memory of the late County Councillor, Peter Macfarlane.

## **16. DECLARATIONS OF INTEREST**

Councillor Chris Bithell declared a personal interest in agenda item number 17 – Response from Lifelong Learning Overview and Scrutiny Committee to a Call In as he was a communicant member of the Church in Wales.

Councillor Christine Jones declared a personal interest in agenda item number 17 – Response from Lifelong Learning Overview and Scrutiny Committee to a Call In as a relative of hers attended a denominational school.

## **17. MINUTES**

The minutes of the meeting held on 21 May 2013 had been circulated with the agenda.

### **RESOLVED:**

That the minutes be approved as a correct record.

## **18. IMPROVEMENT PLAN 2013/14**

The Cabinet Member for Corporate Management introduced the Improvement Plan 2013/14 for submission to County Council for adoption.

Improvement Objectives and an accompanying Improvement Plan was first adopted by the Council in 2011 and those objectives were known as the ten primary priorities supported by a structure of secondary priorities. Those priorities were subsequently re-endorsed by Cabinet and the Council in October 2012 with three

additions; social enterprise, apprenticeships and entrepreneurships, and community events.

The Chief Executive explained that the Improvement Priorities of the previous Council had been thoroughly reviewed and challenged to streamline and reset them, to be clear over impacts and how performance would be measured. The Improvement Plan would be presented to County Council on 25 June 2013 for adoption, which was a statutory requirement.

The Improvement Plan was the best strategic plan that the Council had produced to date and had taken into account comments in recent reports from the Wales Audit Office and also from the latest Estyn monitoring report.

The Improvement Plan had been constructed primarily as a web-based document which allowed easy navigation to specific content. Also, the ease of updating the Plan would ensure that any revisions in-year, be they as a result of national policy change or local scrutiny, could be implemented to ensure the most current version was available and the opportunity to hyperlink associated documents also kept the Plan current and 'live'. Although the document was web-based, paper copies could be provided if requested, for example, at Flintshire Connects locations.

The Chief Executive welcomed any feedback on the Improvement Plan prior to it being considered by County Council on 25 June.

The Leader and Cabinet Member for Finance praised the Improvement Plan, including the involvement of the Cabinet Members in determining the priorities which were aligned to the challenges being faced by the Council. Examples of those challenges were the provision of affordable housing, achieving the Welsh Housing Quality Standard (WHQS), regeneration and welfare reform. He particularly welcomed the additional priority of apprenticeships and entrepreneurships.

The Deputy Leader and Cabinet Member for Environment praised the work of the officers involved in the production of the document which was clear and easy to read.

The Cabinet Member for Public Protection, Waste and Recycling also welcomed the document and echoed the comments of the Leader on the addition of the priority on apprenticeships and entrepreneurships.

**RESOLVED:**

That the Improvement Plan 2013/14 be approved and submitted to County Council for adoption.

**19. MEDIUM TERM FINANCIAL PLAN 2014/15 TO 2018/19**

The Leader of the Council and Cabinet Member for Finance introduced the updated Medium Term Financial Plan (MTFP) 2014/15 to 2018/19 and sought endorsement on the proposed approach for future development and reporting.

The Chief Executive explained that the Medium Term Financial Strategy (MTFS) and the MTFP were critical aspects of the Council's overall governance arrangements.

Updates to the MTFP had been presented to Members with the budget reports for 2012/13 and 2013/14 with the most recent update provided in the 2013/14 budget report to County Council on 1 March 2013.

The publication of the new Improvement Plan with refreshed Improvement Priorities provided an important opportunity to ensure that the financial strategy was focused on enabling resources to be aligned in order to achieve them.

This was the first of two revisions of the published MTFP within 2013/14. The aims of the first revision were:

- To present an updated forecast of the impacts of the changing and worsening national fiscal position, and inflationary trends, on the core resources available to the Council to meet its priorities and maintain its services
- To present a first forecast of the investment needed to support the priorities of the Council
- To present, by combining the above, the updated revenue 'gap' to be bridged by organisational change, efficiencies and choices between services

The second revision of the MTFP would be published by October 2013.

The Welsh Local Government Association (WLGA) had set out three potential scenarios for the immediate future of local government funding in Wales. However, recent communications from Welsh Government (WG) had confirmed that the indicative allocations set for 2014/15 could no longer be relied upon for financial planning. Therefore, a fourth scenario with a greater reduction was being worked on. The position on funding for 2014/15 and beyond would become clearer following the Chancellors Spending Round announcement due on 26 June 2013 and as the WG's response emerged in budget planning discussions.

The Head of Finance explained that, whilst the scale of probable reductions for 2014/15 was not yet known, as an illustration, a 1% reduction in the funding received in 2013/14 would add £1m to the projected gap for 2014/15.

On the newly published Improvement Plan, resources were in place to deliver the priorities for 2013/14. Some of the resources were met from within the base budget but there had been specific and positive investment in the 2013/14 budget as reported to County Council on 1 March 2013.

The MTFP was an ever evolving forecast of the Council's financial position, which was continually updated to take in and / or refine latest forecasts of funding, investment needs and the opportunities to be gained from efficiency of saving measures.

At this stage, there was an estimated shortfall in funding of £8.5m for 2014/15 rising to £28.5m over the 5 year period 2014/15 to 2018/19. This forecast was based on the most recent information available and the key assumptions which were detailed in the appendix to the report.

The Head of Finance explained that the following could change the headline overview:

- Ongoing revision to the forecasts and key assumptions
- Clarity about the level of WG funding
- Clarity from WG on future expectations around the protection of Schools, Social Care or other budget areas
- Local policy decisions, the two most significant being Single Status and School Funding Formula Review

Whilst there were a number of variables, using broad assumptions, there was potential for the gap to increase to over £10m for 2014/15 and £40m over the five year period.

As the programme of legislation of the National Assembly for Wales developed, local government would continue to be given new responsibilities and those responsibilities would need to be planned for.

In conclusion, the Chief Executive said that the development and broadening of the Council's programme for organisational modernisation and change would be central to the Council's protection of key services, the achievement of its priorities and its very survival as a competent unit of local government.

#### **RESOLVED:**

- (a) That the Medium Term Financial Plan 2014/15 to 2018/19 be noted;
- (b) That the approach to be adopted for ongoing development and reporting be supported; and
- (c) That the Medium Term Financial Plan 2014/15 to 2018/19 be referred to Corporate Resources Overview and Scrutiny Committee on 11 July 2013 for consideration and to receive verbal feedback at the Cabinet meeting on 16 July 2013 so that feedback can be received prior to the summer recess.

## **20. ANNUAL COUNCIL REPORTING FRAMEWORK**

The Cabinet Member for Social Services presented the final version of the Social Services Annual Performance Report for approval.

The Overview report was part of the Welsh Government (WG) performance framework for Social Services and the report was the Director's statement on performance during 2012/13 which highlighted the good performance and areas for improvement.



The report was a summary of the assessment of the Council's overall Social Services performance, benchmarking against the key areas identified in the Strategy for Sustainable Social Services for Wales in anticipation of the Social Services and Well Being Bill and had been prepared by the Council's Mental Health service users 'Double-Click'.

**RESOLVED:**

That the final version be approved.

**21. ROADSIDE MEMORIALS AND FLORAL TRIBUTES**

The Deputy Leader and Cabinet Member for Environment introduced the proposed policy on Roadside Memorials and Floral Tributes on the Adopted County Highway Network, which took into consideration their importance for the beliefs of some religious and ethnic groups.

The policy had been produced in response to the increasing number of memorials being placed within the public highway following a fatal road traffic collision or other sudden death. There was an acceptance nationally for the desire to place a tribute in the vicinity of the incident, particularly in the immediate aftermath and before funerals had been held. In common with other Councils and the Welsh Government (WG), the policy sought to manage the situation, rather than prohibit such placements.

In response to questions from the Cabinet Member for Education, the Director of Environment said that if adopted, the policy would be implemented with sensitivity.

**RESOLVED:**

That the policy for Roadside Memorials and Floral Tributes be approved.

**22. FLINTSHIRE LOCAL DEVELOPMENT PLAN DELIVERY AGREEMENT**

The Deputy Leader and Cabinet Member for Environment introduced the Flintshire Local Development Plan (LDP) Delivery Agreement for approval which included being sent out for stakeholder and public consultation.

The preparation of a Delivery Agreement was one of the first formal stages in the LDP process. It was a public statement that contained a timetable for the LDP production and the Community Involvement Scheme, setting out how and when stakeholders and the community could contribute to the preparation of the LDP and its Sustainability Appraisal/Strategic Environmental Appraisal.

Once agreed, the Delivery Agreement committed the Local Planning Authority to produce its LDP according to its stated timescales and consultation processes.

Ongoing discussions had been held with Welsh Government (WG) in respect of the preparation of the Delivery Agreement to date, as recommended in the LDP Manual.

The Delivery Agreement had been considered by the Planning Strategy Group on 16 May 2013 and their positive response and feedback to the Delivery Agreement raised no fundamental issues.

**RESOLVED:**

- (a) That the Local Development Plan Delivery Agreement be approved;
- (b) That the Delivery Agreement be made available for stakeholder and public consultation; and
- (c) That delegated authority be given to the Director of Environment, following consultation with the Deputy Leader and Cabinet Member for Environment, to make minor corrections and editorial changes to the Delivery Agreement prior to its publication for consideration.

**23. COUNCIL (PLAN) GOVERNANCE FRAMEWORK REVIEW**

The Cabinet Member for Corporate Management presented the reviewed Council (Plan) Governance Framework following annual review.

The Council (Plan) Governance Framework was subject to annual review and was a statement which described the current governance arrangements in Flintshire which was based around 6 sections: The Council and Democracy; Organisational Vision and Values; Resources; Business Processes; Customer Services and Citizenship; and Partnerships.

The Head of Legal and Democratic Services added that a summary of the amendments made to the Council (Plan) Governance Framework following the annual review was appended to the report.

**RESOLVED:**

That the revised Council (Plan) Governance Framework be adopted.

**24. OUTCOME AGREEMENT WITH WELSH GOVERNMENT – ASSESSMENT OF 2012/13**

The Cabinet Member for Corporate Management presented the end of year position of progress against the Outcome Agreement for 2012/13.

The Outcome Agreements were introduced by Welsh Government (WG) to identify how the Council worked towards improving outcomes for local people against the Government's National priorities. In addition, Outcome Agreements had to have a strong collaborative content and evidence of partnership working to have the greatest impact.

The Head of ICT and Customer Services added that the Outcome Agreement was a three year agreement based on ten strategic themes.

For 2011/12 and 2010/11, the Council received full payment of the grant (£1.48m). Payment was based on a pro rata scoring system which measured achievement of the authority's performance. Full payment was made to scores of 25 and over and last year, the Council received a score of 25/30. Full payment of the grant could only be achieved if collaborative action was demonstrated and was successful in at least nine of the ten outcomes.

The final year's performance (2012/13) of the Outcome Agreement was complete and a self assessment of performance against the actions and measures had been undertaken and showed six fully successful themes, three partially successful themes and one unsuccessful theme. Given that assessment, it was expected that the Council would achieve 25 points, the minimum required to receive the full grant of approximately £1.467m.

A new model to replace the current Outcome Agreement was being introduced by WG for 2013/14 and would be shaped during the next few months prior to Cabinet approval being sought in the autumn.

**RESOLVED:**

That the progress made against the Outcome Agreement for 2012/13 be noted and a further report following the evaluation by Welsh Government be received.

**25. FLINTSHIRE COMMUNITY ENDOWMENT FUND**

The Cabinet Member for Corporate Management advised of the final arrangements of the Flintshire Community Endowment Fund prior to the agreed launch.

On 20 November 2012, approval had been given by Cabinet for the closedown and transfer of existing moribund and ineffective education trust funds to a newly established Flintshire Community Endowment Fund to be managed and administered by the Community Foundation in Wales.

The Head of Finance explained that Cabinet also agreed that any transfer of trust funds would be subject to the Head of Finance in her Section 151 statutory officer role being satisfied that the investment strategy of the new Fund did not pose a significant risk to achieving a satisfactory return on funds and value for money.

Since the last report, further information had been requested from the Community Foundation in Wales. As a result, no fundamental matters had been identified that should prevent going ahead with the transfer of those funds to the Community Endowment Fund. However, that was not to say that there were no risks, as set out in the report.

In response to a question from the Cabinet Member for Education, the Head of Finance explained that as the Fund grew, there would be potential to divest additional funding for other purposes, in addition to the original trust funds which

were donated for educational purposes, which reflected the County Vision aims and were in accordance with the 'objects' of the transferred fund.

**RESOLVED:**

- (a) That the closedown and transfer of existing moribund and ineffective education trust funds to a newly established 'Flintshire Community Endowment Fund' to be managed and administered by the trustees of the Community Foundation in Wales, be approved, given the assurances provided by the Head of Finance in her Section 151 statutory officer role, but noting the potential risks which remain; and
- (b) That the Flintshire Community Endowment Fund be launched with the working arrangements as set out in the report.

**26. QUARTER 4/YEAR END PERFORMANCE REPORT**

The Cabinet Member for Corporate Management introduced the Quarter 4 / Year End service performance reports which had been produced at divisional level. The reports covered the period January to March 2013 and contained a summary of the year end position.

Appendix 1 to the report contained an overall RAG status for each of the ten Council Priorities and identified the RAG status for the 66 secondary priorities for both 'progress' and 'outcome'.

**RESOLVED:**

- (a) That it be noted that enough action had been taken to manage performance; and
- (b) That the following within the performance reports be noted:
  - The level of confidence that the outcomes of the Council's Improvement Priorities will be achieved and the progress being made towards them;
  - The update of the Strategic Assessment of Risks and Challenges (SARC) contained within the performance reports;
  - The progress being made against the Improvement Target Actions Plans contained within the performance reports;
  - The progress made against the service plans; and
  - The assessment of any regulatory reports in relation to the work

**27. REVENUE BUDGET MONITORING 2012/13 (MONTH 12)**

The Leader and Cabinet Member for Finance introduced the most up to date revenue budget monitoring information (Month 12) for the Council Fund and the Housing Revenue Account (HRA) in 2012/13.

A debate had taken place the previous week at Corporate Resources Overview and Scrutiny Committee on the £2m increase in the underspend on the

Council Fund. Whilst it was positive that further savings had been identified, he stressed the importance of the timely reporting of financial information.

The Head of Finance explained that the projected year end position was estimated at Month 12 was a net underspend of £4.313m on the Council Fund and a net underspend of £1.047m on the HRA, however £0.329m of that underspend was committed for specific items in 2013/14.

The significant in-year projected variances to date were detailed in the appendices to the report, including reasons for the variances and the actions required to address each variance. The significant changes for the Council Fund from Month 11 were detailed in Appendix 1 to the report.

There was a total improvement of £1.979m on the projected underspend reported within the Month 11 report to Cabinet on 21 May 2013. There were four major influences on the total movement which amounted to £1.497m (75.6%) of the total increase of £1.979m, which were detailed in the report.

In response to the Leader and Cabinet Member for Finance's comments, the Head of Finance explained that the further improvement in the projected underspend reflected the outcome of planned activities and positive budget management and the utilisation of external funding where possible. It did illustrate however the need for more discipline in strengthening financial controls, forecasting and timelier reporting. A detailed review of the interaction between service managers and actions to establish the early identification and reporting of variances was being carried out.

Appendix 7 detailed movements to date on unearmarked reserves and the level of contingency sum available. As a result of the movements the current projected level of the contingency reserve at the end of March 2013 was £1.301m.

On the Housing Revenue Account there was an overall projected underspend of £1.047m and the projected closing balance at Month 12 of £1.902m, which at 6.9% of total expenditure satisfied the prudent approach of ensuring a minimum level of 3%.

There were two requests for a carry forward of underspend, details of which were in the report.

**RESOLVED:**

- (a) That the report be noted;
- (b) That the Council Fund contingency sum as at 31 March 2013 be noted;
- (c) That the projected final level of balances on the Housing Revenue Account be noted; and
- (d) That the request for carry forwards of underspends to 2013/14 be approved.

**28. WELSH GOVERNMENT BUSINESS RATES CONSULTATION – RATE RELIEF FOR CHARITIES, SOCIAL ENTERPRISES AND CREDIT UNIONS**

The Cabinet Member for Corporate Management provided information on a Welsh Government Consultation which sought views on a number of recommendations on Business Rate Reliefs that were available to charities, social enterprises and credit unions.

The Head of Finance added that the recommended responses to the consultation document were appended to the report. She outlined that the purpose of the consultation was to seek to strike a balance between supporting the charity sector and the development and regeneration of town centres.

**RESOLVED:**

- (a) That the principals of the proposals be supported and senior officers be authorised to respond appropriately to the consultation; and
- (b) That the responses to the proposals be approved as detailed in appendix 1 to the report.

**29. FOOD SERVICE PLAN**

The Cabinet Member for Public Protection, Waste and Recycling introduced the Food Service Plan which the Constitution Committee had determined should be approved at Executive level in January 2011, as per The Framework Agreement on Official Feed and Food Controls by Local Authorities (Amendment 5 April 2010).

The key achievements for 2012/13 were highlighted as were the key targets for 2013/14.

The Leader and Cabinet Member for Finance, and the Cabinet Member for Public Protection, Waste and Recycling congratulated the teams on the key achievements for 2012/13, where all targets had either been met or exceeded.

**RESOLVED:**

That the Food Service Plan 2013/14 be approved.

**30. CROSS WARRANTING OF OFFICERS IN PUBLIC PROTECTION**

The Cabinet Member for Public Protection, Waste and Recycling provided an update on the joint working arrangements between the Council and Wrexham County Borough Council.

Flintshire County Council and Wrexham County Borough Council were undertaking collaborative work where mutual benefits were considered to be achievable. There was potential for some joint working across Animal Health, Licensing, Environmental Health and Trading Standards with links to Community Safety, Public Safety and Health.

The report would be considered at County Council on 25 June 2013 as both groups of Members had responsibility for authorising officers to carry out different elements of the Public Protection Services.

**RESOLVED:**

That delegated authority be given to the Director of Environment, following consultation with the Cabinet Member for Public Protection, Waste and Recycling to:

- Authorise officers from Wrexham's Public Protection Service to allow these officers to legally undertake duties in Flintshire County Council
- Allow officers employed by Flintshire County Council to undertake work in Wrexham as and when required
- Authorise officers from the Public Protection Services of other authorities in North Wales to allow those officers to legally undertake duties in Flintshire County Council when similar cross warranting arrangements have been agreed
- Allow officers employed by Flintshire County Council to undertake work in other North Wales authorities as and when required when similar cross warranting arrangements have been agreed.

**31. RESPONSE FROM THE LIFELONG LEARNING OVERVIEW AND SCRUTINY COMMITTEE TO THE CALL IN OF A CABINET DECISION**

The Cabinet Member for Education provided details of the result of the Call In meeting on Home to School Transport Policy Changes – Denominational Transport.

At the Lifelong Learning Overview and Scrutiny Call In meeting the previous week, the issues raised by the signatories of the Call In were:

- The expectation of the Overview and Scrutiny Committee that the item would be referred back to it with alternative proposals. The Cabinet Member explained that responses had been considered in detail.
- That Cabinet ignored the response to consultation where 85% of the respondents did not agree with the proposals. The Cabinet Member said this was one-sided as many of the 85% did not agree with the proposals because they felt all free school transport should cease.
- Comparison was made to free transport provided to Welsh medium schools and therefore it was discriminatory not to provide it to denominational schools. The Cabinet Member explained that the provision of free school transport to Welsh medium schools was statutory which it was not for denominational schools.
- Reference was made only to free transport, not the admissions policy. The Cabinet Member explained that denominational schools were responsible for their own admissions policy and they would admit pupils based on their own admissions criteria.
- Those who choose denominational schools but are not members of that faith should receive free transport. The Cabinet Member explained that it would not be their nearest school.

- The sibling rule. The Cabinet Member explained that the sibling rule was applied to admissions and not transport.
- Spaces on buses. The Cabinet Member explained that if there were spare places on a bus going to a denominational school, parents could apply for a place and pay the set fare.
- The policy had not been well thought through. The Cabinet Member explained the background to the item which commenced several years previous with work then being undertaken by the Task and Finish Group prior to being reported to Executive when it did not progress. Parents would continue to be supported in their choice of school. The policy was previously biased which could not continue. The policy was not solely about saving money but efficiencies did need to be made where possible.

In conclusion, the Cabinet Member for Education recommended that the decision of the Cabinet on 21 May 2013 be confirmed.

The Director of Lifelong Learning provided details of other local authorities with the same policy as that being proposed, others with more restrictive policies and some that had completely removed denominational entitlement.

The Director acknowledged that the original report could have made more direct references to recent and previous scrutiny work and discussion on the issue. However, the issues debated had been addressed both in the report and in the “frequently asked questions” documentation. He also affirmed the importance of elected Members monitoring and evaluating the impact of any policy changes.

The Leader and Cabinet Member for Finance said he had recently received 30 letters from members of the public, 21 of which were from outside of the county. He reiterated the point that the objectors to the policy were not all objecting on the same grounds and that a number of those objectors wanted free transport to be removed in totality.

The decision was emotive but strong decisions needed to be taken based on priorities.

The Cabinet Member for Public Protection, Waste and Recycling said he had also been contacted by a number of people who felt that fairness was the most important issue in that if you chose a school that was not your nearest school, free transport should not be provided.

**RESOLVED:**

That the decision of 21 May 2013 be confirmed, which was that the proposed changes to the Home to School Transport Policy as detailed in paragraph 3.01 of the report be approved.



**32. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 – TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:**

That the press and public be excluded from the remainder of the meeting for the following items by virtue of exempt information under paragraph 15 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

**33. RESTRUCTURE OF HOUSING SERVICE SENIOR MANAGEMENT TEAM**

The Cabinet Member for Housing outlined the proposed restructure of the Housing Service Senior Management Team.

**RESOLVED:**

That the proposed restructure of the Housing Services Senior Management Team be approved.

**34. STRUCTURE IN LEGAL SERVICES**

The Cabinet Member for Corporate Management outlined the proposed amendment to the structure in Legal Services.

**RESOLVED:**

- (a) That the results of the review be noted; and
- (b) That the change in the staff structure be approved.

**35. IT SERVICE REVIEW**

The Cabinet Member for Corporate Management outlined the proposed revised structure for the Corporate IT Service following completion of the first phase of the service review. Approval was also sought for the scope of the review to be extended with a second phase to review other IT related business units including the Schools ICT Unit within Lifelong Learning.

**RESOLVED:**

- (a) That the outcome of the service review be endorsed and the new structure for the Corporate IT Service be approved; and
- (b) That the scope of the review be extended as a second phase with priority given to the Schools ICT Service in light of the changing requirements and increased expectations of IT to improve standards within our schools.

**36. SHELTERED HOUSING IMPROVEMENT PROJECT**

The Cabinet Member for Housing outlined the restructure of the Community Based Accommodation Support Service for approval.

**RESOLVED:**

- (a) That the progress of the Sheltered Housing Improvement Project be noted; and
- (b) That the revised staffing structure be approved.

**37. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE**

There was 1 member of the public and 3 members of the press in attendance.

(The meeting commenced at 9.30am and ended at 12.10pm)

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**Chairman**

## FLINTSHIRE COUNTY COUNCIL

**REPORT TO**      **CABINET**

**DATE:**            **TUESDAY, 16 JULY 2013**

**REPORT BY:**      **DIRECTOR OF LIFELONG LEARNING**

**SUBJECT:**        **A STRATEGY FOR FLINTSHIRE LIBRARIES 2013-16**

### **1.00**      **PURPOSE OF REPORT**

1.01      To seek the approval of Cabinet to implement A Strategy for Flintshire's Libraries 2013-16.

### **2.00**      **BACKGROUND**

2.01      The delivery of public library services in the UK is statutory, governed by the Public Libraries and Museums Act of 1964, which requires local authorities to deliver a comprehensive and efficient service.

2.02      Since 2002, the Welsh Government, through CyMAL, its division for museums, archives and libraries, has set three-year Frameworks of Welsh Public Library Standards (WPLS). These measure specific aspects of service delivery which Welsh Government requires public library authorities to work towards and achieve.

2.03      CyMAL has also set out its wider aspirations for library services in Wales in *Libraries Inspire – the strategic development framework for Welsh Libraries 2012-16* which focuses on the key themes of sustainable service delivery, access to resources, supporting investment in library buildings to meet the needs of the community, recognising libraries' contribution to information literacy and digital inclusion, investment in developing skills of library staff, coordinating a marketing programme and evaluating the quality of services against the Welsh Public Library Standards.

### **3.00**      **CONSIDERATIONS**

3.01      In December 2009 Executive Committee endorsed the previous Strategy for Flintshire's Libraries 2009-12 as a blueprint for the future direction of the Library and Information Service over the following three years, and sanctioned its publication. The Strategy for Flintshire's Libraries 2013-16 updates the key objectives of the previous strategy to reflect the aims of the service for the next three years.

3.02      The draft Strategy for Flintshire's Libraries 2013-16 was published for public consultation on 7<sup>th</sup> January 2013. Responses were received from elected

members, town and community councils, schools and individual library users. Many of the comments were supportive, and constructive suggestions have been incorporated into the final draft.

3.03 A Strategy for Flintshire's Libraries 2013-16 was presented to Lifelong Learning Overview and Scrutiny Committee on 25<sup>th</sup> April 2013 for approval. The Committee endorsed the Strategy and its five key objectives as a blueprint for the current and proposed offer from the Library Service over the next three years.

3.04 However, given the Council's revenue and capital pressures it cannot be assumed that the service at this level is sustainable in the long term. In common with all Council Services, it will be subject to future review and possible reprioritisation.

3.05 The library service is developing an exciting new shared service facility under the Flintshire Connects programme at Connahs Quay. This will again demonstrate that libraries can be at the heart of both communities and delivery of modern public services.

#### **4.00 RECOMMENDATIONS**

4.01 Cabinet is requested to endorse the Strategy and its five key objectives as a blueprint for the current and proposed offer from the Library Service over the next three years.

#### **5.00 FINANCIAL IMPLICATIONS**

5.01 None arising directly as a result of this report. Any financial implications relating to proposed actions will be reported to Members through the budget setting process.

#### **6.00 ANTI POVERTY IMPACT**

6.01 The Strategy includes aims which seek to address issues of access and affordability.

#### **7.00 ENVIRONMENTAL IMPACT**

7.01 None.

#### **8.00 EQUALITIES IMPACT**

8.01 The Strategy encompasses a number of issues which relate to equal opportunities.

#### **9.00 PERSONNEL IMPLICATIONS**

9.01 None arising directly from this report.

## **10.00 CONSULTATION REQUIRED**

10.01 No further consultation required, though stakeholders' views on the way in which library services are delivered will continue to be sought and acted upon where appropriate during the lifetime of the strategy.

## **11.00 CONSULTATION UNDERTAKEN**

11.01 A public consultation exercise was undertaken during January and February 2013. All elected members of the County Council were emailed a link to the draft strategy at the commencement of the consultation exercise.

## **12.00 APPENDICES**

12.01 A Strategy for Flintshire's Libraries 2013-16.

### **LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985 BACKGROUND DOCUMENTS**

Welsh Government. *Maintaining a valued service and How good is your public library service?*  
*The fourth Framework of Welsh Public Library Standards 2011-14.*

<http://wales.gov.uk/topics/cultureandsport/museumsarchiveslibraries/cymal/libraries/wpls/wpls201114/?lang=en>

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# A Strategy for Flintshire's Libraries 2013-2016

## 1. Introduction

Flintshire's Libraries are at the heart of their communities. They contribute to the social and educational development and the wellbeing of the people of Flintshire. They are inclusive places where people of all ages, and from all social or economic backgrounds can benefit from the resources provided. Flintshire offers a library service via a network of 13 library buildings, a mobile library, a service for housebound people, and an online service accessible remotely.

## 2. Statutory background and drivers

The delivery of public library services in the UK is statutory, governed by the Public Libraries and Museums Act of 1964, which requires local authorities to deliver 'a comprehensive and efficient service'.

Since 2002, the Welsh Government, through CyMAL, its division for museums, archives and libraries, has set three-year Frameworks of Welsh Public Library Standards (WPLS). These measure specific aspects of service delivery which Welsh Government requires public library authorities to work towards and achieve. Flintshire Library and Information Service has made steady progress towards achieving these standards.

CyMAL has also set out its wider aspirations for library services in Wales in *Libraries Inspire – the strategic development framework for Welsh Libraries 2012-16* which focuses on the key themes of sustainable service delivery, access to resources, supporting investment in library buildings to meet the needs of the community, recognising libraries' contribution to information literacy and digital inclusion, investment in developing skills of library staff, coordinating a marketing programme and evaluating the quality of services against the Welsh Public Library Standards.

Libraries contribute to the implementation of **The County Council's Improvement Plan 2013-2014**, especially the Living Well priority.\*

Improving people's quality of life by:

Providing resources for education and enjoyment to enable people to achieve their potential.

Giving children and young people the best start in life by promoting literacy and a love of reading.

Delivering the Welsh Government Books on Prescription Scheme, whereby health professionals 'prescribe' specific self-help books for collection from patients' local libraries

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\* The improvement priorities in the version of this report which was circulated for consultation were from the previous Improvement Plan.

The **Lifelong Learning Directorate Plan** includes the following specific commitments, which are supported by the Library Service's objectives.

- “We are committed to serving the people of Flintshire by enabling lifelong learning, community development and wellbeing, through partnership working and excellence in the delivery of inclusive and accessible educational, cultural and leisure services.
- We will focus on meeting the needs of learners and the wider local community.
- We will promote active citizenship, healthy lifestyles and the conservation of our heritage and environment.”

### **3. Strategy**

The purpose of the Library Strategy is to set out the key objectives and priorities for the library service over the next three years. This will be a challenging period with resources for all council services being scrutinised to ensure residents receive value for money. Financial resources are targeted to protect and enhance frontline library services. Collaboration with partners ensures cost effective services. An annual action plan details specific goals and targets to ensure that the objectives of the strategy are realised. The strategy is reviewed on an annual basis to inform the service plan.

The strategy is built upon 5 key objectives. Within each objective current activity is outlined, followed by what we aim to achieve over the three years of the strategy.

### **4. Performance measurement**

Library services are focused on continually improving services to customers by collecting and using key performance data to inform service developments. Data can also be used to communicate the value and impact made by the library service. Performance data is also reviewed by the Welsh Government and measured against other public library services in Wales.

Performance data is collected against national Performance Indicators for Leisure and Culture – Libraries, and the Welsh Public Library Standards.

Overall customer satisfaction with library services proved to be consistently high during the period of the library strategy 2009-12. CIPFA Public Library User Surveys were carried out with adults in 2009 and children in 2011. 96% of adults rated their libraries good or very good. 99.9% of children indicated that they were satisfied or very satisfied with the library service provided.

### **5. Consultation**

Library users, Flintshire residents and other interested groups have been consulted in the development of this strategy.



## **OBJECTIVE 1**

**To provide a relevant and responsive library service for Flintshire's communities**

***To ensure that our libraries are vibrant, welcoming public spaces which are easy to access.***

***... with a welcoming and skilled workforce so that using libraries is an enjoyable and enriching experience***

**What we currently do:-**

- deliver static and mobile library services appropriate to community size
- provide an inclusive service available to all residents regardless of age, disability, gender, gender reassignment, race, religion and belief and sexual orientation.
- provide a bilingual service in accordance with the Flintshire County Council Welsh Language Policy.
- deliver a dedicated service to housebound users based on their expressed interests and needs
- work in partnership with other council departments and outside organisations to make effective use of our buildings, for example, museum collections in Buckley and Mold libraries, direct access JobCentre Plus phones in selected libraries, Career Wales Service delivered from Holywell Library, and a Tourist Information Centre in Mold Library
- promote libraries and library services to all residents via national and in-house marketing strategies
- provide publicly accessible computers and broadband access to the Internet, and accessible hardware and software for people with additional needs
- give residents access to a free round the clock virtual library, using their library card. Online resources currently include downloadable ebooks, audio books and magazines, together with access to free online reference resources: newspapers, encyclopaedias and other reference works, family history sources and driving theory test materials
- work within our ICT Strategy to ensure the service keeps up with, and takes advantage of, developments in ICT facilities and services for library users
- provide an enquiry service at all libraries, led and supported by the specialist staff and resources of the @nswers Centre in Mold Library and Museum
- disseminate information about Flintshire community groups and community events from our libraries and the Flintshire County Council web site

## **What we aim to do:-**

- to maximise the opportunities for service modernisation through developing projects for shared services through the Flintshire Connects project and the school modernisation area reviews
- make better use of customer and residents' feedback to improve services
- market services more effectively
- keep pace with technological developments in publishing, information provision, social networking and mobile communications to ensure that services are responsive to the evolving needs and expectations of residents.
- work with other council departments to offer access to other services via our libraries in town centres
- provide WiFi access in Flintshire's libraries whilst maintaining the integrity of corporate website security
- consult communities on the opening hour patterns that they would find convenient for their local library, and, within available budgets, implement the findings

## **Case Study: Connah's Quay Connects**

The vision for Flintshire Connects is to improve customer service by providing simpler and more 'joined up' access to County Council and public sector services in County towns in a modern and welcoming environment.

At Connah's Quay we plan a radical transformation and enhancement of the present library to provide:

- full Flintshire Connects services;
- children's and public lending library services;
- heritage and exhibition spaces;
- meeting spaces and interview rooms;
- 'agile' workspaces;
- public access IT area;
- training room and quiet study space.

We are confident that the integrated approach will not only offer improved service to the residents of Connah's Quay, but will also be a highly efficient operating model.

## **OBJECTIVE 2**

**To inspire a community of readers and learners**

***Engaging people with books, reading and learning by providing them with an inspiring collection and high quality information content***

***Creating opportunities to share the enjoyment of reading and learn together in a relaxed and informal environment***

**What we currently do:-**

- provide access to a range of books and other library materials to widen opportunities for Flintshire residents to engage in creative and enjoyable reading experiences, and enable them to share in the educational, economic and social benefits reading can provide
- deliver and support library activities for children under five and their parents and carers, such as Rhymetime and Chatterbox sessions, and, in partnership with local health visitors, the national Bookstart scheme to support literacy from an early age
- work with schools and families to help children independently explore their reading choices and improve their reading skills. Participate in and promote national and regional reading initiatives, such as World Book Day, the annual Summer Reading Challenge, and the North East Wales Schools Books Quiz
- deliver a programme of library activities during school holidays
- provide author visits to promote reading to a wider audience
  
- train staff in supporting readers through the nationally recognised Frontline reader development training programme
  
- work in partnership with other library authorities to increase the opportunities for adults to read for pleasure by means of a programme of events to share and extend their reading experiences

**What we aim to do:-**

- increase individual's and schools' participation in reading initiatives
- work with schools, through a programme of information literacy sessions, to increase young people's awareness of the resources available to them
- develop library web pages for children and young people
- extend the range of creative reading opportunities for children and adults by supporting self-managed reading groups for adults and programming live literature events.
- promote reading and literacy as part of a nationwide library strategy by committing to the Universal Reading Offer from Libraries to the Public with The Reading Agency as lead partner.

**OBJECTIVE 3**

**To provide and promote a suitable collection of resources to meet the needs of Flintshire's communities.**

### **What we currently do:-**

- work within a regularly reviewed Stock Selection and Maintenance Policy to provide customers with an appropriate range of stock in a variety of formats which will enable people with different needs to benefit from resources.
- provide Flintshire residents with equal access to the stocks of both library services through a formal partnership with Denbighshire County Council,
- select stock from specialist library suppliers, working within the Wales Purchasing Consortium to secure best value
- participate in regional and national interlibrary lending schemes to deliver books which are out of print or otherwise difficult to obtain
- regularly review and edit stock to ensure users are provided with relevant, up to date collections in good physical condition
- provide books in standard and large print, audio books, DVDs, and music CDs, and access to downloadable audio books ,e-books and magazines
- provide residential homes, nurseries and playgroups with collections of stock which are changed regularly
- make effective use of our stock using SmartSM – an evidence based management tool, in order to manage collections more efficiently and improve service to customers

### **What we aim to do:-**

- make more effective use of readers' feedback in stock selection
- develop the web based library management system to improve the information available to users about stock holdings, and enhance library users' experience when accessing the library catalogue to manage their loans remotely

### **OBJECTIVE 4**

**To provide opportunities for lifelong learning and self-development**

***To contribute to the quality of life and wellbeing of the residents of Flintshire by providing the information and resources for self development and promoting local heritage and cultural diversity.***

***To assist people of all ages in identifying and achieving their lifelong learning goals***

### **What we currently do:-**

- ensure that our library buildings are welcoming, accessible places where people can come to use high quality resources, learn, study, enjoy and take part in activities in a safe and relaxing environment

- deliver library-based cultural events, directly and with partners, including book launches and author visits
- offer exhibition and display facilities for local artists and community groups, encouraging children and adults to express themselves creatively
- provide activities and resources reflecting the history and heritage of the county
- offer high quality learning experiences and opportunities for progression, within the community, working with Flintshire Community Learning Network to provide advice and guidance, taster courses and venues
- support learners accessing courses at the Library Learners' Centres at Connah's Quay, Flint and Holywell libraries
- promote digital inclusion by provision of assistance to computer users, and by delivering a programme of ICT taster sessions in selected libraries utilising resources provided by organisations such as Learndirect
- work in partnership with other organisations to provide additional services, for example funding and administering the RNIB's talking books service, and delivering the Welsh Government Books on Prescription Scheme, whereby health professionals 'prescribe' specific self-help books for collection from patients' local libraries
- provide information literacy support for users of all ages and abilities in line with goals of the Welsh Information Literacy project. These are: to enable residents to locate, evaluate and communicate information in education, the workplace and the wider community.

#### **What we aim to do:-**

- develop the range and take up of e-resources to include online resources providing information, reading for pleasure and interactive learning
- seek further opportunities to develop libraries as community learning centres
- continue to enhance access to and content of library web pages
- maintain the range of ICT facilities for people with particular access requirements
- signpost and refer learners to the opportunities offered by learning providers both within and beyond Flintshire
- work in partnership with health providers to make health and wellbeing information available and accessible in a variety of formats, including digital
- work with partners to assist vulnerable residents to set up and manage online accounts for employment and social benefit claims

#### **OBJECTIVE 5**

**To ensure services are well managed and efficient, with high levels of customer service provided by courteous and knowledgeable staff**

**What we currently do:-**

- recruit, develop and manage our workforce to meet customer needs, in accordance with corporate policies
- provide new staff with an induction programme appropriate to the needs of their posts
- support staff who wish to gain new skills and library qualifications
- operate the corporate appraisal process to identify and deliver, within available budgets, staff development and training needs
- deliver service specific training, independently and in partnership with other library authorities
- hold regular team and workplace meetings to promote effective communication

**What we aim to do:-**

- seek to improve career progression in order to retain staff in whom we have invested training and development
- respond to emerging training needs as they arise
- encourage staff to take up opportunities for managerial and supervisory development training

## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:**           **CABINET**

**DATE:**                 **TUESDAY, 16 JULY 2013**

**REPORT BY:**         **DIRECTOR OF LIFELONG LEARNING**

**SUBJECT:**           **YOUTH SERVICE STRATEGY**

### **1.00 PURPOSE OF REPORT**

1.01 To recommend an updated Flintshire Youth Service Strategy in order to develop and enhance the service delivered to young people in Flintshire.

### **2.00 BACKGROUND**

2.01 Wales is the only Country in Europe to have a statutory basis for the Youth Service. Welsh Government amendments to the Learning and Skills Act 2000 place a duty on Local Authorities to provide Youth Support Services. The service contributes to Flintshire County Council Improvement Plan priorities for Skills and Learning and Living well and Overcoming Poverty. It leads on the secondary priority of ensuring young people fulfil their potential.

2.02 This Youth Service Strategy document is focused on the provision of high quality, responsive and accessible services as a universal entitlement with a particular emphasis on the assets. A high quality Youth Service will contribute to improving the quality of life and well-being of Flintshire's young people. The development of young people's skills through informal and non-formal learning experiences will also contribute to educational achievement and to the County's economic prosperity.

2.03 The Youth Service has a strong history of working in partnership. It is committed to working with young people and with partners across sectors to make universal entitlement a reality for Flintshire's communities. The Flintshire Youth Service Strategy gives a vision of providing young people with opportunities to participate, learn, develop and engage in their communities.

2.04 Future Service development needs to be part of a coherent plan, setting out the core values and principles of Youth Work and providing a framework for its direction. The plan will be based on a clear analysis of current needs and wants identified through a review process and engagement with young people shaping Service

provision across the county and in localities. Particular emphasis will be a review of buildings currently maintained by the Youth Service, many of which are not fit for purpose in meeting the needs of a modern Youth Service. The cost of maintaining these assets, some of which are under utilised, diverts scarce financial resources from the front-line service to Young People.

- 2.05 The Service has 28 youth clubs, of which 14 are in purpose built centres, 3 are in secondary schools and the remainder are in a variety of rented accommodation. The youth clubs are open for one or two sessions each week, nominally for 52 weeks of the year with the addition of holiday programmes in some communities. Youth clubs are open for two and a half hours with staff being paid 3 hours to allow for preparation, clearing away and necessary administration and record keeping.
- 2.06 As well as working with young people in youth clubs, the service is delivered in a variety of other settings.
- 2.07 The detached/outreach team meet with young people in their localities and communities recognising that youth work can take place anywhere. They talk to and consult with them and can maintain regular contact for as long as it is deemed appropriate.
- 2.08 The Youth Forum Worker works with young people to address their issues and concerns providing an environment in which they can enjoy themselves, feel secure, supported and valued. They increase in confidence, express their views and opinions enabling them to have a voice and an influence in the services provided for them.
- 2.09 The Information Workers provide relevant advice, advocacy, information and guidance. There has been a massive increase in Social Networking in recent years and it is a challenge for the Service to respond to the way young people communicate and engage with each other. (e.g. Young Flintshire website, Facebook)
- 2.10 Youth Workers in schools help young people to develop key skills and enable young people to achieve accredited outcomes by providing learning opportunities in a more informal style of delivery.
- 2.11 The Duke of Edinburgh Worker is now delivering programmes in all the County's High Schools coordinating provision at bronze, silver and gold levels. In addition young people can access the D of E Award at the Open Award Centre in Mold.
- 2.12 The Service can also offer targeted provision for specific groups including those Not in Education, Employment or Training (NEETS), Lesbian, Gay, Bi-sexual, Transsexual or Questioning (LGBTQ), Black & Ethnic Minorities (BEM), Gypsy Travellers and those at risk of exclusion or involved with anti-social behaviour.



2.13 Estyn, in the 2011 Local Authority inspection concluded that:

*'The Youth Service, in partnership with Careers Wales, makes a significant contribution to the programme of support for learners identified as being at risk of becoming young people not in employment, education or training. Effective partnership working between inclusion welfare officers and schools across Flintshire has contributed to a clear pattern of improvement in attendance and behaviour in secondary schools.'*

And:

*'There are effective links between the local authority's Children and Young People's Partnership and the network to ensure a coherent approach to the planning and delivery of provision for young people in Flintshire. The youth support service makes a valuable contribution to the work of the network, for example through its range of programmes to assist individuals and groups to remain within mainstream education and gain formal accreditation'*

2.14 The service maintains a range of performance indicators, including in 2012:

- 2,969 young people between the ages 11 -25 registered as members of youth clubs taking part in a variety of sporting, arts and drama activities as well as being involved in issued based work.
- 273 young people achieved nationally recognised accreditations (about 10%).
- 1340 young people registered with the D of E Scheme through the 13 High Schools and the Open Award Centre in Mold. 151 young people achieved the bronze, 20 silver and 4 gold Awards in 2012. This exceeded the 10% increase target set by the National Body.
- two youth workers, based in John Summers High School, work with pupils in years 10/11 who are risk of disengagement or self exclusion. 24 participants gained a Youth Challenge Award.
- 26 outlets which offer the C Card (contraceptive card) with 407 new cards being issued in 2012. There were 832 visits by males and 377 by females.
- a partnership between the Youth Service, St David's High School and Maes Hyfryd has resulted in 21 Asdan Youth Activity Awards, 9 Asdan Peer Mentoring Awards and 14 Millennium Volunteer Awards.

- 430 young people took part in the summer holiday schemes delivered in partnership with Theatre Clwyd and Sports Wales. 30 obtained Youth Achievement Awards.
  - the Quality Assurance Team has monitored Youth Service provision with 6 full inspections and 11 random inspections in 2012. Out of these full inspections, 3 received a grade 1, 2 received a grade 2 and 1 received a grade 3.
  - the service has targets to increase the number of young people attaining local and national accreditation to 15% of those attending youth clubs. It aims to increase the number of D of E silver and gold awards by 10% and increase our work with schools by having youth workers attached to all High Schools. The planned restructure will enable the service to do this with full time and substantive part time staff available to work during the day.
- 2.15 The Service works with town councils, community councils and other partners in the 3rd sector to extend the core provision particularly during school holidays. It works with other organisations like the Young Farmers and Menter Iaith where they have a strong presence in communities, provides financial support to help them work with young people. In addition, the Service works with numerous other voluntary groups and organisations through the Revenue Grant to help deliver more varied and effective youth provision. Full list of partners is provided in Appendix B.
- 2.16 The Service has a licence with Quality Education Solutions Ltd for a Management Information System that enables the Service to record all necessary data, collate and analyse the data and make informed decisions with regard to the take up and future direction of provision.
- 2.17 The Purpose and Values of Youth Work  
The key purpose of youth work is to “enable young people to develop holistically, working with them to facilitate their personal, social and educational development, to enable them to develop their voice, influence and place in society and to reach their full potential”
- 2.18 Youth work in Wales is based primarily on a voluntary relationship between young people and youth workers. The Youth Service is a universal entitlement, open to all young people within the specified age range 11-25.
- 2.19 The type, mix and priorities of youth work are determined on a local, national and organisational level and the establishment of appropriate provision should be determined by the needs, wants, interests and aspirations of young people.

2.20 Youth work provides or facilitates:

- places and relationships within which young people can enjoy themselves, feel secure, supported and valued, learn to take greater control of their lives, and recognise and resist the damaging influences which may affect them;
- non-formal, informal and structured educational programmes which challenge both the institutions and young people themselves to enhance their personal, social and political development;
- access to relevant information, advice, guidance and counselling which includes the understanding of rights and responsibilities.

2.21 The purposes of youth work in Wales are:

- to promote and actively encourage opportunities for all young people in order that they may fulfil their potential as empowered individuals and as members of groups and communities;
- to support young people through significant changes in their lives and assist them to understand their rights and responsibilities;
- to support young people to be able to understand and exercise their rights;
- to encourage young people to gain and develop knowledge, understanding, attitudes and values and to make constructive use of their skills, resources and time.
- To promote opportunities and access for all young people whatever their race, gender, sexual identity, language, religion, disability, age, background or personal circumstances.

*Source: Youth Work in Wales: Principles and Purpose (2013).*

2.22 Vision Statement for the Youth Service

“Flintshire Youth Service will work with partner agencies for all young people of Flintshire while maintaining a particular focus on providing opportunities for personal and social development, and encouraging individuals to acquire core skills, and nurture the development of personal values enabling them to achieve their fullest potential and make a positive contribution to their community.”

2.23 This vision will be achieved by acknowledging the rights and entitlements of young people to participate in quality universal, open access youth work.

- 2.24 1 Flintshire Youth Service understands the need for the majority of its work to be concentrated on 'Universal Entitlement'. (e.g. Youth Clubs, Detached Youth Work, Forum Work, Lunchtime Clubs etc).
- 2.25 However Flintshire Youth Service also recognises the need to work with young people in ways and at venues not traditionally associated with Youth Work.
- 2.26 2 This includes 'Targeted Work' (e.g. BEM, LGBTQ, Gypsy Travellers, NEETS those potentially at risk of exclusion or Anti Social Behaviour).
- 2.27 3 Flintshire Youth Service also believes that it has a role to play within the Formal Education System (e.g. Schools, PRUs & Colleges) to develop key skills with a more informal style of delivery.
- 2.28 These 3 strands of work, Universal Entitlement, Targeted Work, and Schools Work are fundamental in the development of the Youth Service delivery plans.
- 2.29 Opportunities for accreditation exist in all 3 strands, with schools' work giving the greatest opportunity for the delivery and recognition of accredited outcomes.
- 2.30 Strategic Priorities  
The Strategic Priorities for the Youth Service are:
- agreed direction and focus for the device and expansion of the models of effective practice currently being provided by the Youth Service.
  - the matching of resources to identified needs including securing reduced management overheads and premises costs.
  - sustainability of provision, through increased and redirected core investment.
  - high quality service provision, underpinned by rigorous performance management systems and the development of a culture of continuous feedback and improvement from our service users and partners; and
  - equality of access to service provision.

### **3.00 CONSIDERATIONS**

- 3.01 Key recommendations for service provision include operating an expanded programme, including:

- 25 -30 individual traditional evening based youth clubs with open access. These will be open 1, 2, 3, or 4 evenings per week depending upon local need and uptake of provision. They would also act as information points for young people;
- 10-15 x ½ days per week of delivery in Schools. This will include D of E, wider key skills, peer education projects and internet safety advice and training, along with early intervention for those at risk of becoming NEET;
- 2-3 weekly D of E Open Award Centres, building on the increase in demand and take up over recent years;
- 1-2 evenings and daytime provision of the Youth Forum. This would also include working with hard to reach groups and those under represented in the local communities of Flintshire. Dependant on uptake this project may be enlarged with the main aim on integrating these young people into mainstream provision where appropriate.
- 2-3 sessions per week delivering tailored support to NEETS (in partnership with Careers Wales)
- 2-3 information outlets available during the day offering access to information relevant to young people.
- In-house and external training for young people e.g. Junior Workers, Internet safety, youth inspectors etc.
- In-house and external training for members of staff e.g. JNC recognised qualifications in youth work, Child protection, 1<sup>st</sup> aid, MIDAS, managing confrontation etc.
- The reintroduction of residential experiences for Young People both In-County, Out of County and International exchanges.

### 3.02 Service Accommodation

It is recognised that the Youth Service currently has responsibility for a number of buildings that are no longer fit for purpose through reduced service demand or condition.

The Council needs to plan to ensure that buildings necessary for the core operational network are developed to 21st Century Standards.

Youth clubs will be planned to be open during term time to reflect the needs of young people and based on the management information. Work will be undertaken to maximise sessional work through planning provision in partnership with voluntary sector bodies and town and community councils.

The Youth Service will work with others on development of flexible approaches to service delivery with partners and volunteer groups to provide holiday, leisure and culture programmes and other provision where there is a demand.

The youth clubs programme together with leisure and culture programmes throughout the year will be made accessible through both web and social media approaches.

Youth Clubs will only be decommissioned where a review (overseen by the Cabinet member) has been undertaken due to low participation numbers and following marketing and local partnership working approaches having been exhausted.

Buildings that are no longer required will be reviewed through corporate management arrangements, where options include community asset transfer where there are viable and sustainable community uses. This strategy accords with the policy of reducing Council liabilities for backlogs of repairs and maintenance and making savings which can be more usefully directed to safeguarding front line Council service provision.

3.03 Implementation of these actions will achieve the following:

- a modern, high quality range of provision across the county;
- increased capacity to reach more young people and promote a greater take up of the Service;
- flexible and responsive deployment of staffing;
- establishment of fit for purpose buildings; and
- a high profile for the Service within the Council and within key strategic partnerships; and
- recognition of the value of high quality youth work in responding to a wide range of needs.

3.04 Lettings Charges

The Council Executive agreed in March 2010 a 3-year incremental programme of increases to Youth Centre Lettings Charges. This period ended in March 2013. Whilst recognising the endeavour of the Authority to support community groups, including playgroups, in relation to the use of our buildings, the current scheme creates the effect of subsidising community groups from the Youth Service budget at a cost to service delivery. An increase in charges is required to reflect the costs absorbed by the Youth Service. Implementation needs to be coordinated with services supporting community groups,

including early years. This will be addressed through a report which addresses not only Youth Service needs, but also other groups.

### 3.05 Summary

The Service Plan needs to build on existing strengths of the Youth Service working across the 11-25 age range to:

- ensure the Youth Service makes the right and proper contribution to Welsh Government policies including Extending Entitlement and 14-19 Learning Pathways, Children and Young People: Rights to Action, The Learning Country: Vision into Action, Delivering beyond the Boundaries (Beecham), Communities First, and the All Wales Youth Offending Strategy;
- enhance the ability of the Youth Service to deliver a wide range of non-formal and informal learning opportunities for young people between the ages of 11-25 in a number of venues and locations during the evenings, daytime and weekends.
- Re-organise the staffing structure to reflect the needs of a modern and responsive service.

## 4.00 RECOMMENDATIONS

- 4.01 That members approve the report and approve the document as a strategy for the improvement and development of the Youth Service for young people in Flintshire including the vision, strategic priorities, efficient provision and to support further consultation with scrutiny and the relevant service stakeholder groups.

## 5.00 FINANCIAL IMPLICATIONS

- 5.01 This strategy sets out ways of ensuring that the service enhances front-line delivery and reduces management costs is delivered in appropriate environments and that savings may be made by not supporting under used accommodation. However, given the Council's revenue and capital pressures it cannot be assumed that the service at this level is sustainable in the long term. In common with all Council services, it will be subject to future review and possible reprioritisation.

## 6.00 ANTI POVERTY IMPACT

- 6.01 The strategy will enable the Youth Service to work with more young people and in better environments. Increasing contact time with those Not in Education, Employment or Training and offering support and accreditation in an informal environment.

## 7.00 ENVIRONMENTAL IMPACT

7.01 There will be a positive impact with environmental awareness activities in youth club sessions and conservation projects with Groundwork North Wales.

## **8.00 EQUALITIES IMPACT**

8.01 There will be an increase in direct and targeted access for more young people.

## **9.00 PERSONNEL IMPLICATIONS**

9.01 Some impact on personnel as a result of structural changes.

## **10.00 CONSULTATION REQUIRED**

10.01 Consultation will take place with relevant partners, including individual communities and elected members.

10.02 Consultation will take place with young people. Welsh Government's Extending Entitlement agenda states that every young person in Wales has a basic entitlement to: "the right to be consulted, to participate in decision making, and to be heard on all matters which concern them or have an impact on their lives"

## **11.00 APPENDICES**

Appendix A - Attendance figures for summer months 2010, 2011 & 2012

Appendix B – List of Partners

## **LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985 BACKGROUND DOCUMENTS**

None.

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Appendix A

FLINTSHIRE YOUTH SERVICE ATTENDANCE FIGURES FOR THE MONTHS OF JULY AND AUGUST 2010, 2011 AND 2012

CLUB	Attendance 2010	Sessions	Average	Attendance 2011	Sessions	Average	Attendance 2012	Sessions	Average
Bagillt	36	9	4.00	61	11	5.55	99	12	8.00
Bistre	87	8	11.00	45	9	5.00	66	5	13.00
Broughton	104	3	35.00	240	7	34.00	296	8	37.00
Bryn Garth	29	5	7.50	0	1	0.00	0	5	21.00
Caerwys	58	6	10.00	38	6	6.50	30	3	10.00
Carmel	11	2	5.50	0	0	0.00	0	0	0.00
Connah's Quay	205	13	16.00	276	9	31.00	104	5	21.00
Deeside	0	0	0.00	51	9	6.00	0	0	0.00
Ffrith	7	3	2.50	27	5	5.50	52	5	10.00
Flint	118	10	12.00	54	7	8.00	203	12	17.00
Glanrafon	18	5	3.50	0	1	0.00	0	0	0.00
Greenfield	70	8	9.00	99	6	16.50	102	12	8.50
Gronant	9	3	3.00	53	12	4.50	61	12	5.00
Gwernaffield	14	2	7.00	18	3	6.00	4	1	4.00
Gwernymynydd	52	3	17.00	58	3	19.00	0	0	0.00
Hawarden	2	1	2.00	10	1	10.00	0	0	0.00
Hawkesbury	106	7	15.00	80	5	16.00	87	5	17.50
Holway	10	1	10.00	47	5	9.50	0	0	0.00
Holywell	1	1	1.00	143	14	10.00	195	13	15.00
Hope	56	5	11.00	42	6	7.00	92	5	19.00
Kinnerton	20	3	7.00	4	4	1.00	0	0	0.00
Leeswood	88	10	9.00	143	13	11.00	108	15	17.00

Mancot	40	7	6.00	288	8	36.00	230	8	2.00
Mynydd Isa	40	7	6.00	67	8	8.50	0	0	0.00
Pennyffordd	48	9	5.50	0	1	1.00	0	0	0.00
Saltney	252	6	42.00	440	7	63.00	310	7	44.00
Sealand	356	11	32.00	318	13	25.00	352	15	23.50
Trelawnyd	20	11	2.00	0	0	0.00	0	0	0.00
Treuddyn	81	13	6.00	76	12	6.50	95	11	8.50

**SERVICE DELIVERY PARTNERS**

- Afasic
- Arts& Culture Team.
- Barnados
- Betsi Cadwalader
- Careers
- Communities First
- Children and Young People's Partnership
- Daffodils
- Deaf Access Cymru
- Deeside Communities First
- Families First
- Flintshire Local Voluntary Council (FLVC)
- 14-19 Network
- Groundwork
- High Schools
- Inclusion Service
- Menter Iaith
- Neighbourhood Watch
- Plas Dewr Trust
- Prince's Trust
- Sports Development
- Theatre Clwyd
- Town + Community Councils
- Young Farmers
- Youth Justice Service

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:**           **CABINET**

**DATE:**               **TUESDAY, 16 JULY 2013**

**REPORT BY:**       **DIRECTOR OF ENVIRONMENT**

**SUBJECT:**           **FLOOD RISK MANAGEMENT STRATEGY**

### **1.00 PURPOSE OF REPORT**

1.01 To seek approval and endorsement of the Local Flood Risk Management Strategy prior to formal submission to Welsh Government.

### **2.00 BACKGROUND**

2.01 The Flood and Water Management Act (FWMA) came into force in 2010 and gives Lead Local Flood Authorities (LLFA) such as Flintshire County Council new duties and responsibilities in relation to flood risk management.

2.02 Flintshire County Council, as a Lead Local Flood Authority is required to prepare a Local Flood Risk Management Strategy. The purpose of the Local Strategy is to address potential flood risks arising from local sources which are those within the boundaries of the Authority area.

2.03 Under the Water Resources Act 1991, main rivers are defined on the main river map and previously Environment Agency Wales (now part of Natural Resources Wales), retains their powers relating to them. Fluvial flooding from main rivers is outside the scope of the strategy, as it only deals with flooding from ordinary watercourses. However, as the main rivers have an impact on ordinary water courses the strategy does take the flooding issues into account where appropriate.

2.04 An important part of the Local Strategy will be to ensure that our communities are aware of what risks exist, aware of what the County Council and other risk management partner's responsibilities are in terms of flood risk and what communities can do to involve themselves.

2.05 The County Council has been working collaboratively with Conwy County Borough Council to produce a Local Flood Risk Management Strategy (LFRMS) as required by the FWMA and in accordance with the National Strategy for Flood and Coastal Erosion Risk Management in Wales.

2.06 Section 10(4) of the Act, specifies what must be included within the Local Flood Risk Management Strategy:-

- the Risk Management Authorities within the Local Authority's area;
- the flood and coastal erosion risk management functions that may be exercised by those authorities in relation to the area;
- the objectives for managing the local flood risk (including, when available, any objectives included in the LLFA flood risk management plan prepared in accordance with the Flood Risk Regulations 2009);
- the measures proposed to achieve those objectives;
- how and when the measures are expected to be implemented;
- the costs and benefits of those measures, and how they are to be paid for;
- the assessment of local flood risk for the purposes of the Strategy;
- how and when the Strategy is to be reviewed;
- how the Strategy contributes to the achievement of wider environmental objectives.

2.07 To assist in the development of the Strategy and its subsequent ongoing delivery of these new responsibilities, Welsh Government has made grant funding available to LLFAs; this is detailed in section 5.00 of this report.

2.08 The LFRMS outlines 10 outcomes/strategic objectives (see 3.04) for managing local flood risk along with a series of measures to achieve the objectives.

2.09 The Strategy identifies the Risk Management Authorities e.g. in Flintshire, and describes their Flood and Coastal erosion Risk functions and responsibilities, some of which are additional responsibilities designated in FWMA.

2.10 The Strategy is supported by a Strategic Environmental Assessment and Habitat Regulations Assessment.

2.11 Following Cabinet approval in December 2012 the draft LFRMS was sent out to Public consultation. Public consultation for the LFRMS closed on 24<sup>th</sup> April 2013. In total there were 14 response received and all relevant comments have been reviewed and considered

### **3.00 CONSIDERATIONS**

3.01 The Local Strategy will complement and support the National Strategy published by Welsh Government, which outlines a national framework for flood and coastal risk management, which aims to balance the needs for communities, the economy and the environment. The National Strategy for Flood and Coastal Erosion Risk Management (Wales) sets the following objectives:

- a) Reducing the impacts on individuals, communities, businesses and the environment from flooding and coastal erosion;
  - b) Raising awareness of and engaging people in the response to flood and coastal erosion risk;
  - c) Providing an effective and sustained response to flood and coastal erosion events; and
  - d) Prioritising investment in communities most at risk.
- 3.02 The implementation and funding of some of the proposed actions is not clear at this stage, as they involve sections of the Flood and Water Management Act 2010 which are still to be implemented.
- 3.03 The LLFA has a responsibility to consider the flood risk management functions that it may exercise to reduce the impact and risk from flooding. In support of the aim of a general reduction of flood risk across the County, the Council will prioritise investigations and works identified in this Strategy, based on perceived and evidenced risk and within the resources made available to it.
- 3.04 Flintshire's Local Flood Risk Management Strategy recognises the following 10 outcomes/strategic objectives:-
- i. To improve the understanding of local flood (surface water, groundwater and ordinary watercourses) and coastal risks;
  - ii. Increasing individual and community awareness and preparedness for flood and coastal erosion events and the impacts of climate change on flood risk;
  - iii. To work together (both FRMA, stakeholders and public) to reduce flood and coastal risks, sharing data and resources to the greatest benefit;
  - iv. To reduce the impact and consequences for individuals, communities, businesses and the environment from flooding and coastal erosion;
  - v. To ensure that planning decisions are properly informed by flooding issues and the impact future planning may have on flood risk management and long term developments;
  - vi. Improve and/or maintain the capacity of existing drainage systems by targeted maintenance;
  - vii. Take a sustainable approach to flood risks management balancing economic, environmental and social benefits;
  - viii. Increase approaches that utilise the natural environment;
  - ix. Ensure the development of skills required to implement effective and innovative flood risk management measures; and
  - x. Identify projects and programmes which are affordable, maximising capital funding from internal and external sources.
- 3.05 The delivery of the Strategy rests primarily within the Assets and Transportation Service Area, however, the support of other relevant services within the Council, more specifically Streetscene and

Emergency Planning will be required.

3.06 When Ministerial approval is received for the LFRMS, Flintshire County Council has a duty to work towards the objectives set out in the strategy, as well as to comply with statutory duties as LLFA outlined in the Flood & Water Management Act

3.07 The LFRMS has been produced in conjunction with a Strategic Environmental Assessment (SEA) and Habitat Regulations Assessment (HRA).

3.08 A copy of the LFRMS and other supporting documentation can be found in the Members Library and on the website.

#### **4.00 RECOMMENDATIONS**

4.01 That Members approve and endorse the report and Strategy.

#### **5.00 FINANCIAL IMPLICATIONS**

5.01 A breakdown of the grant funding allocated to this workstream is set out below:

*2010/11 £22,727*

*2011/12 £90,000*

*2012/13 £90,000*

*2013/14 £100,000*

5.02 For 2014/15 and beyond WG have confirmed in writing that the level of funding allocated is likely to be £90k (minimum) for the foreseeable future, which will be provided through the RSG provision on an annual basis to all Local Authorities.

5.03 There is a budgetary provision within the Capital Programme for drainage and coastal protection work which is used to deliver major programmes of work and seeks, where opportunities arise, to use this to lever in additional funding support through Welsh Government.

#### **6.00 ANTI POVERTY IMPACT**

6.01 None as a direct result of this report, however, some actions flowing from the work linked to the application and delivery of the act are likely to take properties out of flood risk in the future funding resources permitted.

#### **7.00 ENVIRONMENTAL IMPACT**

7.01 Positive in that it will lead to greater understanding and activity around flooding and flood risk so that a comprehensive picture of areas of risk can be developed and planned remedial activity undertaken.



## **8.00 EQUALITIES IMPACT**

8.01 Should be positive in that it will seek to support local communities, identify areas of risk and seek to mitigate this risk.

## **9.00 PERSONNEL IMPLICATIONS**

9.01 Additional resources have been allocated to this work stream and as noted previously we are working with Conwy County Borough Council who are jointly developing a number of strategies for Local Authorities within North Wales.

## **10.00 CONSULTATION REQUIRED**

10.01 Key stakeholders and the local communities including Town and Community Councils.

## **11.00 CONSULTATION UNDERTAKEN**

11.01 Initial report to Cabinet on the 10<sup>th</sup> July 2012.

11.02 This report has been to Overview and Scrutiny and acknowledges Members comments.

11.03 Key stakeholders and the local communities including Town and Community Councils.

## **12.00 APPENDICES**

12.01 Appendix 1 - LFRMS Non Technical Summary - Strategic Environmental Assessment Environment Report  
Appendix 2 - LFRMS Strategy Document Draft  
Appendix 3 – LFRMS Draft Habitats Regulation Assessment Screening Report  
Appendix 4 – LFRMS Strategic Environmental Assessment - Environmental Report

These are available to view on the website and in the Members Library.

## **LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985 BACKGROUND DOCUMENTS**

Flood and Water Management Act

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:**           **CABINET**  
**DATE:**               **TUESDAY 16<sup>TH</sup> JULY 2013**  
**REPORT BY:**       **DIRECTOR OF ENVIRONMENT**  
**SUBJECT:**           **SPEED LIMIT REVIEW**

### **1.00 PURPOSE OF REPORT**

1.01 To inform Members of the conclusions of the speed limit review covering the 'A class' and 'B class' road network within the Authority, and seek support and endorsement for the implementation of the remedial measures set out within the documentation.

### **2.00 BACKGROUND**

2.01 The Welsh Assembly Government published in 2009 the document entitled 'Setting Local Speed Limits in Wales', (WAG Circular 24/2009), which replaced the previous recommendations as set out in Circular Roads 1/93 (DfT/WO 1993).

2.02 The new guidance is to be used for setting all local speed limits on single and dual carriageways in both urban and rural areas.

2.03 All highway authorities were requested to review, in accordance with this guidance, the speed limits of all their A and B roads, and implement any changes by 31<sup>st</sup> December 2014

2.04 This guidance confirmed that highway authorities continue to have the flexibility to set local speed limits that are right for individual roads, reflecting local needs and considerations

2.05 Following a decision taken at Executive on the 15<sup>th</sup> November 2011, suitable specialist advisors were invited to tender for the review, and in March 2012, Atkins were awarded the contract.

2.06 Atkins undertook a video survey of the whole of the 'A' and 'B' class road network, and made recommendations following the assessment of 127 separate sections of the network.

### **3.00 CONSIDERATIONS**

3.01 The initial proposals were presented to the Environment Overview and Scrutiny Committee meeting on Wednesday 21<sup>st</sup> November, 2012 and

Wednesday 26<sup>th</sup> June 2013.

- 3.02 The decision of the Committee on the 21<sup>st</sup> November 2013, was that further consultation be undertaken, and details of the proposals were forwarded to all Local Members and Town/Community Councils, requesting their comments by the end of February 2013. The results and outcome of this consultation were shared with Scrutiny at the meeting in June 2013.
- 3.03 The feedback from the consultation is included on the spreadsheets in Appendix A, together with the response from officers with regard to the requests and comments received. A total of 30 responses were received from Town and Community Councils and County Members with a further 7 from local individuals or community groups. Plans are also available showing the extent of the 38 proposed changes, and are included in Appendix B.
- 3.04 During the Environment Overview and Scrutiny meeting held on the 26<sup>th</sup> June 2013 a number of Members asked for further clarification on a small number of routes within their specific Wards. Officers are currently reviewing the issues raised.
- 3.05 In the cases where speed limit amendments have been requested by Town and Community Councils or Local County Members, Officers have undertaken a further level of challenge and in some cases site visits. In many of these cases reduced speed limits are now being recommended, albeit they may not be the reductions sought.
- 3.06 The proposed changes cannot all be undertaken at the same time and some form of criteria must be applied in order to assist prioritisation. It is suggested that the following criteria is used:
- Road traffic collision history
  - A review of the layout and configuration of the road, to identify other safety measures that could be introduced.
  - Recommendations provided by the North Wales Police, through statistical information on routes with the highest casualty rates.

The proposed phasing of the works is set out in Appendix D. The precise start and finish times for Phases 1 and 2 will be dependent upon the time frame to acquire the necessary Traffic Regulation Orders and then implement the proposals. It is anticipated that both phases will be complete by the Summer of 2015.

- 3.07 Any approved changes will require the support of the North Wales Police, and will also be subject to full statutory consultation to meet the requirements of the procedures for introducing Traffic Regulation Orders (TROs). Some changes to the current proposals may be made at that time.

#### **4.00 RECOMMENDATIONS**

4.01 That Members support and endorse the proposals set out in Appendix A.

4.02 That the Director, in consultation with the Deputy Leader and Cabinet Member for Environment, reviews comments raised by Members and is given authority to make amendments where it is deemed appropriate to do so.

#### **5.00 FINANCIAL IMPLICATIONS**

5.01 The estimated cost of implementing the changes is approximately £122K for the A roads, £88K for the B roads, a total of £210K.

#### **6.00 ANTI POVERTY IMPACT**

6.01 No identified impact.

#### **7.00 ENVIRONMENTAL IMPACT**

7.01 The reduced speed limits will lessen the risk of collisions on the road network, and thus improve safety for all road users.

#### **8.00 EQUALITIES IMPACT**

8.01 No identified impact.

#### **9.00 PERSONNEL IMPLICATIONS**

9.01 No identified impact.

#### **10.00 CONSULTATION REQUIRED**

10.01 Each proposed change in speed limit will need to follow the national statutory procedures applicable, including public advertisement.

#### **11.00 CONSULTATION UNDERTAKEN**

11.01 Each Local Member and all Town/Community Councils were provided both with a link to the new speed limit guidance when published, together with the initial recommendations resulting from the Atkins report.

#### **12.00 APPENDICES**

12.01 Appendix A – Schedule of road sections, and proposals regarding any changes

12.02 Appendix B - Plans detailing proposed changes.

These documents can be found on the website and in the Members Library.

- 12.03 Appendix C - Draft minute for Speed Limit Review from Environment Overview & Scrutiny Committee meeting held on 26<sup>th</sup> June 2013. (attached)
- 12.04 Appendix D – Programme of Works Matrix. (attached)

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985**  
**BACKGROUND DOCUMENTS**

Setting Local Speed Limits in Wales

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## **Appendix C – Speed Limit Review**

### **Draft minute for Speed Limit Review from Environment Overview & Scrutiny Committee meeting held on 26<sup>th</sup> June 2013**

#### **10. SPEED LIMIT REVIEW**

The Head of Assets and Transportation introduced the report to inform Members of the conclusions of the speed limit review covering the 'A class' and 'B class' road network within the Authority.

He detailed the background to the report explaining that initial proposals were presented to the Committee in November 2012. It was agreed that following consultation with local Members and Town & Community Councils, the findings would be reported back to Committee for comment before being submitted to Cabinet for consideration. He advised that any approved changes would require the support of the North Wales Police, and would also be subject to full statutory consultation to meet the requirements of the procedures for introducing Traffic Regulation Orders. The Deputy Leader and Cabinet Member for Environment said that the review had given Members the opportunity to comment on the proposals and that further comments made at this meeting would be considered by Cabinet.

Councillor Chris Dolphin welcomed the report and thanked the Deputy Leader & Cabinet Member for Environment and the officers for their work on the issue. He referred to proposal 17 for the A5026 in Lloc and said that he felt that a 40 mile per hour (mph) speed limit would be supported if a footway was considered for the remainder of the road. The Director of Environment said that the suggestion would be considered but added that resources needed to be prioritised.

Councillor Ray Hughes also welcomed the report and thanked officers for the proposals for speed limits in his ward. Councillor Cindy Hinds referred to proposal 1 for the A5104 in Pontblyddyn and said that a reduction to 40mph had been requested as the road was dangerous due to the difficult exit out of Stryt Issa onto the A5104. The Head of Assets and Transportation felt that this would be too slow a speed for the road and advised that the proposals would reduce the limit from the current 60mph to 50mph. He added that the whole of the route had been assessed which had resulted in the proposed reduction in the speed limit to 50mph. The Traffic Services Manager concurred that 40mph was too low a speed for all of the route and advised that signs could be erected to address the individual hazards on the road. The Chairman suggested that further information on the decision to not reduce the speed limit to 40mph be forwarded to Councillors Hinds and Hughes. In response to the comments made, the Director of Environment said that officers worked closely with the Traffic Police and considered accident statistics and other issues before making a recommendation for the speed limit for the section of road.

Councillor David Evans queried whether a timetable was in place to carry out the proposed changes. The Director of Environment responded that the guidance had indicated that any changes should be implemented by 31 December 2014 but it had been agreed that the new speed limits would be in place by 31 March 2015. Work would be required to identify phasing of the required works taking into account the proposals and costs involved.

Councillor Veronica Gay referred to the retention of the speed limits on the A5104 from Broughton to Saltney Ferry Road and said that the change from 50mph to 30mph created problems and asked whether the 30mph area could be extended. The Traffic Services Manager explained that the visibility on the road was good and that there would be no benefit to moving the 30mph area back. He added that pre-warning signs were also not required as they were only erected when there was insufficient sighting of the primary signs which was not the case on this road. The Chairman suggested that it be reconsidered and discussed with Councillor Gay.

Councillor Colin Legg appreciated the work that had been undertaken but asked if 20mph zones could be put in place for all schools in Flintshire, highlighting proposal 31 for the B5123 in Halkyn. The Deputy Leader and Cabinet Member for Environment indicated that he had requested that work be undertaken to identify the cost of implementing 20mph zones for all schools. The work was ongoing and would be the subject of a report to a future meeting.

Councillor Peter Curtis referred to the Holywell to Bagillt road and the reduction in speed limit from 60mph to 50mph. He said that Holywell Town Council had requested a reduction to 40mph due to the concerns about the amount of traffic using the road, in particular double decker buses. Councillor Chris Dolphin agreed with suggestion to reduce the limit to 40mph due to low hanging trees making the surface of the road slippery. The Head of Assets and Transportation advised that it could be reconsidered.

In response to a query from Councillor Nancy Matthews about 'C roads', the Director of Environment said that the authority had a duty to look after 'A and B roads' first but that once this had been completed, work would be undertaken to review 'C roads'.

The Chairman reminded Members that this was a phased approach but requested that a timetable with an indication of priorities be provided when it was available. He also suggested that the speed limit review be reconsidered by Committee in 12 months.

**RESOLVED:**

- (a) That the proposals set out in Appendix A of the report be noted; and
- (b) That the comments of the Committee on the proposals be presented within the final Cabinet report.



## Appendix D - PRIORITISED LIST

<b>Speed Limit Review - A Roads</b>		
<b>Plan No.</b>		<b>Phase Order</b>
1	A5104 Pontblyddyn to Penyffordd	1
2 & 29	A541 Afonwen / B5122 Caerwys	1
3 & 27	A541 Melin y Wern / B5121 Lixwm	1
6	A548 Sealand Road	1
10	A548 Gronant	2
11	A550 Gladstone Way	2
13	A550 Penyffordd to Kinnerton Road	1
14 & 35	A5026 / B5123 The Nant to Springfield Hill	1
15	A5026 Holywell Milwr to Hillcrest Garage	1
16	A5026 Holywell	2
17	A5026 Lloc	2
18	A5026 Holywell to Bagillt	1
19	A5119 Northop to Sychdyn	2
20 & 21	A5119 Mold	1

<b>Speed Limit Review - B Roads</b>		
<b>Plan No.</b>	<b>Route Description</b>	<b>Phase Order</b>
22	B5101 Llanfynydd, W. of village to Coed Talon Way	2
23 - 25	B5101 Llanfynydd	2
26	B5102 Abermorddu to Ffrith	1
27	See Route No. 3 - A Roads	
28	B5121 Brynford Road	2
29	See Route No. 2 - A Roads	
30	B5123 Rhosesmor Village	2
31	B5123 Halkyn, Rhos Helyg School	1
32 - 34	B5123 Halkyn, Junc. S. of St. Mary's Church to Springfield Hill	1
35	See Route No. 14 - A Roads	
36 & 37	B5125 Hawarden	1
38	B5129 Pentre, East of Leaches Lane	1
39	B5373 Gresford Road, Hope	2

### **Notes:**

Plan Nos. 2 & 3 - are on the A541, a route identified by the police as having a high casualty rate.

Plan No. 4&5 - A541 Pontblyddyn to Fagl Lane will be covered as part of the Taith Safety Scheme in 13/14.

Plan No. 6 - A548 Sealand Road will require a cross boundary consultation with Cheshire West and Chester.

Plan No. 7 - A548 DIP Green Lane East will be covered as part of the Taith Safety Scheme in 13/14

Plan No. 8&9 - A548 Talacre will be covered as part of the Improvement Scheme currently being implemented.

Plan No. 10 - A548 Gronant will require a cross boundary consultation with Denbighshire C.C.

Plan No. 12 - A550 Tinkersdale will be covered as part of the Taith Safety Scheme in 13/14

Plan No. 30 - will reduce the speed limit from 40 to 30 outside Rhos Helyg School, but other sections (plan numbers 32-34) on the B5123 are linked to this proposal and will progress at the same time.

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:**           **CABINET**  
**DATE:**                 **TUESDAY, 16<sup>TH</sup> JULY 2013**  
**REPORT BY:**         **DIRECTOR OF ENVIRONMENT**  
**SUBJECT:**           **VIBRANT AND VIABLE PLACES**

### **1.00**   **PURPOSE OF REPORT**

1.01    To update Members on the invitation from Welsh Government to submit a bid for funding under this new programme.

### **2.00**   **BACKGROUND**

2.01    On 11 March 2013, Welsh Government published the Wales Framework for Regeneration, setting out a new approach to regeneration. In the Framework, clear outcomes and priorities for support are set out:-

1. Prosperous communities
2. Learning communities
3. Healthier communities

2.02    The priorities for Welsh Government support were identified as:-

1. Town centres
2. Coastal communities
3. Communities First clusters.

2.03    Welsh Government launched the Vibrant and Viable Places programme on 15 May 2013. The aims of the programme are:-

- “to revitalise and promote the sustainable development of town centres, coastal communities and Communities First clusters, making the most of their green infrastructure, heritage and historic character;
- to build sustainable and vibrant communities that are more prosperous, better educated and healthier;
- to tackle poverty by creating jobs, encouraging skills development and helping people into work;
- to encourage wider investment in housing; and

- to deliver strategic, regionally important projects of significant scale;”
- 2.04 Welsh Government stated that “the limited investment will therefore be targeted at the most coherent and integrated regeneration projects and at those which make best use of the wide array of possible funding sources with regeneration funding acting as the catalyst for action.” A budget of £90m has been allocated for the three year period commencing 1 April 2014.
- 2.05 Each local authority has been invited to submit a bid for funding on behalf of a local partnership involving the public, private and voluntary sectors. Only one bid will be accepted for each authority and this will be for a single settlement area. The bid must set out proposals for an integrated programme of regeneration over a three year period and be of up to £5m per year. WG has advised that it proposes to support only 5 to 8 projects across Wales.
- 2.06 The programme will offer up to 75% funding, with the remaining matched funding to be found from other sources. Other Welsh Government or European Commission funds cannot be used as match. The degree of leverage will be a key determinant for successful bids.
- 2.07 The deadline for first stage bids is currently 12 July 2013. Members should note that the Council has requested an extension to the timescale for submitting the bid to align with the next meeting of Cabinet, to allow a formal decision to be taken. This was not granted. As a result, a draft bid has been submitted in accordance with the deadline, with reference to the fact that it will be going to the Council’s Cabinet on 16 July.
- 2.08 Welsh Government will produce a short-list of up to twelve proposals by 2 September 2013. Short-listed areas will then be asked to submit fully worked-up proposals by 4 November 2013, based on the Treasury Five Case Business Model. Project delivery is expected to begin in April 2014.

### **3.00 CONSIDERATIONS**

- 3.01 The Council is well-placed to bid for funding of this kind, since it has well-developed strategic, long-term plans in place for Flintshire’s main communities, In particular, work on the Town Action Plan programme and the Deeside Regeneration Area has been underway for the last five years. Where possible, work has already been integrated with that of the Rural Development Plan, the European Regional Development Fund, Communities First and the Destination Management Partnership. The range of regeneration activity currently underway is shown in Appendix 1.

3.02 Welsh Government intends to select bids through a competitive process; the strength of Flintshire's bid and the fit with Welsh Government key aspirations will therefore be critical to the County's chances of success.

The criteria identified by Welsh Government for this programme are:

<b>Criteria</b>	<b>Value</b>
Key outputs: <ul style="list-style-type: none"> <li>• Investment levered in (Welsh Government, public, private and third sector)</li> <li>• Net additional jobs created.</li> <li>• People supported into work.</li> </ul>	20%
Strategic fit – with Local Development Plan, Single Integrated Plan, regional priorities and Welsh Government Programme for Government commitments, including tackling poverty, delivering jobs and growth and promoting equality.	20%
Policy fit – extent to which the bid is directly addressing regeneration of town centres, coastal communities and/or Communities First clusters in an integrated way.	15%
Contribution to improving housing condition and supply, for example increasing residential accommodation in town centres.	15%
Quality of programme delivery, for example in terms of: <ul style="list-style-type: none"> <li>• clear rationale and case for change;</li> <li>• clear links between activities, outputs and the national outcomes for regeneration, with RBA use evidenced; and</li> <li>• robust governance and project management arrangements.</li> </ul>	10%
Evidence of value for money.	10%
Evidence of creativity and innovation, including where appropriate creating opportunities for social enterprises and the use of new financial models.	10%

3.03 The potential fit of each town in Flintshire with these criteria is summarised in Appendix 2; Deeside offers the strongest case against those criteria which have the highest weighting and at least matches the other towns in all the remaining criteria.

3.04 Deeside is considered to offer the most compelling option for Welsh Government due to the size of community it embraces, the potential scale of the regeneration activity and investment anticipated. Delivering the programme in Deeside will offer Welsh Government the opportunity to use this programme to play a key catalysing role in

releasing major housing, employment and regeneration investment and for the Vibrant and Viable Places programme to form a piece in a wider jigsaw of programme delivery. The Deeside proposal offers considerable benefits locally, to Flintshire and to the wider sub-region, since;

- Deeside is a regional employment hub; DEZ already provides 20,000 jobs, with a target of 7,000 new jobs planned;
- Deeside is the gateway to North Wales and is a key transport hub;
- Deeside is the priority regeneration objective for the Council and includes four of the ten most deprived wards in Flintshire.

A successful V&VP bid will enable the Council to help bring economic benefit for the whole North Wales region.

3.05 Should the bid be approved, the main elements of the Programme will include:

- developing infrastructure for the Advanced Manufacturing Skills and Technology Centre (AMSTC) - to act as a hub for manufacturing, research and skills development;
- housing investment across private and public sectors to meet Wales Housing Quality Standard and to bring houses up to exemplary energy and sustainability standards;
- 'Deeside Works' – a major programme of work designed to match local people with jobs, to ensure that they are prepared for the world of work and are equipped with the skill sets needed;
- acquisition of town centre sites for redevelopment and improvements to vacant units to encourage new uses;
- support entrepreneurship and skills development to enable local people to access opportunities;
- improvements to the physical environment within the area, including work to develop the heritage of the area as an old manufacturing and shipbuilding location, including the possible reuse of Connah's Quay Dock as a berth for tall ships;
- Deeside is already a transport hub, with proposals to invest further in highway capacity, rail and cycleways so as to improve connectivity across North Wales and North West England;
- develop more and better links between Northern Gateway and Deeside Industrial Park and the local communities of Deeside.
- improvements to the green infrastructure of the area, including Wepre Park (Heritage Lottery funding secured), the Dee Regional Park, a new linear park along the river Dee, linking the Dee Coastal Cycleway and Footpath and the proposed open space that will be provided as part of the Northern Gateway development.

- 3.06 The above programme will need further development to identify costs, sources of funding, deliverability in the time scale of the programme, and governance required should the bid proceed to the second round.
- 3.07 The Programme outlined in 3.05 will help the Council to meet several of its Improvement Priorities , particularly :-
- Business Sector Growth in Deeside, through creating jobs and growing the local economy
  - Social Enterprise, through helping to create new forms of local business
  - Modern efficient and adapted homes, through improving the choice and quality of local housing
  - Transport Infrastructure and services, through helping people to access employment, local services and facilities
  - Apprenticeships and Training, through helping to meet the skills and employment needs of local employers
  - Deeside Renewal Area Programme, through improving the local urban environment
- 3.08 As part of the development of our bid, which is deposited in the Members Library for information, we have elicited support from :-
- The LSB, which has agreed to the submission in principle
  - Deeside College, supporting the proposed approaches to skills and access to jobs
  - Praxis and PRDL, the owners of the two parts of the Northern Gateway site, regarding private sector leverage and their willingness to enter into a local 'social contract', which would target recruitment into the local community.
- 3.09 The Deeside Partnership, due to meet for the first time in late July 2013, will play a crucial role in co-ordinating the different strands of activity and in mobilising the resources of the different partners. The Partnership will provide effective governance for the programme and will report to Flintshire County Council Cabinet and Overview and Scrutiny Committees on progress.

#### **4.00 RECOMMENDATIONS**

- 4.01 That Cabinet gives approval to submit a bid to the Welsh Government Vibrant and Viable Places programme to support the strategic regeneration programme in Deeside.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 Existing Council funds allocated to housing activity and transport in Deeside will be used to match fund the programme. The anticipated sources of match funding are from; the Council Housing Revenue Account (to meet Welsh Housing Quality Standard); Council funding for the Housing Renewal Programme; and private sector investment.

£5m of match funding would be required to draw down £15m from Welsh Government. As Appendix 1 shows, the Council Housing Investment Programme in Deeside is £8m currently, so provides ample match. The programme has the potential to generate significant levels of private sector match funding in addition due to the presence of the Enterprise Zone and the large housing allocations.

No funding from areas outside Deeside will be needed to be diverted to match fund the programme as there is sufficient funding within the existing Deeside allocations.

Detailed costing of the programme will begin in August 2013 but indicative costs have been prepared for the bid.

At this stage, no additional resource from the Council has been identified as being required.

#### **6.00 ANTI POVERTY IMPACT**

6.01 The securing of substantial funding of this scale will benefit the most deprived areas of the County and will have an impact which will extend beyond Deeside.

#### **7.00 ENVIRONMENTAL IMPACT**

7.01 Environmental enhancement is a key outcome of this programme; the Council is expected to see significant benefits for the most environmentally stressed part of the County.

#### **8.00 EQUALITIES IMPACT**

8.01 The programme is targeted at some of the most deprived communities in Flintshire and will help tackle economic, social and environmental issues.

#### **9.00 PERSONNEL IMPLICATIONS**

9.01 This is a major programme and its delivery is likely to make significant calls on officer time.

#### **10.00 CONSULTATION REQUIRED**

10.01 Not clear as yet.

#### **11.00 CONSULTATION UNDERTAKEN**

11.01 With WG.

#### **12.00 APPENDICES**



- 12.01 Appendix 1 - Regeneration activity across Flintshire  
Appendix 2 - Flintshire Towns Fit with WG Guidance

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985**  
**BACKGROUND DOCUMENTS**

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## Appendix 1 – Regeneration funding across Flintshire towns (July 2013)

Programme	Description	Value
Housing investment for WHQS 2013-2018	Deeside (Connah's Quay, Shotton, Queensferry only) Holywell Flint Rest of County	£8m £3.3m £4.4m £25m
Rural Development Plan (RDP) property grants 2012-2014	Providing grants to High Street property owners, in rural towns towards visual improvements to their premises. Mold and Holywell are the town centres covered by the RDP.	£150k
RDP streetscape projects 2012-2014	To improve the appearance and function of the streetscape in Mold and Holywell.	£200k
Other RDP funding	The programme runs until 2014 and most funds are now committed. The different projects in the RDP have supported activity in communities across rural Flintshire including Mold and Holywell.	For 2011-14 the total value of the programme excluding the above elements is £4.63m
Townscape Heritage Initiative (THI) 2012-2018	To provide property grants to regenerate important properties in conservation areas and facilitate new uses for them. The programme currently covers Holywell and Flint; the Holywell THI finishes this year and the Flint THI will run until at least 2017/2018.	£167k Allocated to 2017/18
TAITH 2013-2014 and 2014-2015	Sustainable transport and road safety projects. <u>2013-14 Commitments</u> £30k Improved traffic control along Deeside Corridor £250k Deeside Corridor walking & cycling (Sandycroft to Airbus) £250k Park and Share in Northop £206k Road Safety (made up of £80k on A541 Pontblyddyn, £46k speed limit reviews (A550 and A548), and CQ traffic calming measures £80k) £50k Bus stops and shelters, including Deeside Corridor	£800k per year
European Regional Development Fund (ERDF) Property Grants 2012-2015	The ERDF Property Grant scheme was launched in December 2012 to bring vacant High Street properties back into active use in all town centres.	£800k (across Wrexham and Flintshire)
Housing Renewal projects (FCC capital programme – current year)	Renovations to private sector properties, targeting the most vulnerable residents, across Flintshire.	£400k

**Appendix 1 – Regeneration funding across Flintshire towns (July 2013)**

ERDF streetscape projects 2012-2015	The ERDF Streetscape Fund, matched by the Council's capital programme, will be invested in priority projects arising from the long term plans developed for all towns under the Town Action Plan programme.	£1.3m
FCC Capital Programme for Town Centres 2012-2015	Will complement the ERDF streetscape projects above by investing in projects that are not eligible for ERDF (all towns).	£1.13m
Neighbourhood Renewal Area 2013/2014 and 2014/2015	Improve the physical environment and the condition of private sector properties in Deeside. The NRA has been designated within a significant cluster of poor quality housing.	£550k 2013/14 £500k 2014/15 (estimate)

Appendix 2 - Bid for Vibrant and Viable Places – New Regeneration Framework  
 Flintshire towns fit with WG Guidance

Town	Key outputs	Strategic fit	Policy fit		Improving housing condition and supply	Quality of programme delivery Value for money Creativity and innovation
			Town centre	C'ties First		
Buckley	No large scale employment growth currently anticipated.	No regional prioritisation.  Would help to tackle poverty in 1 LSOA in 20-30% most deprived in Wales.	✓		740 housing units allocated in UDP.	These would apply regardless of the town that the programme was based in.
Deeside	Deeside Enterprise Zone status gives potential for investment from Welsh Government.  Deeside Enterprise Zone has the potential to deliver 7,000 new jobs through major private sector investment.  Major training opportunities to be generated from this scale of business growth, from housing investment and from Advanced Manufacturing Centre development.	Major strategic centre for jobs and growth with potential benefits across North Wales.  Identified in the West Cheshire / North East Wales Spatial Strategy as a strategic centre and regeneration area.  Identified in the Wales Spatial Plan as a primary key settlement, key regeneration area and key business sector area.  Identified by Flintshire County Council (Executive March 2011) as a strategic priority for regeneration.  Would help to tackle poverty in 2 LSOAs in the 10% most deprived in Wales, 3 in the 10-20% most deprived and 1 in the 20-30% most deprived.	✓	✓	1,788 housing units allocated in UDP, including 1,300 in Northern Gateway. Existing Neighbourhood Renewal Programme to build upon.	
Flint	No large scale employment growth currently anticipated.  Training opportunities through housing redevelopment planned.	Identified in the West Cheshire / North East Wales Spatial Strategy as a regeneration area, reflecting pockets of deprivation.  Identified in the Wales Spatial Plan as a primary key settlement and key regeneration area.  No large scale employment growth currently anticipated. Would help to tackle poverty in 2 LSOAs in the 10-20% most deprived and 1 in the 20-30% most deprived.	✓	✓	705 housing units allocated in UDP.	

Appendix 2 - Bid for Vibrant and Viable Places – New Regeneration Framework  
 Flintshire towns fit with WG Guidance

Holywell	No large scale employment growth currently anticipated.	Identified in the West Cheshire / North East Wales Spatial Strategy as a regeneration area, reflecting pockets of deprivation.  Would help to tackle poverty in 1 LSOAs in the 10% most deprived in Wales and 1 in the 10-20% most deprived.	✓	✓	326 housing units allocated in UDP.	
Mold	No large scale employment growth currently anticipated.	Identified in the West Cheshire / North East Wales Spatial Strategy as a regeneration area, reflecting pockets of deprivation and its town centre redevelopment potential. Identified in the Wales Spatial Plan as a primary key settlement.  Would help to tackle poverty in 1 LSOA in the 10% most deprived in Wales	✓	✓	438 housing units allocated in UDP.	
Saithney	No large scale employment growth currently anticipated.	No regional prioritisation.  Would help to tackle poverty in 1 LSOA in the 20-30% most deprived in Wales.	✓		26 housing units allocated in UDP.	

## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:** **CABINET**

**DATE:** **TUESDAY, 16 JULY 2013**

**REPORT BY:** **DIRECTOR OF COMMUNITY SERVICES**

**SUBJECT:** **DELIVERING HOUSING DEVELOPMENT IN  
FLINTSHIRE WITHOUT THE REQUIREMENT FOR  
PUBLIC GRANT SUBSIDY**

### **1.00 PURPOSE OF REPORT**

- 1.01 To outline to Cabinet the range of optional financial models available to the Council to facilitate housing development in Flintshire without the requirement for public grant subsidy.
- 1.02 To assist Cabinet to make informed choices when considering housing development opportunities across Flintshire to meet the needs identified within the agreed Local Housing Strategy.

### **2.00 BACKGROUND**

- 2.01 A contraction in the amount of capital funding available, alongside the fall of house prices has required the Council to rethink its approach to housing development. This is as a direct consequence of the considerable shift in the economic environment in which housing delivery operates. Previously viable schemes are now unviable, volume house builders are taking a much more cautious approach to delivery, Social Housing Grant availability has been reduced and the traditional routes to deliver housing and affordable housing are fragile.
- 2.02 The Council needs to ensure that the right types of housing offer in the right locations are delivered to meet the needs of existing households and to attract economically active households into Flintshire and must therefore consider new delivery models, seek out alternative forms of funding and consider different tenures and housing products.
- 2.03 The Council, with support, is looking to develop strategic financial appraisals to make best use of its assets and propose procurement arrangements to create viable propositions and deliver sites cost effectively. The Council recognises the need to deliver a balanced housing offer that creates diverse housing options, offering a range of tenures that include rental and ownership solutions for the full range of income groups.

- 2.04 The focus to date has been on how individual/package sites can be brought forward and developed to deliver affordable homes for rent or sale and how to meet the growing needs of the newly emerging 'middle market' that are unable to access home ownership because of increasingly complex barriers to purchase, such as the lack of sufficient deposit. These groups are economically active and underpin the economic aspirations of Flintshire to support a growing economy and a range of high quality homes for rent and assisted purchase are needed in a range of locations to meet this need. In addition there is a need for development of a significant number of 1 and 2 bedroom homes to meet the needs of those affected by Welfare Reform.
- 2.05 It is recognised that this thinking is new and introduces different risk profiles for the Council. It will require further detailed work before decisions can be made about specific schemes or sites. This report provides the outcomes of initial work for Cabinet consideration. The report begins by considering the national context for Welsh housing and reviews the current housing market in Flintshire.

### **3.00 CONSIDERATIONS**

#### **3.01 National Agenda**

- The increased delivery of new homes is central to the White Paper 'Better Lives and Communities' which was published for consultation in May 2012. The paper supported a range of measures that would help to support this objective include:
- The use of a range of innovative funding mechanisms;
- A new scheme to provide 95 per cent mortgages for first-time buyers of new-build homes- a Welsh mortgage guarantee scheme;
- Delivering a Welsh Housing Bond;
- Enabling a new co-operative housing tenure; and
- Revisions to the planning system.

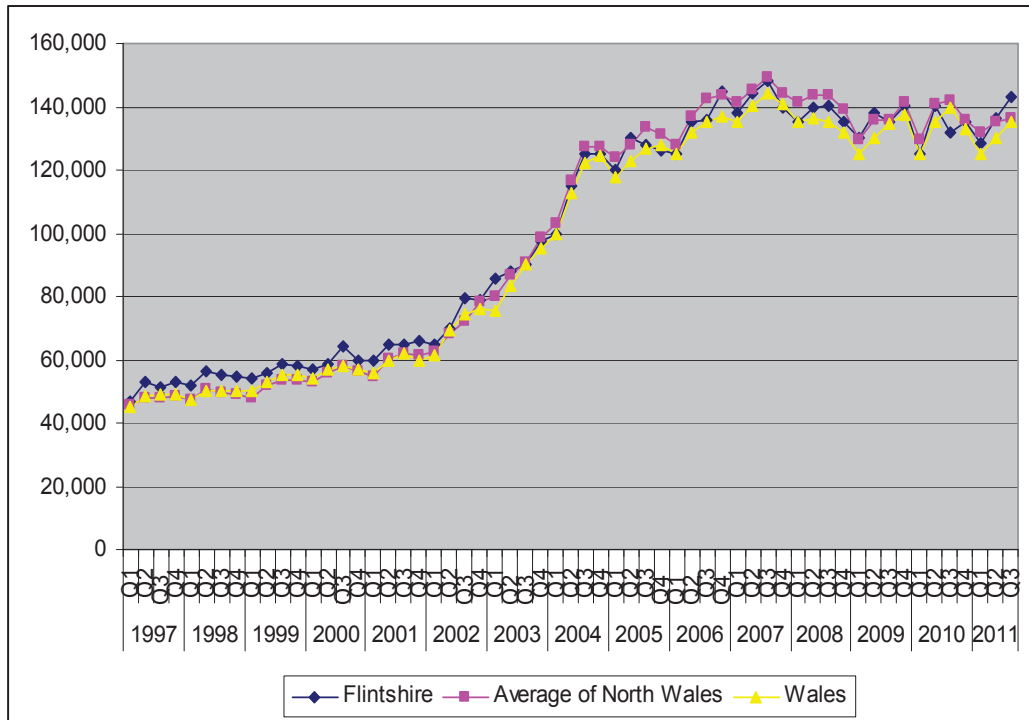
- 3.02 The White Paper remains committed to the principles of social housing, but places greater emphasis on the use of private rented accommodation, particularly intermediate rental housing, which is seen as part of the solution to the shortage of homes. The White Paper plans to give more flexibility to local authorities, housing associations, and private landlords to operate in different local rental markets and to meet the housing needs of people in different circumstances, as well as working with local authorities to enhance their potential to build new homes.



### 3.03 The Local Context

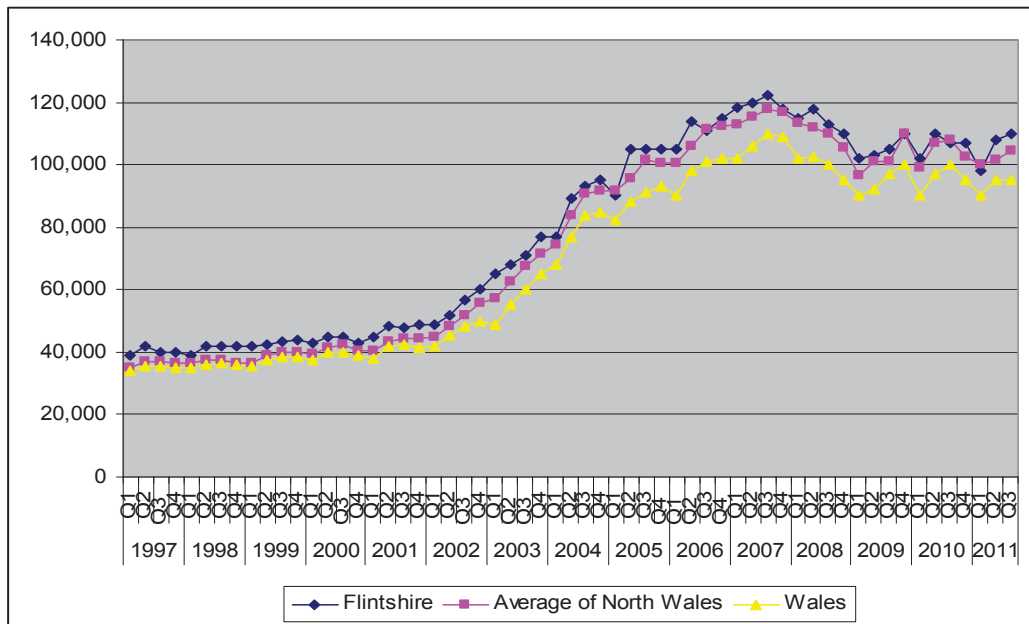
Graph 1 illustrates the median value of housing in Flintshire compared to North Wales and Wales. Generally, the median house prices are slightly higher than the Wales median and very similar to the North Wales Median, peaking at £148k in Q3 of 2007. During the down turn prices have remained relatively stable and were around £143k at the start of 2012.

### 3.04 Chart 1: Median house prices 1997 - 2001



3.05 Chart 2 overleaf illustrates the Lower Quartile house prices. These are the prices that a first time buyer in the market would expect to buy at. The chart shows that Lower Quartile property prices are slightly lower in Flintshire than North Wales and higher than Wales overall. The average lower quartile price in Flintshire was £100k at the start of 2012, whilst for North Wales this figure was closer to £106k and £95k for Wales as a whole.

3.06 **Chart 2: Lower Quartile house prices 1997-2001**



3.07 In terms of transactions, in line with housing markets generally, Flintshire has experienced significant reductions. At the height of the market in 2007 quarterly transactions reached 700 whilst at the end of 2011 this figure had reduced to just less than 400.

3.08 The Local Housing Market Assessment update for Flintshire has recently been published. The update recommends the provision of an additional 2,885 dwellings over the 2012 to 2017 period. 40% of this should be for affordable housing and 60% open market housing.

**Feedback from local lettings agents and developers**

3.09 Discussions have been held with 5 local estate and letting agents to establish the current housing market in Flintshire. The agents confirmed that prices have dropped by about 15% since 2007, but that the market is now quite buoyant. There are a number of buy to let investors back in the market and demand for private market rent is high.

3.10 For property sales, 2-3 bedroom terraced properties are very popular and sell for between £90-150k, sometimes more. Agents felt that providing additional 2-3 bed homes would be popular and whilst semi detached was the preferred property type, a modern terraced town house would also be popular. There is little demand for flats on the owner occupation market, but these property types would be popular to rent. The agents reported how difficult it was for purchasers to buy and were very interested to see more home ownership products developed such as shared equity and rent to purchase. Any products that supported purchasers to raise the deposit would be popular and help developers to de-risk sales.

- 3.11 The market rented sector is growing and properties are let quickly. A rental value for a 2-3 bed terraced property would be £500-550 per calendar month and up to £595 for a 3 bed semi detached property. Rental growth is healthy and expected to remain so.

### **Delivery**

- 3.12 As stated above there are a variety of different models and actions that the Council could take in delivering housing schemes. The current economic circumstances clearly present a number of challenges to the delivery of the Council's housing sites (both Council Fund and HRA) and in particular to the delivery of affordable housing. The principle effects of the down turn in relation to the delivery of new homes have been: -

- A significant reduction in property prices, which has meant that creating viable schemes is becoming increasingly difficult;
- Developers are finding it increasingly difficult to access affordable credit;
- Developers are more risk averse/selective and developing in challenging regeneration areas is much less attractive; and
- A severe contraction in the availability of credit, leading to reduced mortgage lending. Often if purchasers can access mortgage lending many are choosing not to; put off by because of concerns around long term employment security and sluggish house prices.

- 3.13 The outcomes of this are that housing delivery has reduced and with it the number of affordable homes being delivered and a new and significant priority group that has emerged who can sustain home ownership but require support to access homeownership or long term intermediate/sub market rented homes. This excluded middle market is not a priority for social rented homes because of their incomes, but equally they are excluded from homeownership given the complexities around lending criteria and affordability.

- 3.14 This is a target group that the Council should attract into Flintshire; they bring skills and prosperity to an area and support economic growth. If the Council wishes to retain and attract this target group, it will need to ensure that it delivers the right housing offer for them. This group will want to buy homes or rent them over a longer time period.

### **Existing Methods of Delivery**

- 3.15 **Section 106** - The Council has a proven track record of using Section 106 agreements to facilitate provision of affordable housing. Section 106 allows Local Authorities to require a developer to make a contribution to the Council which can then be used to fund public realm development or affordable housing. In Flintshire there is currently a requirement that 30% of all housing on new build schemes to be affordable.

- 3.16 Whilst the Council must ensure provision of enough affordable housing units, the requirement for a Section 106 agreement is often seen as increasing the number of unviable housing schemes. Many developers have access to land bought before the economic downturn, which has lost value. In addition house prices have fallen as stated above. This means that provision of affordable housing on these sites could result in a loss for the developer and many are holding on to these sites in the assumption that house prices will eventually rise again.
- 3.17 The Council has been creative in the use of Section 106 agreements to secure both development and affordable housing, including the acceptance of shared equity properties and gifted units. Whilst the council is securing 30% of the value of the affordable housing provision on these developments in challenging times, due to the reduction of social housing grant and the housing associations financial capacity, it may be appropriate to achieve this in alternative ways
- 3.18 An example of this would be on a recent development at Wood Lane Farm. Traditionally through section 106 the Council would have required 66 units of accommodation to be provided to meet the 30% UDP policy allocation. The option originally considered was to provide the properties on a shared equity basis. However, having made reference to both the Local Housing Market Assessment and the affordable housing register it would have been impossible to sell this number of properties using this tenure model. Therefore the Council worked with the developer to provide a mix of gifted houses, shared equity and a financial contribution of £240K, which ultimately achieved the same value and allowed the development to proceed. This creativity is assisting in meeting the Council's objectives, however, it will not provide the number of affordable housing properties required and is likely to further stymie development of housing built for rent and for open market sale until house prices begin to rise again.
- 3.19 As evidence of the above, the number of affordable houses delivered via section 106 contributions in 2012-2013 was 55 through Shared Equity, which are now built and occupied. However, the number of affordable rental properties delivered through a section 106 contribution was only 1.
- 3.20 **Social Housing Grant** - In order to overcome some of the traditional barriers to development, Social Housing Grant funding is provided by Welsh government to Local Authorities. This funding is allocated on a 3 year cycle to Registered Social Landlords to facilitate housing development. The main purpose of Social Housing Grant is to ensure the construction of high quality social housing, supporting schemes that would otherwise be unviable due to the reasons outlined above
- 3.21 However, the use of Social Housing Grant is also failing to provide the number of affordable units required. Flintshire's current Social Housing Grant programme, covering the period up to 2015/2016 is oversubscribed and this funding, along with all other public capital funding is declining.

The funding for 2011/2012 was £1,826,662, funding for 2012/2013 was £1,758,032 however, the funding for 2013/2014 and 2014/2015 is £1,557,749, a decline of approximately 15%. This reduction in funding is directly impacting on the number of social housing units built by the RSLs and will continue to do so over the medium to long term.

- 3.22 SHG funding also comes with a number of conditions, in addition to the requirement to build housing at social rents. All properties must be built to Development Quality Requirement (DQR) standards. This increases the build cost of units. In anticipation of further reductions of SHG funding some RSLs are seeking to build accommodation at affordable rents as opposed to social rents. This would increase the viability of certain schemes, as it allows units to be built to a slightly lower standard, reducing upfront cost, it also allows for higher rental yields. However, the three main housing associations operating in Flintshire have yet to take up this opportunity and it will probably be some time before they are in a position to do so. Therefore, Social Housing Grant will not be in a position to provide the required units of affordable accommodation. Further information is contained within **Appendix 1 – Social Housing Grant Template**.

#### **New Methods of Delivery Prudential Borrowing**

- 3.23 Some Councils across England and Wales are planning to or have already used prudential borrowing to develop new homes to meet the needs for smaller units of social housing, or to meet unmet housing need through estate redesign or new development. Any capacity available however, is limited through borrowing limits set by Government and would not meet all needs identified over the longer term. **Appendix 2 – Prudential Borrowing Template**.

#### **New Opportunities for Section 106 developments**

- 3.24 In the Section 106 model of delivery a developer would usually deliver the sales units and a housing association takes the affordable units, The Council may also choose to take on the housing association role and manage the affordable and market rent units themselves. Whilst there are many differences between managing social units and delivering a service for market rent, the Council and the housing associations are equipped with the skills and expertise to undertake this role
- 3.25 However, there may be a number of issues with this model that would require the Council to provide support in different ways and a number of these are detailed below:
- affordable credit for the developer may be difficult and the Council could support (if funding was available), the provision of a low interest loan to reduce the borrowing requirements of developers or the cost of doing so. This can have a further positive impact on viability and enable delivery to move forward.

- the developer is unlikely to be able to fund shared equity products on the market sales stock given the already low values. The Council could fund the loan products to enable a product to be put in place and recoup the funding when the properties are sold (by purchasers). This would de-risk sales for the developer and retain the owner occupation units; much needed to diversify the housing stock in many areas.
  - the Housing Association partner may wish to share the risk of taking on long term market rent units with the Council.
- 3.26 Delivery of this model would require Flintshire to provide capital funding, either from the core capital programme or through prudential borrowing. In addition, any homes that are developed for rent or sale other than social rented homes would need to be “held” in an arms length company wholly owned by the Council but separate.
- 3.27 The Council has a number of Capital Assets in the form of land which would reduce the cost of development while it has significant pressure on its revenue resources therefore the financial models below provide the Council with opportunities to increase affordable housing delivery and supply by utilising assets with limited or no financial contributions

**The Local Authority/Registered Social Landlord/Developer Partner model of Delivery**

- 3.28 This model involves the creation of a joint venture or legal partnership at arms length to the Council. The development risk will be shared amongst all partners. The joint venture would appoint a contractor to undertake the build. The joint venture would fund the scheme, sell units on the open market, and retain and manage the affordable and market rent units. This model along with all new financial models requires the Council to consider disposing of its land asset at nil value, effectively providing its investment in the scheme, without the need to provide capital funding.
- 3.29 These partnerships are very flexible and there are a growing number led by local authorities. The models can be established to work within the local authority’s requirements and may involve institutional investors having a role in funding delivery, or in purchasing completed units for investment. There is no ‘fixed’ approach to these arrangements and the Council may:
- Provide land assets for free, or under a deferred payment system, with value being realised after a longer time frame or
  - Share the build costs with a contractor partner or housing association and share sales risk.
- 3.30 Whilst further work is required this model would provide a sound delivery basis on which to proceed potentially utilising a Limited Liability Partnership. Further information is contained within **Appendix 3 – Joint Venture with Developer/Housing Association Template**

### 3.31 **Leasing finance/institutional investment**

- 3.32 There is a growing trend and offer from contractors/developers to provide the funding for the up front build cost and then recoup it over a period of time by leasing the units to a managing agent; in this case the Council (or housing association partner). These models are growing in popularity and there are a number of established models available on the market which the Council may choose from. The models offered by different investors/developers will have their own financial assumptions and the Council will need to consider these individually. A series of meetings have taken place with developers and their funders in order to fully understand the models. The primary benefit is that the Council does not have to front fund any development
- 3.33 In some models, investors provide the necessary funding, whilst the Council would appoint a contractor/developer to deliver the schemes. The investor owns the properties but leases them to the Council to rent out and repay the initial costs plus a rate of return. Alternatively a number of developers are front funding schemes themselves, building the sites out and then leasing the properties to the Council or partner housing association.
- 3.34 In most models after the end of the term of the lease, the properties will move into the Council /housing association ownership. These models can work for both sale and rent, providing the sale value achieved gives an adequate rate of return. However, they are likely to be offered within an affordable rented tenure model, (rather than social). Further information is contained within **Appendix 4 – Leasing Template**.

### **A deferred purchase model/institutional investment**

- 3.35 In the current housing market where purchasers find it difficult to buy a home, but retain an aspiration to purchase a property in the future, a rent to purchase model may provide a practical solution. The product allows a household to initially rent a (new) property, but on the clear (legal) understanding that they can purchase it in the future under pre-determined terms. Rent levels can either be “open market” or sub market. The landlord can reserve the right to terminate the tenancy after an agreed number of years, if the tenant has not chosen to purchase. The purchase terms can include such features as a fixed price (for the first 3 years of tenancy, typically 3 or 5), often on a shared equity or shared ownership basis, and with purchase incentives such as partial rebate of rent, or discount if no/minimal repairs have been requested. Further information is contained within **Appendix 5 & 6 Forward Funding & Deferred Purchase Model (Rent to Buy) Template**.

### **Housing Co-operatives**

- 3.36 The Welsh Government is keen to support a co-operative delivery model

and also supports Community Land Trust models. In Homes for Wales: A White Paper for Better Lives and Communities the Government wants co-operatives to become a much more significant part of the housing system and plans to aid the development of co-operative housing as a housing choice. Housing co-ops are groups of people who live in and collectively manage their accommodation. This can involve taking responsibility for arranging repairs, making decisions about rent and who joins or leaves the co-operative. Living in a housing co-operative can be a good way to get affordable housing and may give you more control over where you live.

- 3.37 Co-operatives use limited equity models and are a form of “mutual home ownership” or rented or market co-operatives. Co-operatives result in democratic community membership, standards at least equivalent to those for social new build housing, and will be suitable for people on a range of incomes. Community Land Trusts are likely to facilitate such developments.
- 3.38 The Government is considering the need for a new form of co-operative tenancy. The purpose would be to permit a member’s right of occupancy to create an equitable interest in a co-operative’s property, which can then be used as security for loans to buy a ‘limited equity’ stake in their home.
- 3.39 The Government is committed to delivering 500 new homes through Co-operatives and so this is unlikely to be a model that delivers all of the new homes being proposed and is unlikely to assist in improving financial viability. However, as a model for re-provision of affordable housing and in improving stakeholder interest in the area it is a model worth further investigation

### **Risk Analysis**

- 3.40 Each of the options outlined in this report provides key considerations depending on the site identified, tenure mix needed and financial resources available. Each site will require appraisal on an individual basis. Each of the delivery options exposes the Council and its partners to new risk areas and each has a number of advantages and disadvantages.

### **Conclusions**

- 3.41 Delivering new housing will be very challenging in the current housing market; there is an increasing demand for housing as new household projections increase and the Welsh government are prioritising an increasing supply of homes as a key political objective. The housing market remains challenging, prices have reduced, as have the number of sales. The successful delivery of schemes will require a range of tenure models and new delivery arrangements. Although more detailed financial modelling will determine final scheme property mix and tenure, the financial modelling and discussions with local agents and developers has illustrated that financial viability and delivery are likely to be more



successful if:

- The number of homes for market rent is increased and replaces a proportion of market / affordable sale on schemes. This supports a growing demand for private rented accommodation which is supported by local agents, it also means that developments have less 'sales risk' because the units would be sold or leased to either the Council or partner housing association.
- Affordable rent replaces some social rent units. The additional rental income will have a positive financial impact on the viability of schemes. The affordable rent level at 80% of market rents is an acceptable tenancy option for the Welsh Government, although further work would be required to test its affordability locally.
- Lower numbers of affordable housing units are considered on some sites. Market rent deliver the optimum financial viability and the Council will need to consider the proportion of affordable housing that is required within schemes.
- A rent to purchase product is introduced. The Council can take advantage of a buoyant rental market in the early years and benefit from rising property prices in later years<sup>1</sup>.

3.42 Whilst it has been demonstrated that alternative tenure models do improve economic viability and provide flexibility to the Council, the Council needs to consider the Welsh Government requirements to ensure that any housing that is retained in ownership by the Council would need to take account of the current guideline rent regime and any changes that may apply in the future. This would make it difficult for the Council to retain ownership of properties for market rent for example. However, it is possible to enter into an agreement with Welsh Government under Section 83 of the Local Government and Housing Act 1989 to exclude certain houses which may be owned by the Council from the HRA calculation; early discussions with Welsh Government are recommended.

3.43 There are a number of delivery models available to the Council which have briefly been reviewed in this report. These require further work but legal advice obtained to date confirms that these models are all deliverable.

#### **4.00 RECOMMENDATIONS**

4.01 That Cabinet note the variety of financial models available to the Council to facilitate housing development in Flintshire without the requirement for public grant subsidy and draw upon this framework for making future decisions for specific schemes to meet its housing objectives.

#### **5.00 FINANCIAL IMPLICATIONS**

5.01 There are no financial implications at this stage.

**6.00 ANTI POVERTY IMPACT**

6.01 Each of the models will provide additional affordable housing and would therefore have a positive anti poverty impact.

**7.00 ENVIRONMENTAL IMPACT**

7.01 All new affordable housing arising out of these financial models will be built to high standards which would provide a positive environmental impact.

**8.00 EQUALITIES IMPACT**

8.01 There are no equality implications arising out of this report.

**9.00 PERSONNEL IMPLICATIONS**

9.01 There are no personnel implications arising out of this report

**10.00 CONSULTATION REQUIRED**

10.01 Consultation with Members will be required to secure support for the chosen financial model to deliver each scheme.

**11.00 CONSULTATION UNDERTAKEN**

11.01 Senior Members and Member stakeholders have received a presentation on each of the financial models with an opportunity to evaluate the risks and benefits of each.

**12.00 APPENDICES**

12.01 Social Housing Grant

12.02 Prudential Borrowing

12.03 Joint venture

12.04 Leaseback

12.05 Institutional Investment (Forward Funding)

12.06 Deferred Purchase

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985  
BACKGROUND DOCUMENTS**

None

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## Appendix 1 Social Housing Grant

<b>1. Model name</b>	Traditional Social Housing Grant Funding
<b>2. Explanation of how it works</b>	Housing Associations are currently allocated 58% grant assistance from Welsh Government as part finance to the overall development cost of schemes and the housing associations finances the remaining 42%.
<b>3. Tenure uses</b>	Social Rent
<b>4. High level financials</b>	None
<b>5. High level legals</b>	Social Housing Grant (SHG) is to provide new affordable housing for rent or low cost home ownership. Here procurement rules would apply, although State Aid may well be less problematic on the basis that reliance can be placed upon one of the block exemptions. Consideration would also need to be given to the detail of the Council's land disposal powers and the need to obtain consents under the Local Government Act 1972, the Housing Act 1985 and the Local Government Act 1988 (or at least to fall within the terms of general consents).
<b>6. Management arrangements</b>	Housing Association Manage properties and council receive 50% nominations
<b>7. Risk factors</b>	
High	
Medium	This funding will not deliver the number of affordable housing units required. Reliance of this delivery model in isolation is therefore a medium risk to the Council.
Low	
<b>8. Benefits</b>	Reduce social housing waiting list
<b>9. Examples of where it might be used in Flintshire</b>	Scheme currently in programme Glan y Don Greenfield, Treuddyn, Gwernaffield

### Issues to Consider

1. The lack of Social Housing Grant available to fund the increased amount of affordable housing required to meet the Council Local Housing Strategy
2. The Council only receives 50% nominations from Housing Association partners.

## Appendix 2 Prudential Borrowing

<b>1. Model name</b>	Prudential borrowing
<b>2. Explanation of how it works</b>	Council borrows funding within agreed limits and repays with interest over 30 plus years to fund the development of new homes.
<b>3. Tenure uses</b>	Social Rent predominantly
<b>4. High level financials</b>	WG set borrowing limits therefore there are limits on the number of homes which can be provided
<b>5. High level legals</b>	Homes funded through the HRA would be social rented.
<b>6. Management arrangements</b>	Council owns and manages properties nominations
<b>7. Risk factors</b>	
High	
Medium	
Low	Borrowing does incur long term costs
<b>8. Benefits</b>	Reduce social housing waiting list
<b>9. Examples of where it might be used in Flintshire</b>	Flint, garage sites, other HRA development sites

### Issues to Consider

1. Limited by available borrowing capacity and needs for investment to deliver WHQS and stock redesign

## Appendix 3 Joint Venture

1. Model name	Joint Venture (JV) Limited Liability Partnership
2. Explanation of how it works	<p>Only works with a critical mass of 100 plus properties</p> <p>The JV between the investor/developer and the Council would form an (LLP) which holds equity shares which are weighted in accordance with value within the new company, which would build the new homes to build code level 4.</p> <p>The council would offer the land and or section 106 land acquired for affordable housing would represents the council's equity shares within the LLP. The funder/developer would upfront provide the development finance which would include the developers profit of 15% to construct the new housing. In return a 35 year lease would be granted to the council.</p> <p>The council would manage the properties over the term of the lease and receive a management fee for doing so. At the end of the 35 year term the council could sell its share and obtain a land receipt.</p> <p>The developer would defer development profit within the LLP company but would expect to exit after years 10 – 15.</p>
t	Affordable rent (80% of market rent and Market (depending on critical mass an element could be social rent) and Local Housing Allowance (LHA)
4. High level financials	A % of the rental income from the homes will

	<p>service the investment, with the remainder given to the council to manage and maintain the new properties.</p> <p>The properties will be financed through the council fund via a ring fenced account (possibly an arms length company).</p> <p>Developer profits are would be taken out of the JV by years 10-15 (rather than upfront).</p>
5. High level legals	<p>This is a model which requires no up front funding from the Council, with its contribution being the provision of land in return for an equity stake in a joint venture vehicle. Whilst a joint venture vehicle does not necessarily need to satisfy the public procurement rules, care must be taken to ensure the detailed terms of the joint venture arrangements do not introduce the requirement for a procurement rules compliant process.</p> <p>Careful consideration would need to be given to the State Aid issue. There are financial issues relating to this model which arise in relation to the powers that the Council would be using to participate in it, but apart from that aspect the joint venture would fall within the Council's powers particularly the wellbeing power in Section 2 of the Local Government Act 2000.</p>
6. Management arrangements	<p>Council would manage the properties. Tenant and property maintenance responsibilities would still remain with the council including rent collection, voids, arrears and repairs.</p>
7. Risk factors	
High	
Medium	<p>An arms length management company would be established to hold the properties over the 35 year lease.</p> <p>The Company would need to be in a position to buy out the developer at either years 10 or 15 (to be agreed).</p>
Low	
8. Benefits	<p>Increase new housing delivery without the need to provide funding upfront.</p>

9. Examples of where it might be used in Flintshire	Deeside Enterprise Zone UDP affordable housing allocation, Broughton UDP affordable housing allocation. Flint Town Housing Regeneration, Garage re-development sites
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Issues to consider

1. This model would allow the Council to increase affordable housing provision
2. Council land would only be required as investment with no or minimal upfront capital investment
3. Own properties at the end of the lease term
4. The council would manage the new homes
5. The council would receive an income for the management and maintenance costs

## Appendix 4 Long term Leasing

1. Model name	Leaseback Investment
2. Explanation of how it works	The development would be front funded and then leased to the Council to manage over a time period (35 – 45 years) at the end of the lease term the properties would be transferred / sold to the council for a nominal fee of a £1. The council will have an asset worth its original value plus any capital appreciation gained over the 45 year period.
3. Tenure uses	Affordable rent (80% of market rent), Local Housing Allowance LHA, there could also be potential opportunities to provide Private Rent or Sale but this would be limited to 25% exposure across a development
4. High level financials	Flintshire would collect the gross rents, deduct the costs of management and maintenance of the properties and incur lease payments based on gross rents. The cost to manage and maintain the properties is estimated at circa 40% of the gross rental income and the lease payments are estimated at circa 60% of the gross rental income Lease payments would increase with inflation annually
5. High level legals	This model requires the Council to take a long lease of units completed on land which the Council has disposed of to the developer. No upfront investment is required from the Council. The procurement position requires careful consideration because different contractual objectives and arrangements produce quite different procurement requirements, largely depending on how separate the investment and developer processes are. In any event the Council may choose to follow a compliant procurement process in order to secure best value through competition. It is unlikely that any particular State Aid difficulties would arise. Land disposal consents should not be an issue provided land disposal is for best consideration. However, care will need to be taken that the



	arrangement does not fall foul of prudential borrowing requirements.
6. Management arrangements	Council would retain the rental income to cover management and repair costs. The council would manage the properties. Tenant and property maintenance responsibilities would still remain with the council including rent collection, voids, arrears and repairs.
7. Risk factors	
High	
Medium	These are new models and therefore potentially medium to high risk. Further consideration would need to be given on specific investor models.
Low	
8. Benefits	Council generates management income and will own the properties at the end of the lease period
9. Examples of where it might be used in Flintshire	Redevelopment sites Flint, Garage site developments?

#### Issues to consider

1. This model would allow the Council to increase affordable housing provision
2. Council land would only be required as investment with no or minimal capital investment
3. Own properties at the end of the 35year – 40year lease term
4. The council would manage the new homes
5. The council would receive an income for the management and maintenance costs

## Appendix 5 Forward Funding

1. Model name	Forward Funding Model
2. Explanation of how it works	<p>Council / Private Land is transferred at nil or discounted value.</p> <p>Funder/developer would upfront fund the development finance which would include the developers profit to construct the new housing.</p> <p>The council would manage the properties over an agreed term up to 20 years. The council or a 3<sup>rd</sup> party (3<sup>rd</sup> party sale would need the council to agree the new purchaser) could purchase the properties between year 3 and maximum of 10 years at an agreed fixed price from the time the property is ready for occupation.</p>
3. Tenure uses	LHA rents, Affordable rent (80% of market rent), and Market rent (depending on critical mass)
4. High level financials	New housing development is forward funded, the council manage the properties on behalf of the investors. A % of gross rental income is given to the council to manage the properties. From years 3 – 10 the council can buy the properties back at the fixed price agreed at the start of development
5. High level legals	.
6. Management arrangements	Council would manage the properties. Tenant and property maintenance responsibilities would still remain with the council including rent collection, voids, arrears and repairs.
7. Risk factors	
High	
Medium	These are new models and therefore potentially medium to high risk. Further consideration would need to be given on

	specific investor models. Management and maintenance costs paid to the Local Authority are low.
Low	
8. Benefits	Increase new housing delivery without the need to provide funding upfront, however finance would need to be sought by years 3-10. This model could be less expensive longer term.
9. Examples of where it might be used in Flintshire	Deeside Enterprise Zone UDP affordable housing allocation, Broughton UDP affordable housing allocation. Flint Town Housing Regeneration, Garage re-development sites

#### Issues to consider

1. This model would allow the Council to increase affordable housing provision
2. Council land would only be required as investment with no or minimal capital investment
3. The council would manage the new homes
4. The council would receive an income for the management and maintenance costs
5. The council would have to make provision to purchase the properties back by years 5-10

## Appendix 6 Deferred Purchase

1. Model name	Deferred Purchase / Rent to Buy
2. Explanation of how it works	Finance would be provided to purchase / develop properties. The properties are then occupied on a rent to buy scheme. The rents are set at an affordable rent and a proportion of the tenants rent builds into a deposit in order that the tenants can purchase the properties. If the tenant does not wish to exercise the right to purchase the Funder/developer (with the agreement of the council) can sell / transfer the ownership of the properties to a new landlord, the new landlord would take transfer of the property and continue to take rent from the tenant until the tenant bought at open market value. The new landlord would honour the agreement to provide up to 10% of the market value of the property to fund or partly fund the deposit required to purchase the property. If the tenant declined the option to purchase the property would be sold at open market value or a new tenant is found
3. Tenure uses	Affordable Rent and market rent
4. High level financials	
5. High level legals	This model provides for initial management of completed dwellings by the Council with a right to purchase. Procurement regulations will need to be carefully considered but it seems unlikely that there is a State Aid implication. In terms of the Council's power to manage, Section 95 of the Local Government Act 2003 is likely to be engaged. This opens up a range of issues including the need to conduct the arrangement through a company which is a subsidiary of the Council. There may also be a requirement for the Council to make provision in its accounts as a purchase agreement may be assessed as a credit arrangement
6. Management arrangements	Council would manage properties and retain A % of the scheme rental
7. Risk factors	
High	
Medium	These are new models and therefore potentially medium to high risk. Further

	consideration would need to be given on specific investor models.
Low	
8. Benefits	Increase tenure options, and ensure all Section 106 developments are delivered
9. Examples of where it might be used in Flintshire	Section 106 development Ffordd Newydd, Connah's Quay, Babylonfields Connah's Quay, Redrow Lane End Buckley

#### Issues to consider

1. This model would allow the Council to increase affordable housing provision on Section 106 development
2. There investors would purchase completed properties from the developer
3. The council would manage the new homes either for a short term 5 years until properties are purchased by tenants, or on a longer term should investors wish to sell portfolio to another long term investor.

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:** **CABINET**

**DATE:** **TUESDAY, 16 JULY 2013**

**REPORT BY:** **HEAD OF FINANCE**

**SUBJECT:** **REVENUE BUDGET MONITORING 2012/13**  
**(OUTTURN)**

### **1.00 PURPOSE OF REPORT**

1.01 To inform Members of the Council Fund and the Housing Revenue Account Outturn for 2012/13 (subject to audit) and the impact on the respective level of reserves at 31<sup>st</sup> March 2013. These figures are included in the draft Statement of Accounts 2012/13 which will be reported to Audit Committee on 17<sup>th</sup> July 2013.

### **1.02 INDEX OF CONTENTS**

Section 2	Executive Summary
Para 3.01	Council Fund Summary Table
Para 3.13 – 3.19	Brief Overview of the Year
Section 4	Non Standard Inflation/Central Contingencies
Section 5	Unearmarked Reserves
Section 6	Housing Revenue Account
Appendix 1	Council Fund Movement of Variances from Month 12
Appendix 2	Community Services - Variances Summary
Appendix 3	Environment – Variances Summary
Appendix 4	Lifelong Learning – Variances Summary
Appendix 5	Corporate Services – Variances Summary
Appendix 6	Central & Corporate Services – Variances Summary
Appendix 7	Council Fund Unearmarked Reserves Summary
Appendix 8	Housing Revenue Account -Variances Summary
Appendix 9	Achievement of Efficiencies Summary

### **2.00 EXECUTIVE SUMMARY**

2.01 Members are requested to note the final outturn as detailed below:

- Council Fund – Net Underspend of £4.229m (£4.313m at Month 12)
- Housing Revenue Account – Net Underspend of £1.076m (£1.047m at Month 12)

### 3.00 CONSIDERATIONS

3.01 The table below shows a final outturn in-year underspend of £4.229m

TOTAL EXPENDITURE AND INCOME	Original Budget	Revised Budget	In-Year Over / (Under) spend		Non Ring-fenced		Ring-fenced	
			Month 12	Outturn	Month 12	Outturn	Month 12	Outturn
	£m	£m	£m	£m	£m	£m	£m	£m
Directorates								
Community Services	58.437	58.614	(3.432)	(3.489)	(2.446)	(2.481)	(0.986)	(1.008)
Environment	31.794	31.811	(0.053)	(0.040)	(0.053)	(0.040)	-	-
Lifelong Learning	109.219	110.993	0.006	0.033	0.935	0.935	(0.929)	(0.902)
Corporate Services	17.469	18.079	(0.271)	(0.287)	(0.271)	(0.287)	-	-
Total Directorates	216.919	219.497	(3.750)	(3.783)	(1.835)	(1.873)	(1.915)	(1.910)
Central and Corporate Finance	25.759	23.181	(0.563)	(0.446)	(0.563)	(0.446)	-	-
Total	242.678	242.678	(4.313)	(4.229)	(2.398)	(2.319)	(1.915)	(1.910)

3.02 The original budget column reflects the budget approved by Council on 1<sup>st</sup> March 2012. The Revised Budget column reflects in year virements which have been approved in compliance with Financial Procedure Rules.

3.03 The significant in year variances at final outturn are detailed in Appendices 2-6 (Council Fund) and Appendix 8 (HRA). The significant changes for the Council Fund from Month 12 are detailed in Appendix 1.

3.04 The Month 12 position as reported to Cabinet on 18<sup>th</sup> June 2013 showed a significant projected movement of £1.979m to that previously reported at Month 11. It was reported that although in some areas this positive improvement reflected the outcome of planned activities and positive budget management, it also raised the issue of interaction between service managers and finance to ensure that variances are identified at an earlier stage. As discussed at Cabinet and Corporate Resources Overview and Scrutiny in June this significant movement at the year end has highlighted the need for tighter financial controls, forecasting and timelier reporting.

3.05 A detailed exercise by each Head of Service as the accountable budget manager has been undertaken which has reviewed the reasons for variances reported from month 8 onwards which was the latest in-year information available when the 2013/14 budget was set. The outcome of this exercise shows that the reasons for the variances are a mixture of areas where a planned action has been implemented, some of which could have been reported earlier, other areas that could have been foreseen earlier and some minor fortuitous variances.



- 3.06 The review has identified that the reasons for the variances can be classified into the following main themes:-
- 1) Grant Maximisation – utilising external funding wherever possible.
  - 2) Year End Recharge Issues and Accounting Treatment.
  - 3) Communication of the financial impacts of Service Commissioning and demand levels.
  - 4) Treatment of Vacancy Savings.
  - 5) Difficulties and uncertainties in accurately projecting income.
- 3.07 Corporate Management Team has identified and agreed a range of actions to strengthen budget management and reporting in the light of the issues identified.
- 3.08 As previously reported, some of the main reasons for the movement between Month 8 to 12 include:
- Further reduction in costs for Out of County Placements linked to additional family placements
  - Further reduction in income in leisure facilities
  - Further improvement in Central Loans and Investment Account
  - Reduced expenditure on residential and domiciliary care
  - Additional client income in respect of Intake and Reablement
  - Additional grant received to support the implementation of the council tax support scheme
- 3.09 It is important to note that at the time that the 2013/14 budget was set, the significant areas of reported under and overspend at that time were taken account of in the budget agreed by Council.
- 3.10 As a result of the overall outturn position an assessment has been made of the potential future impact for the current 2013/14 financial year and also the impact on the Council's Medium Term Financial Plan for 2014/15 and beyond and this work will be reported to Members in due course.
- 3.11 As we move into detailed monitoring for the 2013/14 financial year, Service Managers and Finance will be working together to implement these actions to ensure that variances are reported at the earliest opportunity in the financial year.
- 3.12 Finance Procedure Rules state that any Directorate overspend will be carried forward into the following year as a first call on the budget for that year. In view of the overall financial position it is recommended on this occasion that the Lifelong Learning overspend of £0.033m is met from overall balances and not carried forward.

### 3.13 **BRIEF OVERVIEW OF THE YEAR**

The early projections as at Month 3 for the Council Fund was an overspend of £1.053m which was mainly due to pressures within Lifelong Learning including Leisure Services, Schools related, Service Units and Facilities.

3.14 At this stage, Cabinet also allocated an amount of £0.361m from contingency reserve as a one-off investment for the purpose of supporting the new leisure facilities in their first year of operation.

3.15 In view of the projected overspend, Management committed to find opportunities to generate efficiencies with the intention of gaining a positive outturn on the 2012/13 projected outturn.

3.16 At Month 8 a significant improvement of £0.754m was reported in the projected under spend on Out of County Placements. This movement reflected the overall impact of a number of factors which included smarter procurement from the continued involvement of Commercial and Clinical Solutions, and a reduced numbers of placements which had been influenced by the development of in-county provision from foster care and within special schools.

3.17 At Month 8 members were also notified of a potential pressure due to the triggering of the Municipal Mutual Insurance (MMI) scheme of arrangement and a provision of £0.770m was set aside for this purpose from the Contingency Reserve.

3.18 In March 2013 the County encountered a spell of severe weather which resulted in costs being incurred during the operational phase of the incident totalling £0.629m and estimated costs for the recovery phase of £0.621m. The majority of these costs were incurred within the Environment Directorate and the Council utilised the Winter Maintenance Reserve to offset £0.245m of these costs with the remainder of the total cost being met from the Contingency reserve.

3.19 The latter part of the year resulted in a significant positive movement in the variance due to a mixture of planned activities and unforeseen issues as detailed earlier in this report.

### 3.20 **ACHIEVEMENT OF EFFICIENCIES**

The 2012/13 budget contained £4.721m of specific efficiencies. Members have previously requested an update on the achievement of these efficiencies to be reported within the outturn report and the table below provides this information by directorate:-

<b>Directorate</b>	<b>Value of Budgeted Efficiency £m</b>	<b>Value of Actual Efficiency £m</b>	<b>(Under) Over Achievement £m</b>
Community Services	0.807	1.932	1.125
Environment	1.509	1.509	Nil
Lifelong Learning	0.604	1.506	0.902
Corporate Services	1.801	1.979	0.178
<b>Total</b>	<b>4.721</b>	<b>6.926</b>	<b>2.205</b>

3.21 The main reason for the over achievement is in relation to increased efficiencies in relation to Out of County Placements within Community Services (£0.844m) and Lifelong Learning (£0.902m). The 2013/14 budget has been reduced to reflect the reduced costs at the time the budget was set within this area, although this service area continues to be volatile and will be closely monitored.

3.22 Appendix 9 provides further analysis for all efficiencies by Directorate. It is important to note that the impact of this analysis has already been included in the final outturn figures.

#### **4.00 NON STANDARD INFLATION**

4.01 The 2012/13 budget included amounts for non-standard inflation for elements where costs were likely to increase by more than the standard rate of inflation. During the year these amounts have been held centrally until the additional requirement could be demonstrated. The final position in relation to these elements is detailed below:-

- £0.196m in respect of Fuel which has been fully allocated.
- £0.133m in respect of food which has been fully allocated.
- £0.078m in respect of Energy for Street Lighting of which £0.055m was not allocated and forms part of the underspend within central and corporate.
- £0.300m in respect of Energy of which £0.017m was not allocated and forms part of the underspend within central and corporate.

#### **5.00 UNEARMARKED RESERVES**

5.01 The 2011/12 final outturn reported to Cabinet on 10<sup>th</sup> July showed unearmarked reserves at 31<sup>st</sup> March 2012 (above the base level of £5.476m) of £0.992m, after taking into accounts commitments in 2012/13:

- Use of £0.973m to meet one off/time limited costs
- Ringfencing of £1.500m to support Organisational Change costs

- 5.02 Appendix 7 details the movements to date on unearmarked reserves and the level of contingency sum available. As a result of these movements the final level of Contingency Reserve is £3.409m.
- 5.03 In Month 11 it was reported that the £0.245m held in the Winter Maintenance Reserve had been utilised to fund the severe weather costs in 2012/13. It is recommended that £0.250m is allocated from the contingency reserve in 2013/14 to provide funding in this specific reserve for future years to replace the funding utilised.
- 5.04 The MTFP considered by Cabinet on 18<sup>th</sup> June identified an estimated funding shortfall of £8.5m for 2014/15 rising to £28.5m by 2018/19, but that with the inclusion of a number of variables and broad assumptions this could rise to over £10m in 2014/15 and £40m over the 5 year period. As stated in that report work is continuing over the summer period on the MTFP and to develop the budget strategy for 2014/15 and an updated MTFP will be reported in October.
- 5.05 It is recommended that the £3.159m held in the contingency reserve is held at this stage and its use considered within the context of the MTFP and 2014/15 budget strategy as a key strategic decision.

## **6.00 HOUSING REVENUE ACCOUNT**

- 6.01 On 21<sup>st</sup> February 2012, the Council approved a Housing Revenue Account (HRA) budget for 2012/13 of £26.671m. The budget provided for a closing balance of £0.867m, which at 3.25% of total expenditure satisfied the prudent approach of ensuring a minimum level of 3%.
- 6.02 The 2011/12 final outturn reported to Cabinet on 10<sup>th</sup> July 2012 showed a closing balance at the end of 2011/12 of £1.857m, which was £0.753m more than when the 2012/13 budget was set. This had the effect of increasing the closing balance for 2011/12 by the same amount.
- 6.03 The Final Outturn for the HRA is an underspend of £1.076m (£1.047m at month 12) which results in a final closing balance (subject to audit) at 31st March 2013 of £1.931m which at 6.98% of the total expenditure exceeds the recommended minimum level of 3%.

## **6.04 BRIEF OVERVIEW OF THE YEAR**

The 2012/13 HRA budget provided a total revenue contribution of £4.692m towards the funding of capital expenditure (CERA). During the year, the following increases were approved to meet increased revenue expenditure:-

- On vacant properties: £0.250m was recommended for reallocation in the Month 4 Monitoring Report. This was approved by Cabinet.
- £0.250m was allocated in the Month 6 Monitoring report through delegated powers. This was to fund DFG's, Bathrooms and planned other works.

- A further £0.250m was allocated in the Month 9 Monitoring Report though delegated powers. This was for external refurbishment works and a programme of ventilation fans.

6.05 As detailed in this report, the final position is a surplus of £1.931m. The Council is required to keep £1.070m balance to meet the 3% reserve recommended on the HRA. The remaining balance of £0.861m is proposed to be utilised in the following way; £0.250m put aside for single status, £0.130m for additional void revenue works, £0.200m carried forward for maisonettes (full budget not needed in 12/13) and redundancy costs (restructures planned in 12/13 delayed to 13/14). The remaining balance will be invested in meeting Welsh Housing Quality Standard (WHQS).

6.06 The continued improvement in the financial management of the HRA during 2012/13 has helped to enable delivery of the following service developments and improvements:

- Improved performance on non urgent repairs.
- Improved empty property periods.
- Increased investment in capital improvements from CERA towards achieving an earlier deadline to meet WHQS.
- Additional staff resource in priority areas to meet tenant promises detailed in the Choices document.

## **7.00 RECOMMENDATIONS**

7.01 Members are recommended to :-

- a) Note the overall report
- b) Note the Council Fund contingency sum as at 31<sup>st</sup> March 2013 (paragraph 5.02)
- c) Note the final level of balances on the Housing Revenue Account (paragraph 6.03)
- d) Approve that the overspend in Lifelong Learning be met from overall balances and not carried forward as required by finance procedure rules.

## **8.00 FINANCIAL IMPLICATIONS**

8.01 The financial implications are set out in Sections 3.00 to 6.00 of the report.

## **9.00 ANTIPOVERTY IMPACT**

9.01 None.

## **10.00 ENVIRONMENTAL IMPACT**

10.01 None.

**11.00 EQUALITIES IMPACT**

11.01 None.

**12.00 PERSONNEL IMPLICATIONS**

12.01 None.

**13.00 CONSULTATION REQUIRED**

13.01 None

**14.00 CONSULTATION UNDERTAKEN**

14.01 None.

**15.00 APPENDICES**

15.01 Council Fund – Movement in Variances from Month 12 – Appendix 1  
Council Fund Variances – Appendices 2 – 6  
Council Fund Movement on unearmarked reserves – Appendix 7  
Housing Revenue Account Variances – Appendix 8  
Achievement of Efficiencies – Appendix 9

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985  
BACKGROUND DOCUMENTS**

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**COUNCIL FUND - REVENUE BUDGET 2012/13**  
**FLINTSHIRE COUNTY COUNCIL**



**Budget Monitoring (Outturn)**  
**Summary of Movement from Month 12**

	£m	£m
<b>Month 12</b>		
Out of County Ringfenced Budget	(1.753)	
Service Directorates	(1.997)	
Central and Corporate Finance	(0.563)	
<b>Variance as per Directorate Returns</b>		<b>(4.313)</b>
<b>Outturn</b>		
Out of County Ringfenced Budget	(1.746)	
Service Directorates	(2.037)	
Central and Corporate Finance	(0.446)	
<b>Variance as per Directorate Returns</b>		<b>(4.229)</b>
<b>Change Requiring Explanation</b>		<b>0.084</b>
<b><u>Community Services</u></b>		
Reablement Service (Intake and Reablement) - due to an adjustment necessary to bring projected pay costs in-line with actual costs.	(0.026)	
• Resource and Regulated Service (Disability Service) - due to a combination of the transfer of costs (£0.031m) to Administrative Support (Disability Services), where they should have been charged, and a reduction (£0.020m) to overall projected pay costs to bring in-line with actual costs.	(0.051)	
• Vulnerable Adults and Disability Service (Disability Service) - relates to the transfer of costs to Administrative Support (Disability Services) where they should have been charged.	(0.047)	
• Administrative Support (Disability Services) - as noted above against Resource and Regulated Services and Vulnerable Adults and Disability Services where costs have been transferred into this service (£0.078m) that were previously shown against other services.	0.078	
• Business Systems (Development & Resources) - due to the transfer of costs (£0.045m) to Management and Support.	(0.045)	
• Other Residential (Children's Services) - due to capital funding being charged against revenue rather than the use of carried forward balances as previously projected.	0.038	
• Management & Support (Development & Resources) - due to a combination of costs being transferred from Business System (£0.045m) and additional costs relating to year end recharges from Corporate Services (£0.012m) for insurance and courier costs and other small amount (£0.002m).	0.059	
• Other minor changes of less than £0.025m	(0.063)	
		<b>(0.057)</b>

**Environment**

- Other minor changes of less than £0.025m

0.013

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**0.013**
**Lifelong Learning****Out of County Pooled Budget**

- The reduction to the Out of County underspend (£0.027m) relates to one additional placement than previously assumed.

0.027

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**0.027**
**Corporate Services**

- Minor Variances

(0.016)

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**(0.016)**
**Central and Corporate Finance**

- Central Loans & Investment Account (CLIA) - reduced impact of Landsbanki loans impairment provision (-£0.066m), other minor variances £0.003m.
- Central Service recharges - reduced allocations to former trading areas and HRA
- Other Minor Variances

(0.063)

0.155

0.025

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**0.117**
**Total changes**


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**0.084**


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COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Resources and Regulated Services (Intake and Reablement)	6.236	5.366	(0.870)	(0.870)	<p>Extra Care projected underspend on new scheme of £0.281m due to timeframe for completion.</p> <p>In-house Domiciliary Care underspend of £0.377m due to reduced pay costs from changes to service delivery and greater use of reablement and independent sector care providers.</p> <p>An underspend of £0.211m relates to work to be undertaken in 2013/14 to realign the budgets following the transport review and re-tendering.</p> <p>Day Services is underspending by £0.069m, mostly due to vacancies within the Service, and Living Well is underspent £0.043m due to a vacant post. These underspends are offset by a projected overspend within Professional Support of £0.150m which will be addressed as part of TSSA realignment.</p> <p>The balance of £0.039m is the net total of various smaller variances.</p>	<p>The underspend against Extra Care is one-off and non recurring and has arisen due to delays in building works encountered by our partner. Keep under review pending completion of Transforming Social Services for Adults (TSSA) programme and realign budgets as appropriate.</p>

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Reablement Service (Intake and Reablement)	0.370	0.273	(0.097)	(0.071)	Pay costs have reduced (£0.077m) due to the use of Homecare staff, vacant post and part year appointments together with additional Health income of £0.031m and an increase in premises and transport costs totalling £0.010m. Included within the spend of this service is an additional contribution to the NE Wales Community Equipment Service (NEWCES) of £0.060m for essential equipment purchases due to increased activity. The movement from month 12 is due to an adjustment on pay necessary to bring in line with outturn.	Keep under review pending completion of Transforming Social Services for Adults (TSSA) programme.  Due to increasing demand for equipment from the NEWCES it is acknowledged that there will be an ongoing requirement for increased funding. This will be addressed during 2013/14.

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Locality Teams (Localities)	16.490	15.979	(0.511)	(0.511)	<p><u>Physical Disability Services</u></p> <ul style="list-style-type: none"> <li>&gt; Purchased Home Care - overspend of £0.021m due to the impact of current care packages.</li> <li>&gt; Purchased Residential Care - underspend of £0.409m.</li> <li>&gt; Minor Adaptations - overspend of £0.150m reflecting continuing demand.</li> <li>&gt; Occupational Therapy - underspent by £0.077m (£0.046m staffing costs and £0.040m on purchased support offset by other small variances)</li> </ul> <p><u>Older People Services</u></p> <ul style="list-style-type: none"> <li>&gt; Purchased Day Care - underspent by £0.100m due to a change in emphasis in service delivery.</li> <li>&gt; Reablement Service - overspent by £0.071m due to changes in service delivery from TSSA.</li> </ul>	<p>Keep under review. Following phase 1 of TSSA and during the detailed reorganisation of services, it has been decided that most of the PDSI elements included as part of the locality team budgets at the early stages of TSSA will form a separate line under the Disability Services Heading, with only the Occupational Therapy service remaining as part of the locality teams. This will undertaken for 2013/14.</p> <p>A particular difficulty projecting outturns within this service this year is quantifying the impact of the changes in service delivery introduced with TSSA the impact of which is yet to stabilise and which have had greater impact than expected.</p>
<u>Continued overleaf</u>						

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Locality Teams (Localities)  <u>Continued from previous page</u>					<u>Older People Services - continued</u> > Purchased Home Care - overspent by £0.078m reflecting current care packages. > Purchased Residential Care - underspent by £0.163m which reflects current care packages. > Intermediate Care Beds - underspend of £0.029m due to reduced service provision of £0.019m and unbudgeted client contribution of £0.010m. > Professional Support - underspend of £0.052m mostly due to staff vacancies. The net balance of £0.001m is made up of a number of smaller variances.	

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Vulnerable Adults and Disability Services (Disability Services)	1.689	1.048	(0.641)	(0.594)	A significant exercise has been undertaken to confirm the actual placement of individuals within services which has identified savings due to in-house services being used instead of external placements, together with individuals with revised needs translating as a reduction on the financial impact, and also a number of individuals who have not yet engaged in a service. The movement since month 12 reflects the transfer of costs to Administrative Support (Disability Services) where they should have been charged.	Work is underway to identify any potential impact on 13/14. Revised arrangements are in place for the review of information regarding individuals with the Transition Team.

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Resource and Regulated Services (Disability Services)	12.979	12.850	(0.129)	(0.078)	The underspend is mostly due to an underspend of £0.057m within Work Opportunities due to the final client transport costs being £0.048m lower than expected following the retendering of contracts. Supported Living (In-house and Independent Sector) is underspending in total by £0.027m. The movement since month 12 reflects a combination of the transfer of costs (£0.031m) to Administrative Support (Disability Services), where they should have been charged, and a reduction (£0.020m) to overall pay costs due to an over commitment.	

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Administrative Support (Disability Services)	(1.506)	(1.607)	(0.101)	(0.179)	Within this area is a budget of £0.215m that is for meeting shortfalls in Health funding of particular care plans e.g. following a review of respective responsibilities for funding the care plan. A review of the process around this is being undertaken and which is not now expected to be completed until mid 2013/14. As noted above against Resource and Regulated Services and Vulnerable Adults and Disability Services costs have been transferred into this service (£0.078m) that were previously shown against other services. The balance is made up of various small amounts.	Keep under review.

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Support Services (Mental Health)	1.933	1.757	(0.176)	(0.176)	<p>The underspend shown is the cumulative total of:</p> <ul style="list-style-type: none"> <li>&gt; Residential and Domiciliary Care Service: underspend of £0.132m, reflecting current care packages.</li> <li>&gt; Intensive Support Team: underspend of £0.027m being mostly underspends on pay £0.032m due to temporary secondments and maternity leave offset by the cost of backdated business rates £0.013m which were charged following a reassessment.</li> <li>&gt; Occupation and Employment: underspend of £0.024m mostly pay (£0.055m) offset by an overspend on supplies and services of £0.030m</li> <li>&gt; Professional Support: an overspend of £0.030m.</li> <li>&gt; Grants: underspend of £0.032m due to the delayed start of a project with MIND.</li> </ul> <p>The balance of £0.009 is a net overspend made up of various small variances within the service.</p>	Keep under review due to the potential increase in client numbers.



COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Ringfenced Budgets (Mental Health)	0.301	0.179	(0.122)	(0.120)	Reflects current care packages for 2012/13.	Keep under review - potential volatility due to changes in client numbers and demands at short notice from prison or courts. The possibility of re-aligning budget between the two services has been considered and dismissed for now as there are early indications of additional Mental Health clients although at this stage potential costs or start dates are unknown.
Ringfenced Budgets (Learning Disability)	0.466	0.578	0.112	0.112	This reflects the full year impact of a new service user that commenced during December 2011 together with some other changes to care packages.	Not recurring.
Good Health (Development & Resources)	0.980	1.152	0.172	0.167	The overspend of £0.167m is mainly due to one-off redundancy related costs of £0.122m for three staff falling on the service following a restructure. As these redundancies are mostly due to the cessation of grant funding (Joint Working Special Grant), and therefore not generating an ongoing efficiency, the costs are met within the Service. The movement from month 12 is due to a number of small variations.	Not recurring.

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Business Services - Income (Development & Resources)	(1.511)	(1.569)	(0.058)	(0.058)	The outturn reflects the actual charging policy income received.	
Business Systems (Development & Resources)	1.274	1.047	(0.227)	(0.182)	The underspend within this area is mostly due to vacant posts and lower than expected spend on specialist IT consultants. The movement from month 12 is due to the transfer of costs (£0.045m) to Management and Support.	
Management & Support (Development & Resources)	0.582	0.647	0.065	0.006	The overspend in this area is due to a combination of costs being transferred from Business System (£0.045m) and additional costs relating to year end recharges from Corporate Services (£0.012m) for insurance and courier costs. The balance (£0.002m) is made up of a number of smaller variances.	

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Family Placement (Children's Services)	1.832	2.193	0.361	0.361	The overspend is mainly as a result of an increase in the number of foster care placements within the service. It is also due to the increasing number of court orders for Residence and Special Guardianship orders which invariably attract an ongoing allowance for the carers.	A review of the Family Placement Team has commenced the outcome of which will inform future planning and possible efficiencies.
Other Residential (Children Services)	0.526	0.504	(0.022)	(0.060)	The underspend relates to the opening of Arosfa being later than anticipated and now reflects final bills. The movement from month 12 relates to the funding of capital works being made from the revenue account rather than from balances as had been anticipated.	Keep under review due to the potential for additional costs relating to transport charges.
Grants (Children Services)	0.115	0.080	(0.035)	(0.028)	The underspend is due to reduced activity within this area. The movement from month 12 is due to a reduction in pay costs (£0.007m).	
Youth Offending Team (Children Services)	0.361	0.340	(0.021)	0.000	The movement from month 12 is due to an unanticipated transfer of costs related to the Families First grant made by and to the Lifelong Learning Directorate that took place at year end (£0.021m).	

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Professional Support (Children's Services)	5.429	5.679	0.250	0.243	<p>Professional Support is a complex area comprising of Fieldwork, Resources, Children's Integrated Disability Service (CIDS) and General.</p> <p><u>Fieldwork:</u> Overall Fieldwork is overspending by £0.348m, no change from month 12. Main contributors are:                      &gt; Duty and Assessment Team £0.119m overspend due to agency costs offset by underspends within staff pay.                      &gt; Children and Young Adolescent Support Team (CYAST) overspend of £0.277m which is mostly due to client payments £0.199m and staff pay £0.064m.                      &gt; Family Intervention Team are underspending by £0.048m which is a slightly reduced underspend to that reported at month 11.</p> <p><u>Resources:</u> Overall underspent by £0.087m which is an increase of £0.026m from month 12. The main contributors are:</p>	<p>Keep under review. The Head of Service (Children) has instigated a review into the specifics around these two service users.</p> <p>Due to the overspend within Children Services spending is kept to a minimum where possible.</p>
<p><i>continued overleaf</i></p>						

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Professional Support (Children's Services)  <i>continued from previous page</i>					> Family Support Team underspend of £0.033m mostly due to pay £0.030m. > N Wales Adoption Service underspend £0.017m due to reduced payments. <u>CIDS:</u> Overall CIDS are overspending by £0.044m. > Children's OT underspend of £0.009m mostly due to reduced equipment purchases of £0.008m. > Disabilities Team underspending £0.030m mostly due to pay £0.023m and transfer payments £0.010m offset by other smaller variances. > Direct Payments overspend of £0.082 due to increased use. <u>General:</u> Overall projected underspend of £0.87m. The main contribution of the underspend is a much reduced spend of the Children First budget £0.112m offset by an increase of £0.044m in Safeguarding and Independent Review against staff pay, wrongly charged to another Service. The balance of £0.001m is made of a number of smaller variances. The movement from month 12 is due to additional pay costs (£0.007m) to what was projected.	

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Out of County Pooled Budget (Children's Services)	3.711	2.867	(0.844)	(0.824)	Costs reflect existing placements up until March 2013. This reflects known reductions in payments to providers following re-negotiation of contracts.	<p>The focus of high cost placements is now a North Wales project and will continued to be reviewed. The in house project requires sign off by the two directors at the next meeting.</p> <p>The impact of these changes on the Children Services Fostering and Leaving Care budgets has not yet been quantified. Further details are awaited.</p>
Ring-fenced Budget (Housing Services)	0.377	0.223	(0.154)	(0.154)	This reflects current position of the anticipated demand on the service this financial year.	Keep under review. One off and non recurring due to anticipated rise in presentations in 13/14 due to Welfare Reform impact and projections that the full budget will be required for further temporary accomodation units in the future.
Homelessness (Housing Services)	0.488	0.345	(0.143)	(0.143)	Review of expected spend undertaken and revised in line with trend.	
Renovation Grants (Housing Services)	(0.117)	(0.181)	(0.064)	(0.061)	Income target exceeded due to additional capital being levered in to the programme from external sources.	

COMMUNITY SERVICES

APPENDIX 2

Budget Monitoring 2012/13 (Outturn)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Major Variance	Action Required
Resident Wardens (Housing Services)	1.236	1.052	(0.184)	(0.180)	Budget based on restructure. Salaries carry vacancies for the new structure yet to be implemented.	Restructure approval required.
Other variances (aggregate)	4.373	4.323	(0.050)	(0.032)	Various minor variances.	Continue to review but not expected to be recurrent.
<b>Total :</b>	<b>58.614</b>	<b>55.125</b>	<b>(3.489)</b>	<b>(3.432)</b>		

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Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Period 12 (£m)	Cause of Variance	Action Required
Agricultural Estates	(0.158)	(0.200)	(0.042)	(0.042)	Following the appointment of the Land Agent, this has led to the successful follow up of outstanding rent arrears. Period 12 figures show the additional income and reprofiled expenditure commitments.	
Industrial Units	(1.479)	(1.398)	0.081	0.081	Shortfall of Industrial Unit Rental Income, due in the main to Gaz de France decommissioning the Shotton Power Station site. Income shortfalls are partly mitigated by savings in vacant posts at Deeside Enterprise Centre. At period 12 additional budget was provided from Non Standard Inflation for Electricity	Keep Unit rental income closely monitored throughout 2013/14.
Property Holdings	0.090	0.067	(0.023)	(0.023)	Budget provision at the former Ty'r Binwydden site has been utilised to finance additional R&M at Custom House CP, dilapidation works at Glanrafon and legal fees for the Bailey Hill site.	Review of site budgets necessary in line with asset management programme
Property Asset & Development	0.530	0.449	(0.081)	(0.081)	Net Vacancy Savings plus £20k professional fees received from National Grid in relation to the sale of Site C at Period 11.	

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Period 12 (£m)	Cause of Variance	Action Required
Car Parks	0.025	0.082	0.057	0.057	Car Park income shortfalls at Holywell and Mold are partially offset by a reduced maintenance programme. The figures also include anticipated back pay for Car Park Attendants regarding overtime payable at an enhanced rate for Saturday working.	
Transportation	1.646	1.538	(0.108)	(0.108)	Reallocation of costs to the School Transport budget and additional expenditure on Bus Stops and Shelters that was intended to be financed from base budget was claimed from TAITH. In addition, Concessionary Travel expenditure incurred under Demand Responsive Transport (DRT) was eligible for claiming from WG under the Free Concessionary Travel Scheme	
Winter Maintenance (cont....)	1.276	1.385	0.109	0.109	There was a sustained period of winter weather through January, including snow, together with sub zero temperatures continuing through February. However, following the major snow event on the 22nd March, extensive costs in relation to salt provision, contractors, overtime and fuel have been incurred. This is likely to result in total winter maintenance costs of £1.630m.	The Council is currently compiling a bid to Welsh Government for assistance under the Emergency Financial Assistance Scheme (EFAS). The outturn figures now reflect use of £277k of Contingency Reserves and £245k of the Winter Maintenance Reserve as approved by Cabinet in May.

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Period 12 (£m)	Cause of Variance	Action Required
Winter Maintenance (...cont)					The total salt usage is expected to be 13,000 tonnes, with 3,270 used since the 22nd March. In addition the projected repair bill for the clear up and impact on the road network into 2013/14 for pothole repairs, patching, tree clearance and fencing repairs is currently being evaluated	
Highways Maintenance	2.712	2.785	0.073	0.073	Increasing cost associated with attending flooding events following substantial rainfall throughout the financial year.	
Waste Disposal & Waste Collection (cont....)	9.139	9.394	0.255	0.250	<p>Delivery of the new Streetscene Service resulted in unexpected additional operational costs which have been mitigated by increased recycling levels, which not only reduce landfill and tipping charges but increases the level of recycling income received.</p> <p>One off Agency and staff backfilling costs as a result of the on-going investigation within Waste have been incurred and in addition, the energy generation from Gas at the landfill sites has been affected by problems with the performance of the Gas Engines at both landfill sites. This has resulted in a £145k shortfall against the income target.</p>	

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Period 12 (£m)	Cause of Variance	Action Required
Waste Disposal & Waste Collection (...cont)					Work to realign budgets across the service is on-going and will be in place for 2013/14 onwards.	
Fleet Services	(0.026)	(0.048)	(0.022)	(0.027)	Minor over recovery of Fleet Recharge costs which will be reflected in service area budgets.	
Planning Control	0.367	0.412	0.045	0.045	The costs associated with Planning appeals i.e. specialist advice and legal fees have been offset by Planning fee income in excess of target.	
Service Development & Support	0.236	0.216	(0.020)	(0.020)	Part time salary savings	
Management Support & Performance	1.164	1.021	(0.143)	(0.143)	Vacancy Savings relating to 5 posts (2 x Sc4, Sc6, SO1 & M6) ahead of Service Review implementation offset by the cost of Modern Apprentices from September 2012. Anticipated Period 12 commitments did not get incurred for Data Protection Training (online training provision used) and subscriptions that were reviewed and determined not to be required.	Provision will be made within Service budgets for the Modern Apprentice costs in 2013/14.

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Period 12 (£m)	Cause of Variance	Action Required
Public Protection	3.543	3.310	(0.233)	(0.223)	Net Vacancy Savings ahead of the Service Review being implemented, offset by income shortfalls in Pollution Control.	
Markets	(0.099)	(0.086)	0.013	0.014	Rental income shortfalls from outdoor pitches & car boot events due to poor weather conditions.	
Other variances (aggregate)	12.845	12.845	(0.000)	(0.015)		
<b>Total :</b>	<b>31.811</b>	<b>31.771</b>	<b>(0.040)</b>	<b>(0.053)</b>		

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## Outturn 2012/13

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Out of County	2.659	1.757	(0.902)	(0.929)	Following a request from the Out of County Management Board, several high cost placements have reduced with the continued involvement of Commercial and Clinical Solutions.	
Libraries, Culture and Heritage	2.895	2.866	(0.029)	(0.029)	There has been an in year adjustment to the book fund to address the Directorate budget overspend.	
Leisure Services (cont....)	4.194	5.178	0.984	0.982	<b>Leisure (pressure of £0.984m)</b> <b>There are a number of historic budget issues which also adversely effected the Leisure outturn position in 11/12.</b>	
Leisure Services (...cont)					In line with the national picture, income from ice skating at Deeside Leisure Centre has reduced by £0.173m over the last 4 years, this is despite inflationary increases in admission prices and promotions.	A tariff review is being undertaken across the whole of Leisure Services.  Work is being conducted to review operational efficiency and performance at all facilities.

Outturn 2012/13

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Leisure Services (...cont)  Page 124					<p>Three posts within Leisure Services are unbudgeted due to timing delays caused between the Leisure Services Restructure and the JEQ results, this amounts to £0.120m including on-costs.</p> <p><b>The following pressures have been identified during 2012/13:</b></p> <p>The relocation of Leisure Services Staff to Deeside has assisted in making a significant saving from relocation (vacating Connah's Quay offices). However, this has increased occupancy costs for Leisure Services for cleaning, maintenance, mileage, telephones etc by £0.025m which is unfunded.</p> <p>A review of music licensing has identified additional liabilities resulting in a cost increase of £0.037m.</p>	<p>Following receipt of JEQ results:</p> <p>Analysis of affordability of proposed new staffing structures.</p> <p>Revisit organisational design principles.</p> <p>The in year recharges for these services are to be revisited and recharged accordingly.</p> <p>A budget pressure bid for this has been submitted for 2013/14.</p>



Outturn 2012/13

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Leisure Services (....cont)					Leisure centre income figures have not met those anticipated by the Alliance Business Plan. Future income projections are now based on actual income to date allowing for continued increases each month as facilities become more popular.	New processes for authorising expenditure have been implemented. Income figures will continue to be monitored closely. We are also hoping to implement P2P earlier than anticipated to introduce more controls on expenditure for 2013/14.
Delegated Schools Budgets	78.018	78.018	0.000	0.000		
School Improvement Service (cont....)	11.134	11.088	(0.046)	(0.057)	<b>Early Years</b> Efficiencies of <b>£0.216m</b> have been secured to assist the overall in year position including photocopying, travel and catering. The realignment of sustainability funding has resulted in fewer requests for emergency funding from nurseries and playgroups.	

Outturn 2012/13

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
School Improvement Service (...cont)					<p><b>SLAs (pressure of £0.166m)</b> Following an agreement at DMT, budget holders have taken a number of measures to reduce expenditure in areas where schools have not taken up SLAs.</p> <p><b>School Improvement Service</b> A number of minor efficiencies equating to <b>£0.125m</b> in total are projected. These relate to influencable expenditure on supplies and ICT and to recharges for staff seconded to the Welsh Government and RSEIS.</p> <p><b>Schools Related (£0.126m)</b> Music Services are forecasting an overspend of <b>£0.143m</b> relating to staffing costs and loss of income. Minor other schools relating savings equate to <b>£0.017m.</b></p>	<p>Work is currently being undertaken to re-draft SLAs.</p> <p>The Music Services project group has produced a report proposing an operational model for the service moving forward into 2013/14.</p>

Outturn 2012/13

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
School Improvement Service (...cont)  Page 127					<p><b>ICT Unit/Strategy Performance and Improvement Unit</b>            The Directorate has reduced IT and Systems related expenditure on a one-off basis by <b>£0.039m</b> to assist in reducing the Directorate overspend.</p> <p><b>Non Delegated School Budgets</b>            A small overspend of <b>£0.025m</b> has arisen relating to non delegated budgets.</p> <p><b>Inclusion Service</b>            A minor overspend on the inclusion service of £0.017m has arisen at year end.</p>	<p>A significant review of Inclusion budgets is continuing.</p>

Outturn 2012/13

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Development & Resources (cont....)	12.093	12.118	0.025	0.039	<b>Service Units (pressure of £0.002m)</b> A pressure of <b>£0.200m</b> is currently anticipated on pupil benefits (free school meals and remissions) because of changes in the economic climate. A saving of <b>£0.138m</b> has been made on the Mobile Classroom budget. Minor reductions in other projected expenditure equating to <b>£0.062m</b> have also been made.	Both elements of the budget are being carefully monitored and pressure bids have been submitted as part of the 2013/14 budget process.
Development & Resources (....cont)					<b>Cymorth/Flying Start - efficiency of £0.106m</b> A saving of £0.106m against Cymorth/Flying Start relates to some corrections to accounting arrangements and a small saving on the Childcare in Wales budget (£0.070m) and to vacancy savings made in the Children & Young People's Partnership Team (£0.020m). These savings have arisen because we've recharged an element of management and admin time to the Families First grant to utilise grant funding where there has been slippage on other projects. There are other minor savings of £0.016m	

Outturn 2012/13

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Development & Resources (....cont)					<p><b>Student Transport - efficiency of £0.160m</b> An efficiency of £0.160m is anticipated on Student Transport. The underspend relates to procurement/contract savings and local bus service reallocation. A review of Student Transport budgets is ongoing to analyse which elements of the savings relate to specific contracts negotiated by the procurement unit so that budgets can be adjusted accordingly. £0.180m has been carried forward to 2013/14 as reported at period 11.</p> <p><b>Facility Services - pressure of £0.443m</b> The Catering Service is developing radical proposals to modernise via projects such as on-line payments for parents, rebranding, targeting increased take-up strategies, improved/themed menu's, cost reduction/procurement. The draft APSE review has been used to form the basis of this strategy.</p>	Service needs to continue to implement the agreed strategy for efficiencies.

Outturn 2012/13

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Development & Resources (....cont)					<p>The Cleaning Service is unable to recover the surplus generated from the Law Courts contract and some other smaller sites. A large income target still exists which is unattainable with a lower level of cleaning activity taking place.</p> <p><b>Youth Service</b> The Youth Service has reduced projected expenditure across all areas by <b>£0.049m</b>.</p> <p><b>Management &amp; General Admin - efficiencies of £0.105m</b> The majority of the projected underspend on Management &amp; General Admin relates to the insurance claims budget as claims have been lower than anticipated towards year end. The remainder relates to minor variances.</p>	This is the subject of management action and service redesign and a budget pressure bid for 2013/14.
<b>Total :</b>	<b>110.993</b>	<b>111.025</b>	<b>0.032</b>	<b>0.006</b>		

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Chief Executive	2.346	2.257	(0.089)	(0.089)	<p><b>(£0.016m)</b> vacancy savings.</p> <p><b>£0.014m</b> pressure relating to a voluntary sector contribution towards Dangerpoint.</p> <p><b>(£0.012m)</b> salaries superannuation corrections.</p> <p><b>(£0.006m)</b> staffing recharge to LL grant.</p> <p><b>(£0.019m)</b> employee safety measures underspend.</p> <p><b>(£0.025m)</b> reduced printing and postage costs - Corp Comms.</p> <p><b>(£0.025m)</b> other minor variances.</p>	

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Finance	4.351	4.544	0.193	0.193	<p><b>£0.341m</b> pressure relating to workforce costs in Revenues &amp; Benefits because of additional work in preparation for Welfare Reform and the new Council Tax Support Scheme.</p> <p><b>£0.035m</b> pressure relating to a benefits system software upgrade.</p> <p><b>£0.042m</b> pressure relating to additional audit days.</p> <p><b>(£0.057m)</b> efficiency printing/postage.</p> <p><b>(£0.112m)</b> additional income for Council Tax Reduction Scheme Transition Grant.</p> <p><b>(£0.084m)</b> vacancy savings relating to the Corporate Finance Review.</p> <p><b>£0.028m</b> Other minor variances.</p>	Workforce costs relating to welfare reform (including CTRS) to be kept under review as both are introduced and the impacts can be fully assessed.
Legal & Democratic Services	3.341	3.157	(0.184)	(0.184)	<p><b>(£0.068m)</b> Members Special Responsibility Allowances.</p> <p><b>£0.062m</b> Salary changes.</p> <p><b>(£0.035m)</b> Printing/Postage</p> <p><b>(£0.076m)</b> Legal Fees charged.</p> <p><b>(£0.067m)</b> other minor variances.</p>	



Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Human Resources & Organisational Development	2.628	2.539	(0.089)	(0.071)	<p>£0.027m pressure CRB checks.</p> <p>£0.025m loss of income from external organisations.</p> <p>(£0.146m) Occupational Health underspend.</p> <p>£0.085m provision for HR Service Review transition in 13/14.</p> <p>(£0.085m) Vacancy Savings.</p> <p>£0.005m other minor variances.</p>	
ICT & Customer Services	5.413	5.295	(0.118)	(0.120)	<p>£0.007m pressure relating to the final Design &amp; Print costs.</p> <p>(£0.081m) vacancy savings relating to ongoing service reviews.</p> <p>(£0.021m) efficiency in relation to additional registrars income.</p> <p>(£0.009m) Procurement efficiency.</p> <p>(£0.014m) other efficiencies.</p>	
<b>Total :</b>	<b>18.079</b>	<b>17.792</b>	<b>(0.287)</b>	<b>(0.271)</b>		

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Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Financing & Funding (insurance, banking etc.)	2.370	2.338	(0.032)	(0.032)	There is additional windfall income of £0.081m, which takes account of the recent settlement by Welsh Government of the Council's claim for additional costs for staff time incurred on the Housing stock transfer consultation/ballot project. Windfall income levels will be monitored closely and reported on in future monitoring reports.	Levels of unbudgeted income will continue to be monitored closely and reported on in future monitoring reports.
					A saving of £0.061m has been identified due to a budget provision within an insurance fund (relating to a potential liability for historic asbestos issues) which is now not required	Keep under review
					Additional windfall income of £0.090m had previously been anticipated in respect of settlement of an outstanding claim re. overpayment of VAT due to the impact of legal challenges to custom and practice elsewhere. A recent Tribunal decision found in favour of HMRC in respect of one of the outstanding cases, although it is considered that there are grounds for appeal. This remains one of several ongoing cases which may bring additional "windfall" income to the Council in the future, although it is now considered less likely that it will be in the current financial year.	A number of outstanding VAT claims which may result in "windfall" income will be kept under review pending legal determinations and possible appeals.

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
					The base budget provides for additional windfall income of £0.152m. The amount received to date suggests that we there will be a shortfall of £0.100m against this sum. One of the reasons for this is the levels of successful appeals against NDR valuations has reduced sharply in the current year with a consequent impact on the retrospective rebates of NDR in respect of Council properties.	
					An overspend on additional superannuation costs of £0.036m in respect of added years granted to former employees early retirements prior to the 1996 Local Government reorganisation.	All significant overspends will be monitored monthly. Opportunities for budget realignment within the Central & Corporate Finance budgets will be explored and actioned where possible.
					A decrease in other miscellaneous Expenditure of £0.026m.	
Corporate - other	2.079	1.806	(0.273)	(0.298)	An overspend of £0.079m against the regional transformation fund following external audit requirements of the lead authority (Conwy CBC) on accounting treatment of balances.	This is a one-off budget pressure in 12/13. Notification by Conwy of the change in treatment was not received until after the 12/13 budget was approved.
					A small surplus of £0.046m from the phased funding strategy to address the Council's share of the Clwyd Pension Fund deficit following the 2010 actuarial valuation.	
					An underspend of £0.037m resulting from salary budget efficiencies previously achieved following historic service reviews	

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
					<p>A reduced surplus of £0.016m on the rebates recovered from use of the Matrix framework for procurement of agency employees.</p> <p>An underspend of £0.021m resulting from salary budget provision for incremental pay awards for Directors and second tier officers which will not now be utilised this year.</p> <p>An increase of £0.024m in Carbon reduction commitment costs.</p> <p>A surplus of £0.072m in the allocation of Non Standard Inflation which was not required to be allocated out to Departments.</p> <p>A surplus of £0.141m on the Council Tax collection fund due to recovery performance in excess of the high level already budgeted</p> <p>Other minor variances amounting to a net underspend of £0.043m.</p>	
Central Loans & Investment Account	14.200	13.661	(0.539)	(0.476)	<p>Unbudgeted LGBI grant income (£0.162m), reduced interest received on temporary investments £0.032m, increased internal interest received on prudential borrowing £0.043m, increase in other internal interest £0.016m</p> <p>Reduction in interest payable on variable rate market loans and internal interest payable £0.165m, reduction in Minimum Revenue provision (MRP) £0.013m, reduction in prudential borrowing costs £0.165m, reduction in debt management charges / internal interest £0.007m.</p>	

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Central Service Recharges	(2.054)	(1.621)	0.433	0.278	Shortfall of £0.347m of internal income recovered from trading accounts and the HRA, plus £0.086m impact of review of internal recharges from Service Level Agreements.	Support Service basis and allocations are currently being reviewed as part of the Finance Workstream of Flintshire Futures.
Central Service Coroners	0.187	0.163	(0.024)	(0.024)	Reduced recharge from WCBC due to a lower number of post mortems being carried out.	
Other variances - aggregate	6.399	6.388	(0.011)	(0.011)		
<b>Total :</b>	<b>23.181</b>	<b>22.735</b>	<b>(0.446)</b>	<b>(0.563)</b>		

APPENDIX 7

**Movements on Council Fund Unearmarked Reserves**

	£m	£m
Total Reserves as at 1 April 2012	9.029	
Less - Base Level (inclusive of increase of £0.088m agreed as part of the 2012/13 budget)	<u>(5.564)</u>	
Total Reserves above base level		3.465
<u>2011/12 approvals</u>		
Less amount approved in 2011/12 as being ringfenced for Investment in Change	(1.500)	
Less allocation from contingency reserve to meet one-off / time limited costs in 2012/13 (approved in 2012/13 budget and allowed for in calculation of 2011/12 final outturn on contingency reserve)	<u>(0.973)</u>	
		(2.473)
<u>2012/13 approvals</u>		
Less - allocation from contingency reserve as a one-off investment to support the new Leisure facilities in their first year of operation (approved in Month 3 report)	(0.361)	
Less - Impact of provision for MMI scheme of arrangement - as approved by Cabinet on 19 <sup>th</sup> February	(0.770)	
Less - allocation from contingency reserve towards costs of late March severe weather	(0.384)	
		(1.515)
Add final underspend as at 31 <sup>st</sup> March 2013		<u>4.229</u>
Amount available for delegation to Cabinet		3.706
Less - Amount approved by Council on 1 <sup>st</sup> March for funding of one-off costs in the 2013/14 budget proposals		(0.297)
<b>Final Level of Total Contingency Reserve as at 31<sup>st</sup> March 2013</b>		<b>3.409</b>

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Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Finance and Support	2,506	1,977	-529	-452	Support recharges calculated at £85K lower than anticipated. Vacancy savings. £200k carry forward for Maisonette costs and Redundancy costs not materialised in 2012/13	Work is ongoing to progress accuracy and timeliness of the HRA support recharges.
HRA Subsidy	6,110	6,168	58	60	Capital Subsidy Support charges recalculated	
Estate Management	1,710	1,614	-96	-96	Garden contract completed at £66k under anticipated costs, due to time taken to complete schedule.	
Repairs and Maintenance	8,778	8,248	-530	-510	<p>£400k Underspend on salaries due to long term vacancies awaiting restructure.</p> <p>£285k Sub contractor underspend due to Finance keeping tight control over spend due to historic overspends.</p> <p>£96k Projections for the year overstated on Fleet recharges.</p> <p>£149k Communal Painting contract was an agreed overspend.</p> <p>£100k Insurance Bad debts increase to write off historical items.</p> <p>£130k carry forward for Void works completed but costs not materialised in 2012/13, no accrual due to deadlines imposed.</p>	

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Rents	-25,560	-25,421	140	52	£51k variance is due to the Zero Rent properties being lower than anticipated at budget. £88k variance due to the amendment to previous bills for Castle Heights and the Walks covering heating over the period of 2010/11 and 2011/12.	
Capital Financing	2,349	2,240	-109	-93	£62k saving on Temporary Loans recalculation. Corporate & Democratic costs have a saving of £16k Joint Financing agreement not materialised resulting in a £30k saving.	Work is ongoing to progress accuracy and timeliness of all HRA recharges.
Other variances (aggregate)	5,109	5,100	-9	-8		
<b>Total :</b>	<b>1,002</b>	<b>-74</b>	<b>-1,076</b>	<b>-1,047</b>		

**Efficiency Monitoring - Final Outturn 2012/13**

Efficiency Description	Budgeted Efficiency (£m)	Actual Efficiency (£m)	Variance Negative = underachievement Positive = overachievement (£m)	Current Position	Further information to support current position status or other relevant information
<i>Community Services</i>					
<b>Efficiencies - Internal Service Change and Modernisation (APPENDIX 7c)</b>					
Children's Services Management Rationalisation	0.100	0.100	0.000	EFFICIENCY ACHIEVED	
Realignment of management charge between HRA and Council Fund	0.024	0.024	0.000	EFFICIENCY ACHIEVED	
<b>TOTAL</b>	<b>0.124</b>	<b>0.124</b>	<b>0.000</b>		
<b>Efficiencies - Other (APPENDIX 7d)</b>					
Cross Directorate Expenditure Review - Core Costs	0.021	0.021	0.000	EFFICIENCY ACHIEVED	
Cross Directorate Expenditure Review - Reduction Out of County Placement Costs	0.362	1.206	0.844	EFFICIENCY ACHIEVED	
<b>TOTAL</b>	<b>0.383</b>	<b>1.227</b>	<b>0.844</b>		
<b>Efficiencies - Relating to Previous Years Items (APPENDIX 7e)</b>					
Mold Extra Care Scheme	0.300	0.581	0.281	EFFICIENCY ACHIEVED	
<b>TOTAL</b>	<b>0.300</b>	<b>0.581</b>	<b>0.281</b>		
<b>TOTAL EFFICIENCIES FOR COMMUNITY SERVICES</b>	<b>0.807</b>	<b>1.932</b>	<b>1.125</b>		

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:** **CABINET**

**DATE:** **TUESDAY, 16 JULY 2013**

**REPORT BY:** **HEAD OF FINANCE**

**SUBJECT:** **CAPITAL PROGRAMME 2012/13 (OUTTURN)**

### **1.00 PURPOSE OF REPORT**

1.01 To provide Members with the capital programme outturn information for 2012/13.

### **2.00 BACKGROUND**

2.01 The Council approved a Housing Revenue Account capital programme for 2012/13 of £9.398m at its meeting of 21<sup>st</sup> February 2012, and a Council Fund capital programme of £23.825m at its meeting of 1<sup>st</sup> March 2012.

### **3.00 CONSIDERATIONS**

#### **3.01 Programme – Movements**

3.01.1 The table below sets out how the programme has changed during 2012/13.

	<b>Council Fund</b>	<b>Housing Revenue Account</b>	<b>Total</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Council 21.02.12. (HRA) and 01.03.12. (Council Fund)</b>			
Original Capital Programme	23.825	9.398	33.223
	<b>23.825</b>	<b>9.398</b>	<b>33.223</b>
<b>Cabinet 16.10.12</b>			
Revised Capital Programme	29.882	10.888	40.770
<b>Cabinet 18.12.12</b>			
Revised Capital Programme	30.076	10.888	40.964
<b>Cabinet 19.03.13</b>			
Revised Capital Programme	26.441	11.591	38.032
<b>Outturn Report</b>			
As Previously Reported	26.441	11.591	38.032
Changes During the Final Quarter	4.453	0.041	4.494
	<b>30.894</b>	<b>11.632</b>	<b>42.526</b>
<b>Other Changes During the Final quarter</b>			
Identified Savings	(0.237)	0	(0.237)
Early Identified Rollover to 2013/14 (Prev) - Adjustment	0.041	0	0.041
	<b>30.698</b>	<b>11.632</b>	<b>42.330</b>
Rollover to 2013/14 - Current	(4.244)	(0.890)	(5.134)
<b>Revised Programme and Outturn</b>	<b>26.454</b>	<b>10.742</b>	<b>37.196</b>

- 3.01.2 From the table it can be seen that the previously reported programme total of £38.032m has decreased to £37.196m by way of the inclusion of net increased schemes of £4.494m (Council Fund £4.453m, HRA £0.041m), identified savings of £0.237m, and an adjustment of £0.041m on the previously reported Rollover of £3.657m. These adjustments were offset by a year-end rollover total of £5.134m (Council Fund £4.244m, HRA £0.890m).
- 3.01.3 Detailed cumulative information relating to each programme area is provided in Appendix A and summarised over the page –

<b>REVISED PROGRAMME</b>	<b>Original Budget 2012/13 £m</b>	<b>Rollover From 2011/12 £m</b>	<b>Changes £m</b>	<b>Rollover To 2013/14 £m</b>	<b>Savings £m</b>	<b>Outturn £m</b>
Corporate Services	3.458	0.697	(0.360)	(1.283)	(0.270)	2.242
Clwyd Theatr Cymru	0.025	0.050	0.145	(0.040)	0	0.180
Community Services	3.669	0.321	1.229	0.038	(0.050)	5.207
Environment	9.124	1.404	3.696	(2.580)	(0.008)	11.636
Lifelong Learning	7.549	3.800	(0.009)	(3.751)	(0.400)	7.189
<b>Council Fund Total</b>	<b>23.825</b>	<b>6.272</b>	<b>4.701</b>	<b>(7.616)</b>	<b>(0.728)</b>	<b>26.454</b>
<b>Housing Revenue Account</b>	<b>9.398</b>	<b>1.490</b>	<b>0.988</b>	<b>(1.134)</b>	<b>0</b>	<b>10.742</b>
<b>Programme Total</b>	<b>33.223</b>	<b>7.762</b>	<b>5.689</b>	<b>(8.750)</b>	<b>(0.728)</b>	<b>37.196</b>

### 3.02 Changes During This Period

- 3.02.1 A summary of those changes recorded during the last quarter (together with supporting narrative), is provided in Appendix B.

### 3.03 Identified Savings

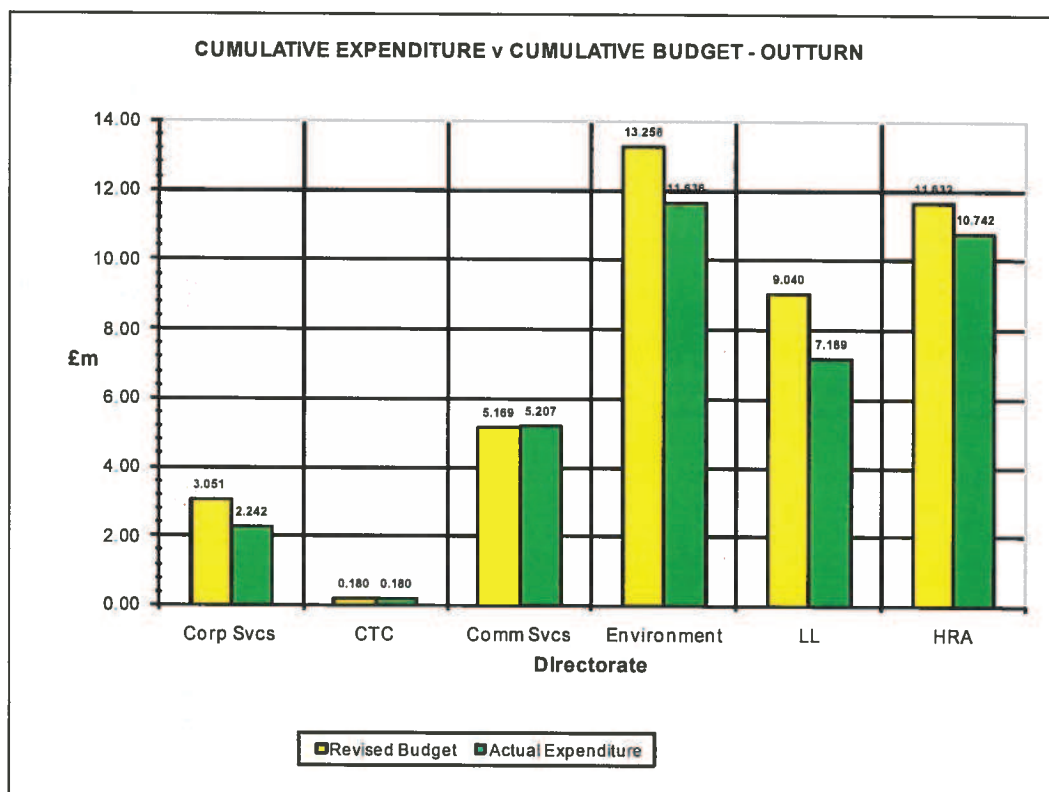
- 3.03.1 Further savings of £0.237m within ICT infrastructure projects were identified in the final quarter. This is in addition to the £0.491m previously reported bringing the total to £0.728m.

### 3.04 Capital Expenditure / Outturn v Revised Budget

- 3.04.1 The Final Outturn across the whole programme amounted to £37.196m, representing 87.87% of the revised total of £42.330m. This compares to 51.81% reported as at the previous quarter and 90.99% at the outturn stage 2011/12.
- 3.04.2 Further analysis of the achievement of 87.87% is detailed in the table over the page. The outturn position (by directorate) is also displayed in chart form overleaf.

EXPENDITURE/OUTTURN	Revised Budget	Outturn	Variance Outturn v Budget (Under)/Over	% Outturn v Budget
	£m	£m	£m	%
Corporate Services	3.051	2.242	(0.809)	73.48
Clwyd Theatr Cymru	0.180	0.180	0	100.00
Community Services	5.169	5.207	0.038	100.74
Environment	13.258	11.636	(1.622)	87.77
Lifelong Learning	9.040	7.189	(1.851)	79.52
<b>Council Fund Total</b>	<b>30.698</b>	<b>26.454</b>	<b>(4.244)</b> →	<b>86.17</b>
<b>Housing Revenue Account</b>	<b>11.632</b>	<b>10.742</b>	<b>(0.890)</b> →	<b>92.35</b>
<b>Programme Total</b>	<b>42.330</b>	<b>37.196</b>	<b>(5.134)</b> →	<b>87.87</b>

3.04.3 The significant variances (those greater than £0.025m) are individually listed in Appendix C, together with the reasons for such, and the required remedial action; all other variances (those less than £0.025m) are aggregated within Appendix C for each directorate.



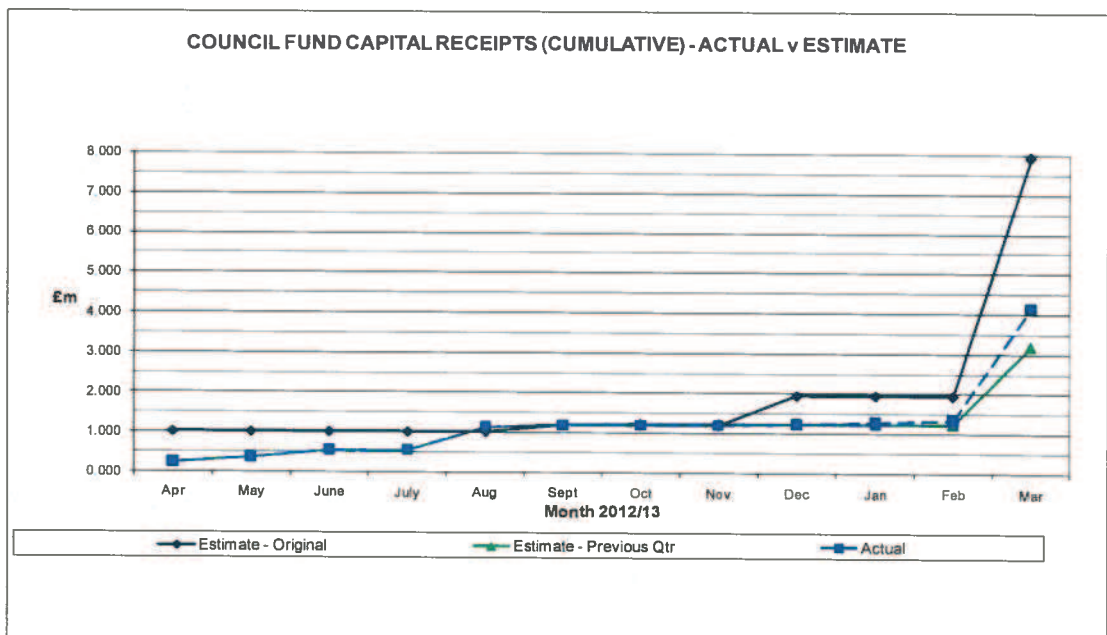
### 3.05 Financing

3.05.1 The capital programme outturn total was financed as summarised below -

<b>FINANCING RESOURCES</b>			
	<b>General Financing</b>	<b>Specific Financing</b>	
	<b>Supported Borrowing / General Capital Grant / Capital Receipts</b>	<b>Grants &amp; Contributions / CERA/Reserves/ Prudential Borrowing</b>	<b>Total Financing</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Final Monitoring</b>			
Council Fund	13.800	12.654	26.454
Housing Revenue Account	6.008	4.734	10.742
<b>Outturn - Total Financing Resources</b>	<b>19.808</b>	<b>17.388</b>	<b>37.196</b>

3.05.2 That element of the Council Fund total financed from general (non-specific) financing resources relies in part on the generation of capital receipts from asset disposals. The chart below provides details of the moving (cumulative) position detailing the original estimate, revised estimate last quarter and the final level of actual capital receipts.

3.05.3 The cumulative position at Quarter 3 was reported to Cabinet on 19<sup>th</sup> March 2013. At that time, the final 2012/13 capital receipts figure was forecast at £3.181m. The outturn position shows an increased total of £4.136m, influenced by a range of factors such as the re-profiling/rescheduling of the timing of anticipated receipts, revised values and some movement of potential disposals to/from the list.





3.05.4 The economic climate during the year made the realisation of capital receipts difficult. However the outlook appears more positive in 2013/14 and receipts will be closely monitored in order to assess the impact on the approved initial 80% spending limits included in the 2013/14 capital programme.

3.05.5 The HRA resources are ring-fenced and used only for HRA purposes.

### 3.06 Rollover

3.06.1 The value of 2012/13 rollover (Council Fund & HRA) at £8.750m represents an increase of £0.988m on the equivalent 2011/12 figure of £7.762m.

Within the total of £8.750m is the £3.657m (now reduced to £3.616m) that was reported to Cabinet at the Quarter 3 stage (Cabinet 19<sup>th</sup> March, 2013); the £3.657m represented the value of reviewed spending plans in respect of programme works/contract retention releases in 2013/14.

Year end rollover stands at £5.134m (£4.244m Council Fund & £0.890m HRA), including both council funded and grant aided/Prudential Borrowing schemes; these amounts are required in order to fulfil programme commitments in 2013/14.

Members will recall the significant improvements made in the level of rollover in 2011/12 and although the figure this year is higher there are valid reasons with some of the main causes being:-

- Receipt of an additional WG grant of £0.665m for schools;
- Adverse weather conditions in the final quarter resulting in some schemes being delayed; and
- Delayed/protracted tender negotiations, some of which resulted in the savings detailed in 3.03.1.

Comparative year-on-year information is provided in the table below, with details of individual service rollover figures for 2012/13 provided as part of the information in Appendix A.

<b>ROLLOVER</b>		<b>Analysis</b>		
<b>From</b>	<b>Into</b>	<b>Total</b>	<b>Council Fund</b>	<b>HRA</b>
		<b>£m</b>	<b>£m</b>	<b>£m</b>
2009/10	2010/11	9.698	7.326	2.372
2010/11	2011/12	13.029	10.233	2.796
2011/12	2012/13	7.762	6.272	1.490
2012/13	2013/14	8.750	7.616	1.134

**4.00 RECOMMENDATIONS**

4.01 The Cabinet is requested to:-

- a) Approve the rollover adjustments detailed in 3.06
- b) Note and approve the Report.

**5.00 FINANCIAL IMPLICATIONS**

5.01 As set out in Sections 2 and 3 of the Report.

**6.00 ANTI POVERTY IMPACT**

6.01 None.

**7.00 ENVIRONMENTAL IMPACT**

7.01 Many of the schemes in the programme are designed to improve the environment, infrastructure and assets of the Authority.

**8.00 EQUALITIES IMPACT**

8.01 None

**9.00 PERSONNEL IMPLICATIONS**

9.01 None.

**10.00 CONSULTATION REQUIRED**

10.01 None.

**11.00 CONSULTATION UNDERTAKEN**

11.01 None.

**12.00 APPENDICES**

12.01 Appendix A : Capital Programme – Changes during 2012/13  
Appendix B : Changes during this period  
Appendix C : Variances

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985  
BACKGROUND DOCUMENTS**

Capital Programme Monitoring Papers 2012/13

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## CAPITAL PROGRAMME - CHANGES DURING 2012/13

	Original Budget 2012/13	Rollover from 2011/12	Changes (Previous)	Changes (Current)	Revised Budget	Rollover to 2013/14 (Previous)	Rollover to 2013/14 (Current)	Savings	Outturn 2012/13
	£m	£m	£m	£m	£m	£m	£m	£m	£m
<b>Council Fund :</b>									
<b>Corporate Services</b>									
Information Technology	2.918	0.282	0	0	3.200	(0.218)	(0.717)	(0.270)	1.995
Flintshire Connects	0.250	0.271	0	0	0.521	(0.256)	(0.018)	0	0.247
Corporate Finance	0.290	0.144	(0.334)	(0.026)	0.074	0	(0.074)	0	(0)
	<b>3.458</b>	<b>0.697</b>	<b>(0.334)</b>	<b>(0.026)</b>	<b>3.795</b>	<b>(0.474)</b>	<b>(0.809)</b>	<b>(0.270)</b>	<b>2.242</b>
<b>Theatre</b>									
Clwyd Theatr Cymru	0.025	0.050	0.145	0	0.220	(0.040)	0	0	0.180
	<b>0.025</b>	<b>0.050</b>	<b>0.145</b>	<b>0.000</b>	<b>0.220</b>	<b>(0.040)</b>	<b>0.000</b>	<b>0.000</b>	<b>0.180</b>
<b>Community Services</b>									
Private Sector Renewal/Improvement	3.619	0.319	0	1.170	5.108	0	0.038	0	5.146
Depot (Housing)	0	(0.001)	0	0.001	0	0	0	0	0
Learning Disability	0	(0.001)	0	0.001	0	0	0	0	0
Children's Services	0.050	0	0	0.038	0.088	0	0	(0.050)	0.038
Physical & Sensory Disability	0	0.004	0	0	0.004	0	0	0	0.004
Travellers' Sites	0	0	0.015	0.004	0.019	0	0	0	0.019
	<b>3.669</b>	<b>0.321</b>	<b>0.015</b>	<b>1.214</b>	<b>5.219</b>	<b>0.000</b>	<b>0.038</b>	<b>(0.050)</b>	<b>5.207</b>

## Key to Headings

(	Changes :	Previous = Cumulative as at previous quarter
(		Current = As at this quarter (See Appendix B)
(	Savings :	Cumulative (See 3.03)
(	Rollover to 2013/14	Cumulative (See 3.06)

APPENDIX A (Cont'd .)

**CAPITAL PROGRAMME - CHANGES DURING 2012/13**

	Original Budget 2012/13	Rollover from 2011/12	Changes (Previous)	Changes (Current)	Revised Budget	Rollover to 2013/14 (Previous)	Rollover to 2013/14 (Current)	Savings	Outturn 2012/13
	£m	£m	£m	£m	£m	£m	£m	£m	£m
Environment									
Administrative Buildings	2.975	0.200	(0.289)	0.135	3.021	(0.115)	(0.122)	0	2.784
Industrial Units	0	0.027	0.003	0	0.030	0	(0.005)	0	0.025
Sustainable Waste Management	0	0.008	0.640	0.087	0.735	0	(0.554)	(0.008)	0.173
Engineering	1.735	0.403	(1.232)	0.109	1.015	(0.213)	(0.452)	0	0.350
General Environmental Enhancement	0.300	0.008	(0.300)	0.136	0.144	0	(0.002)	0	0.142
Highways	1.925	0.229	2.307	0.209	4.670	(0.118)	(0.470)	0	4.082
Planning Grant Schemes	0	0	0.011	0	0.011	0	0	0	0.011
Ranger Services	0	0.010	0.004	0	0.014	0	(0.007)	0	0.007
Regeneration	0.489	0.519	0	0.042	1.100	(0.512)	(0.010)	0	0.578
Transportation	1.700	0	0	1.663	3.484	0	0	0	3.484
	<b>9.124</b>	<b>1.404</b>	<b>1.315</b>	<b>2.381</b>	<b>14.224</b>	<b>(0.958)</b>	<b>(1.622)</b>	<b>(0.008)</b>	<b>11.636</b>

## APPENDIX A (Cont'd .)

**CAPITAL PROGRAMME - CHANGES DURING 2012/13**

	<b>Original Budget 2012/13</b>	<b>Rollover from 2011/12</b>	<b>Changes (Previous)</b>	<b>Changes (Current)</b>	<b>Revised Budget</b>	<b>Rollover to 2013/14 (Previous)</b>	<b>Rollover to 2013/14 (Current)</b>	<b>Savings</b>	<b>Outturn 2012/13</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Lifelong Learning</b>									
Leisure Centres	0	0	0.027	0	0.027	0	0	0	0.027
Swimming Pools	0.150	0	0	0	0.150	0	(0.120)	0	0.030
Community Centres	0.045	0	0	0.020	0.065	0	(0.065)	0	0
Countryside and Heritage	0	0.009	0	0	0.009	0	0	0	0.009
Recreation - Other	0.060	0	0	0	0.060	0	(0.034)	0	0.026
Recreation Grounds	0	0.001	0	0	0.001	0	0	0	0.001
Play Areas	0	0.004	0	0.471	0.475	0	0	0	0.475
Education - General	3.700	0.002	(3.073)	0.095	0.724	0	(0.403)	0	0.321
Primary Schools	0.080	0.582	1.801	0.647	3.110	(0.363)	(0.766)	(0.400)	1.581
Schools Modernisation	3.444	1.221	(1.316)	(0.467)	2.882	(0.130)	(0.008)	0	2.744
Community Youth Clubs	0	0	0.001	0.087	0.088	0	0	0	0.088
Secondary Schools	0	0.915	0.687	0.135	1.737	(0.511)	(0.207)	0	1.019
Special Education	0	1.030	0.930	(0.147)	1.813	(0.896)	(0.242)	0	0.675
School Improvement	0	0	0.001	0	0.001	0	0	0	0.001
Early Years	0	0	0.049	0.022	0.071	0	0	0	0.071
Minor Works, Furniture & Equipment	0.070	0.001	0	0	0.071	0	0	0	0.071
Schools - Additional Funding	0	0.035	0	0.021	0.056	0	(0.006)	0	0.050
	<b>7.549</b>	<b>3.800</b>	<b>(0.893)</b>	<b>0.884</b>	<b>11.340</b>	<b>(1.900)</b>	<b>(1.851)</b>	<b>(0.400)</b>	<b>7.189</b>

APPENDIX A (Cont'd .)

**CAPITAL PROGRAMME - CHANGES DURING 2012/13**

	Original Budget 2012/13	Rollover from 2011/12	Changes (Previous)	Changes (Current)	Revised Budget	Rollover to 2013/14 (Previous)	Rollover to 2013/14 (Current)	Savings	Outturn 2012/13
	£m	£m	£m	£m	£m	£m	£m	£m	£m
<b>Housing Revenue Account :</b>									
Housing Revenue Account Programme	9.398	1.490	0.947	0.041	11.876	(0.244)	(0.890)	0	10.742
	<b>9.398</b>	<b>1.490</b>	<b>0.947</b>	<b>0.041</b>	<b>11.876</b>	<b>(0.244)</b>	<b>(0.890)</b>	<b>0.000</b>	<b>10.742</b>
<b>Totals :</b>									
Council Fund	23.825	6.272	0.248	4.453	34.798	(3.372)	(4.244)	(0.728)	26.454
Housing Revenue Account	9.398	1.490	0.947	0.041	11.876	(0.244)	(0.890)	0	10.742
<b>Grand Total</b>	<b>33.223</b>	<b>7.762</b>	<b>1.195</b>	<b>4.494</b>	<b>46.674</b>	<b>(3.616)</b>	<b>(5.134)</b>	<b>(0.728)</b>	<b>37.196</b>



## CHANGES DURING THIS PERIOD

	Detail	Funding Source (Specific Funding)	Increase * £m	Decrease £m	Net £m	Total £m
<b>Council Fund :</b>						
<b>Corporate Services</b>						
Corporate Finance	Movements of budget from the Health & Safety provision for : Travellers' Sites £0.004m and Community Centres £0.020m.			(0.024)	(0.024)	
	Movement of Budget from the Corporate Feasibility Provision for : Ffrith Junction Improvements £0.010m. Flying Start Feasibility Study now funded from grant, transfer back original allocation (£.008m).		0.008	(0.010)	(0.002)	
		<b>Corporate Services</b>	<b>0.008</b>	<b>(0.034)</b>	<b>(0.026)</b>	<b>(0.026)</b>
<b>Clwyd Theatr Cymru</b>						
Clwyd Theatr Cymru			0.000		0.000	
		<b>Clwyd Theatr Cymru</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>
<b>Community Services</b>						
Travellers' Sites	Health & Safety related works funded from Corporate Provision £0.004m.		0.004		0.004	
Private Sector Renewal	Community Energy Savings Programme (CESP) Top Up Loans introduction of funding £0.829m.	CESP	0.829		0.829	
	Houses to Homes introduction of funding £0.150m.	Welsh Government (WG)	0.150		0.150	
	Introduction of £0.061m for CESP top up loans, being £0.002m Capital Expenditure financed from Revenue Account (CERA) and £0.059m	CESP/CERA	0.061		0.061	
	Funding introduced for Empty Property Loans £0.048m and Empty Property Grants £0.084m.	WG	0.132		0.132	
Childrens Services	Funding introduced for Arosfa Childrens Residential £0.038m.	CERA	0.038		0.038	
		<b>Community Services</b>	<b>1.214</b>	<b>0.000</b>	<b>1.214</b>	<b>1.214</b>
<b>Environment</b>						
Administrative Buildings	Funding introduced for the Salix Energy Efficiency measures £0.068m and Spend to Save energy efficiency measures £0.067m.	Salix/WG	0.135		0.135	
General Environmental	Funding introduced for the Greenfield Aftercare project from a contribution from Axel Nobel £0.090m and Right Of Way Improvement Plan (ROWIP) grant for contaminated land £0.046m.	Axel Nobel/WG	0.136		0.136	
Enhancement						
Highways	Funding introduced from the Corporate Feasibility Provision for the Ffrith Junction Improvements £0.010m. £0.105m introduced for Street Lighting through the Salix Energy Efficiency and £0.024m for Warren Bank Broughton. Increase of budget £0.035m from WG for Warren Bank Broughton and £0.013m from Betsi Cadwalladr for the Halkyn Street car park. Introduction of Salix funding £0.022m for Street Lighting.	Salix/WG/Betsi Cadwallader	0.209		0.209	
Transport	Grant funding introduced for Taith Smart Cards £0.129m, Nationally Significant Infrastructure Programme £0.350m, Taith Bus Strategy £1.049m, Rural Development Plans £0.012m and Taith Transport Strategy £0.123m.	WG	1.663		1.663	
Sustainable Waste	Funding introduced for Civic Amenity Site	WG	0.087		0.087	
Engineering	Introduction of funding for Mold Flood Alleviation £0.259m and a removal of grant for Land Drainage - Gadlys Lane (£0.150m).	WG	0.259	(0.150)	0.109	
Regeneration	Heritage Lottery funding introduced for the Holywell Townscape Heritage Initiative £0.028m. Introduction of funding for ERDF Capital £0.014m.	Heritage/WG	0.042		0.042	
		<b>Environment</b>	<b>2.531</b>	<b>(0.150)</b>	<b>2.381</b>	<b>2.381</b>

## CHANGES DURING THIS PERIOD (continued)

		<b>Detail</b>	<b>Funding Source</b> (Specific Funding)	<b>Increase *</b> £m	<b>Decrease</b> £m	<b>Net</b> £m	<b>Total</b> £m
<b>Council Fund :</b>							
<b>Lifelong Learning</b>							
Community Centres		Funding introduced from the Corporate Feasibility Provision for Sealand Manor Community Centre £0.020m.		0.020		0.020	
Play Areas		Introduction of Section 106 funding £0.345m and CERA £0.126m for Play Areas.	CERA/various developers	0.471		0.471	
Educational General		Flying Start Feasibility Study now funded from grant, transfer back to the Corporate Provision (£0.008m). Funding introduced from Prudential Borrowing (in place of leasing) to fund ICT Equipment £0.073m.	PB/General	0.073	(0.008)	0.065	
Primary Schools		Funding introduced £0.665m from the School Improvement Grant, Connahs Quay Bryn Deva £0.199m, Buckley Southdown £0.279m, Connah Quay Wepre Lane £0.116m and Buckley Mountain Lane £0.071m.	WG	0.665		0.665	
		Funding Introduced from the Flying Start Grant, Connahs Quay Bryn Deva £0.018m and funding from Schools Target Hardening Grant for Bagilit Merllvn £0.016m.	WG	0.034		0.034	
Community Youth Clubs		Funding introduced from the Flying Start Grant for Holywell Youth Centre £0.075m and Sealand Youth Centre £0.012m.	WG	0.087		0.087	
		Funding Introduced from Prudential Borrowing (in place of leasing) for minibus in Holywell High £0.019m.	PB	0.019		0.019	
Early Years		Reduction in Funding from the Early Years grant for Holywell St Winefrides (£0.010m).	WG		(0.010)	(0.010)	
School Modernisation		Reduction in funding requirement due to revised spending profile for Broughton CP School (£0.024m), Cilcain Ysgol Y Foel (£0.011m) and Connah's Quay new School (£0.432m)	PB		(0.467)	(0.467)	
			<b>Lifelong Learning</b>	<b>1.369</b>	<b>(0.485)</b>	<b>0.884</b>	<b>0.884</b>
<b>Total - Council Fund</b>							<b>4.453</b>
<b>Housing Revenue Account :</b>							
<b>Housing Revenue Account</b>							
		Introduction of grant funding for Renewable Energy £0.003m and Insulation works £0.036m & £0.002m.	WG/British Gas	0.041		0.041	
			<b>Housing Revenue Account</b>	<b>0.041</b>	<b>0.000</b>	<b>0.041</b>	<b>0.041</b>
<b>Grand Total</b>							<b>4.494</b>

\* Increases reflect new funding

## CORPORATE SERVICES

## Capital Budget Monitoring 2012/13 (Outturn)

Programme Area	Total Budget (£m)	Profiled Budget (£m)	Actual Exp. (£m)	Variance (Under)/Over (£m)	Variance Previous Quarter (£m)	Cause of Variance	Action Required
ICT & Customer Services	2.712	2.712	1.995	(0.717)	(0.172)	Prolonged contract negotiations in order to deliver price savings have resulted in ongoing implementation into 2013/14	
Flintshire Connects	0.265	0.265	0.247	(0.018)	0.044	Rollover of retention monies for Holywell	
Corporate Finance	0.074	0.074	0.000	(0.074)	0.000	Balance of corporate provision for Feasibility Studies	Budget will be allocated to programme areas as required
<b>Total:</b>	<b>3.051</b>	<b>3.051</b>	<b>2.242</b>	<b>(0.809)</b>	<b>(0.128)</b>		

Variance = Expenditure v Profiled Budget

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## CLWYD THEATR CYMRU

## Capital Budget Monitoring 2012/13 (Outturn)

Programme Area	Total Budget (£m)	Profiled Budget (£m)	Actual Exp. (£m)	Variance (Under)/Over (£m)	Variance Previous Quarter (£m)	Cause of Variance	Action Required
Other Variances (Aggregate)*	0.180	0.180	0.180	0.000	0.000		
<b>Total:</b>	<b>0.180</b>	<b>0.180</b>	<b>0.180</b>	<b>0.000</b>	<b>0.000</b>		

\* See Section 3.04.3 of the Report

**Variance = Expenditure v Profiled Budget**

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## COMMUNITY SERVICES

## Capital Budget Monitoring 2012/13 (Outturn)

Programme Area	Total Budget (£m)	Profiled Budget (£m)	Actual Exp. (£m)	Variance (Under)/Over (£m)	Variance Previous Quarter (£m)	Cause of Variance	Action Required
<b>Private Sector Renewal and Improvement :</b>							
Other Variances (Aggregate)*	5.108	5.108	5.146	0.038	0.430	Overspend of £0.074m on Disabled Facilities Grant works as Statutory demand continues to exceed resources. However there was an under spend of £0.030m on Housing Relocation Loans as the take up rate was not as high as originally anticipated	The Disabled Facility grant overspent of £0.038m will be a first call on the 2013/14 budget. The £0.030m under spend on Housing relocation Loans will be required and utilised in 2013/14 to fund the anticipated increase in demand particularly associated with the Flint Maisonette programme
<b>Other Programme Areas :</b>							
Other Variances (Aggregate)*	0.061	0.061	0.061	0.000	0.002		
<b>Total :</b>	<b>5.169</b>	<b>5.169</b>	<b>5.207</b>	<b>0.038</b>	<b>0.432</b>		

\* See Section 3.04.3 of the Report

**Variance = Expenditure v Profiled Budget**

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## ENVIRONMENT

## Capital Budget Monitoring 2012/13 (Outturn)

Programme Area	Total Budget (£m)	Profiled Budget (£m)	Actual Exp. (£m)	Variance (£m)	Variance Period 9 (£m)	Cause of Variance	Action Required
Administrative Buildings	2.906	2.906	2.784	(0.122)	0.083	The tender process relating to the DDA works was delayed and work is now scheduled to be completed in the first quarter of 2013/14	Committed Expenditure in 2013/14
Sustainable Waste Management	0.727	0.727	0.173	(0.554)	0.000	Prudential Borrowing scheme for Sandycroft HRC Site Tenders were not received until March 2013 & overall funding for the scheme is currently under consideration.	Works scheduled to start in 2013/14
Engineering	0.802	0.802	0.350	(0.452)	(0.108)	Land drainage schemes have not progressed due to overall funding position for Mold Flood Alleviation Scheme (FAS) being finalised with WG	Rollover of expenditure into 2013/14 due to Mold FAS being a priority scheme and requires the necessary FCC funding from existing resources
Highways	4.552	4.552	4.082	(0.470)	(0.094)	Prudential Borrowing schemes totalling £0.363m that were not able to be completed by financial year end will be completed in the first quarter of 2013/14	Ensure programmes are managed in line with expenditure profiles

## ENVIRONMENT

## Capital Budget Monitoring 2012/13 (Outturn)

Programme Area	Total Budget (£m)	Profiled Budget (£m)	Actual Exp. (£m)	Variance (£m)	Variance Period 9 (£m)	Cause of Variance	Action Required
						Committed Rights of Way work totalling £0.025m was delayed due to the adverse weather in March	Committed Expenditure in 2013/14
						Committed Bridge Assessment Works and Road Resurfacing works totalling £0.082m were delayed due to adverse weather conditions	Committed Expenditure in 2013/14
Other Variances (Aggregate)*	4.271	4.271	4.247	(0.024)	0.012	Cumulative variances over the remaining capital programme within the Environment Directorate	
<b>TOTAL</b>	<b>13.258</b>	<b>13.258</b>	<b>11.636</b>	<b>(1.622)</b>	<b>(0.107)</b>		

\* See Section 3.04.3 of the Report

**Variance = Expenditure v Profiled Budget**

## LIFELONG LEARNING

## Capital Budget Monitoring 2012/13 (Outturn)

Programme Area	Total Budget (£m)	Profiled Budget (£m)	Actual Exp. (£m)	Variance (Under)/Over (£m)	Variance Previous Quarter (£m)	Cause of Variance	Action Required
Swimming Pools	0.150	0.150	0.030	(0.120)	0.000	Delays in supply of specialist DDA equipment	
Community Centres	0.065	0.065	0.000	(0.065)	0.000	Scheme at Mynydd Isa delayed due to leaking gas main	
Recreation Other	0.060	0.060	0.026	(0.034)	0.000	Scheme delayed due to weather	
Education General	0.724	0.724	0.321	(0.403)	0.001	Various retentions plus changes in spend profile of various schemes, all ongoing	
Primary Schools	2.334	2.334	1.568	(0.766)	(0.025)	Additional WG grant received March 2013, equivalent budget rolled over for investment in 2013/14	
Secondary Schools	1.239	1.239	1.032	(0.207)	(0.035)	Various retentions plus changes in spend profile of various schemes, all ongoing	
Special Education	0.917	0.917	0.675	(0.242)	0.008	Various retentions plus changes in spend profile of various schemes, all ongoing	

## LIFELONG LEARNING

## Capital Budget Monitoring 2012/13 (Outturn)

Programme Area	Total Budget (£m)	Profiled Budget (£m)	Actual Exp. (£m)	Variance (Under)/Over (£m)	Variance Previous Quarter (£m)	Cause of Variance	Action Required
Other Variances (Aggregate)*	3.551	3.551	3.537	(0.014)	0.021		
<b>Total:</b>	<b>9.040</b>	<b>9.040</b>	<b>7.189</b>	<b>(1.851)</b>	<b>(0.030)</b>		

\* See Section 3.04.3 of the Report

**Variance = Expenditure v Profiled Budget**

## HOUSING REVENUE ACCOUNT (HRA)

## Capital Budget Monitoring 2012/13 (Outturn)

Programme Area	Total Budget (£m)	Profiled Budget (£m)	Actual Exp. (£m)	Variance (Under)/Over (£m)	Variance Previous Quarter (£m)	Cause of Variance	Action Required
Major Works	4.853	4.853	3.881	(0.972)	(1.296)	Under spend of £0.972 is committed on live schemes rolling over into 2013/14	The expenditure will be incurred in first quarter of 2013/14
Accelerated Programmes	0.265	0.265	0.265	0.000	(0.049)		
HQS Improvements	4.854	4.854	4.987	0.133	(1.100)	The kitchen project was split into 2 contracts, the second of which was tendered late in the year but accounts for the major part of the over spend	The £0.133m over spend will be first call on the 2013/14 budget
Disabled Adaptations	1.000	1.000	1.000	0.000	(0.288)		
Other Variances (Aggregate)*	0.660	0.660	0.609	(0.051)	0.112	Under spend of £0.050m relates to the HRA contribution towards the Flintshire Connects scheme	The £0.050m budget will be rolled over into 2013/14 for the Flintshire Connects programme
<b>Total:</b>	<b>11.632</b>	<b>11.632</b>	<b>10.742</b>	<b>(0.890)</b>	<b>(2.621)</b>		

\* See Section 3.04.3 of the Report

**Variance = Expenditure v Profiled Budget**

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:** **CABINET**

**DATE:** **TUESDAY, 16 JULY 2013**

**REPORT BY:** **HEAD OF FINANCE**

**SUBJECT:** **PRUDENTIAL INDICATORS – ACTUAL 2012/13**

### **1.00 PURPOSE OF REPORT**

1.01 To provide Members with 2012/13 (actual) prudential indicator figures as required under the Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

### **2.00 BACKGROUND**

2.01 The background to this item is provided in the report to Cabinet 19<sup>th</sup> February 2013 (subject: Prudential Indicators 2013/14 to 2015/16). The Prudential Code has been developed by the Chartered Institute of Public Finance and Accountancy (CIPFA) as a professional code of practice to support local authorities in determining their programmes for capital investments in fixed assets. Local authorities are required by Regulation to have regard to the Prudential Code when carrying out their duties under Part 1 of the Local Government Act 2003.

2.02 The framework established by the Prudential Code is intended to support local strategic planning, local asset management planning and proper option appraisal. The objectives of the Code are to ensure, within a clear framework, that the capital investment plans of local authorities are affordable, prudent and sustainable, and that treasury management decisions are taken in accordance with good professional practice; the 2012/13 Capital programme was prepared on this basis – affordable in terms of implications for Council Tax and housing rents, prudent and sustainable in terms of implications for external borrowing.

2.03 The Prudential Code sets out the indicators that must be used, and the factors that must be taken into account in preparing such.

### **3.00 CONSIDERATIONS**

3.01 Actual (2012/13) prudential indicators have now been calculated in respect of the following:

- Capital expenditure
- Ratio of financing costs to net revenue stream
- Incremental impact of capital investment

- Capital financing requirement
- Authorised Limit for External Debt

- 3.02 The prudential indicators for capital expenditure are based on the Council's capital programme (that takes into account the Council's asset management and capital investment strategies), and are supplemented (for capital accounting purposes) by the value of finance leases held. The capital expenditure totals are the starting point for the calculation of the prudential indicators, and essentially provide the base financial data from which all other indicators follow.
- 3.03 Prior year (2011/12) actuals and 2012/13 estimate totals are included for information purposes, together with estimated total for 2013/14 (as previously reported in the report of 19<sup>th</sup> February 2013).
- 3.04 Actual 2012/13 capital expenditure for the Council Fund and the Housing Revenue Account (HRA) is £39.822m as shown in the table below, (this total includes £2.626m in relation to Finance Leases as described in 3.06)

<b>CAPITAL EXPENDITURE</b>				
	<b>2011/12</b>	<b>2012/13</b>	<b>2012/13</b>	<b>2013/14</b>
	<b>Actual</b>	<b>Estimate</b>	<b>Actual</b>	<b>Estimate</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Council Fund	32.628	23.825	29.080	29.908
Housing Revenue Account	10.398	9.398	10.742	10.992
<b>Total</b>	<b>43.026</b>	<b>33.223</b>	<b>39.822</b>	<b>40.900</b>

- 3.05 Capital expenditure and related funding issues are part of the agenda for meetings of the Corporate Asset Management Group (CAMG). Detailed analysis and commentary regarding 2012/13 actual expenditure is provided in the capital outturn report which is also on this agenda.
- 3.06 The capital programme totals in 3.04 are supplemented (for capital accounting purposes) by the value of those finance leases, of which the majority are associated with the re-development of the Jade Jones Pavillion, Flint.



- 3.07 The actual ratio of financing costs to net revenue stream for 2012/13 is as follows:

<b>RATIO OF FINANCING COSTS TO NET REVENUE STREAM</b>				
	<b>2011/12</b>	<b>2012/13</b>	<b>2012/13</b>	<b>2013/14</b>
	<b>Actual</b>	<b>Estimate</b>	<b>Actual</b>	<b>Estimate</b>
	<b>%</b>	<b>%</b>	<b>%</b>	<b>%</b>
Council Fund	5.755	5.959	5.660	5.489
Housing Revenue Account	8.678	8.343	8.238	7.535

The HRA net revenue stream is the amount to be met from Welsh Government grants and from rent payers, and the Council Fund equivalent is the amount to be met from Welsh Government grants and local taxpayers. The HRA ratio continues to fall in line with reducing capital financing costs attributable to long term debt outstanding, consequent to the introduction of the Major Repairs Allowance in Wales in 2004, from which point all new borrowing relates to the Council Fund only.

- 3.08 The actual incremental impact of capital investment was nil in 2012/13 as shown in the table below:

<b>ESTIMATE OF INCREMENTAL IMPACT OF CAPITAL INVESTMENT</b>				
	<b>2011/12</b>	<b>2012/13</b>	<b>2012/13</b>	<b>2013/14</b>
	<b>Actual</b>	<b>Estimate</b>	<b>Actual</b>	<b>Estimate</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Band D Council Tax	Nil	2.68	Nil	23.38
Average Weekly Housing Rents	n/a	n/a	n/a	n/a

The incremental impact of capital investment on the Council Tax reflects planned unsupported (prudential) borrowing charges. During 2012/13 no new external borrowing was undertaken, explaining why the impact on the Council Tax was nil in 2012/13.

- 3.09 The actual (cumulative) capital financing requirement for 2012/13 is £181.839m, being the measure of the Council's underlying need to finance capital expenditure by borrowing or other long term liabilities as at 31<sup>st</sup> March 2013; the reducing HRA debt outstanding total as referred in section 3.07 above is evidenced in the table below:

<b>CAPITAL FINANCING REQUIREMENT</b>				
	<b>2011/12</b>	<b>2012/13</b>	<b>2012/13</b>	<b>2013/14</b>
	<b>Actual</b>	<b>Estimate</b>	<b>Actual</b>	<b>Estimate</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Council Fund	151.047	154.570	155.527	158.454
Housing Revenue Account	27.204	26.555	26.312	25.449
<b>Total</b>	<b>178.251</b>	<b>181.125</b>	<b>181.839</b>	<b>183.903</b>

- 3.10 Actual external debt for 2012/13 was £180.245m, with separately identified limits for borrowing and other long term liabilities such as finance leases:

<b>AUTHORISED LIMIT FOR EXTERNAL DEBT</b>				
	<b>2011/12</b>	<b>2012/13</b>	<b>2012/13</b>	<b>2013/14</b>
	<b>Actual</b>	<b>Estimate</b>	<b>Actual</b>	<b>Estimate</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
All Borrowing (Capital/Revenue)	191.400	198.020	172.113	202.600
Other Long Term Liabilities	6.000	9.600	8.132	15.600
<b>Total</b>	<b>197.400</b>	<b>207.620</b>	<b>180.245</b>	<b>218.200</b>

#### **4.00 RECOMMENDATIONS**

- 4.01 Cabinet is requested to note and approve the report.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 None; the financial information provided is retrospective.

#### **6.00 ANTI POVERTY IMPACT**

- 6.01 None.

#### **7.00 ENVIRONMENTAL IMPACT**

- 7.01 None.

**8.00 EQUALITIES IMPACT**

8.01 None.

**9.00 PERSONNEL IMPLICATIONS**

9.01 None.

**10.00 CONSULTATION REQUIRED**

10.01 None.

**11.00 CONSULTATION UNDERTAKEN**

11.01 None.

**12.00 APPENDICES**

12.01 None.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985  
BACKGROUND DOCUMENTS**

Final accounts working papers 2012/13  
Various Welsh Government and CIPFA papers

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:**           **CABINET**

**DATE:**                 **TUESDAY, 16 JULY 2013**

**REPORT BY:**         **HEAD OF FINANCE**

**SUBJECT:**           **REVENUE BUDGET MONITORING 2013/14**

### **1.00 PURPOSE OF REPORT**

1.01 To provide Members with the first available revenue budget monitoring information for the Council Fund and Housing Revenue Account (HRA) for 2013/14.

### **2.00 BACKGROUND**

2.01 The HRA budget for 2013/14 was agreed by Council on 19th February 2013 and the Council Fund budget was agreed by Council on 1<sup>st</sup> March 2013.

### **3.00 CONSIDERATIONS**

3.01 As in previous years, during the early part of the financial year 2013/14, resources are dedicated to the closure of the accounts for 2012/13. The draft Statement of Accounts is to be presented to the Audit Committee on 17th July and the 2012/13 revenue final outturn report is included on the agenda for this meeting. Early reporting of the progress of the annual budget and a forecast for the remainder of the year is given a secondary priority until this key task is completed. In addition, the new financial year has to be allowed to settle to monitor patterns of service demand and success in making planned service and efficiency-led changes to establish trends and reliable forecasts for the year. This is most possible at the close of the first full financial quarter. Given the increasing importance of early and more precise forecasts, and interventions as necessary as resources come under more challenge, these practices will need to be reviewed.

3.02 It is practice therefore for this first budget monitoring report of the year not to provide the level of detail which follows from month three onwards but to highlight any significant budget variations at an early stage, the management action in response and if necessary to control them.

- 3.03 In recent times the factors which have caused budget variations and budget risk are changing service demands, changes in service demands caused by demographic change, fluctuations in non-standard inflation and the impacts of the economic downturn on income levels. As required by the Council's financial procedure rules, Directors and Heads of Service are working on the basis of managing within overall cash limited budgets.
- 3.04 This year, it is important to also include some early information on the potential impacts for 2013/14 of the 2012/13 year end position. As reported in the final outturn, Council Fund spending in 2012/13 was £4.229m less than the budget for the year. At setting of the 2013/14 annual budget, the significant areas of budget variation in 2012/13, as then reported, were taken account of in the budget agreed by Council. However, there was an increase in the net reported underspend of £3.618m in the latter months of the year. This position has been discussed at Cabinet and the Corporate Resources Overview and Scrutiny Committee meetings last month.
- 3.05 The final outturn report refers to the reasons why the full projected year end position could not be reported earlier and the range of actions agreed and implemented to strengthen financial control, budget management and reporting from 2013/14 onward, noting that the Council has decreasing financial flexibility year on year and therefore needs to tighten its reporting and control arrangements.
- 3.06 The key actions to strengthen financial control, budget management and reporting are:
- Clear lines of accountability
  - Strengthened links between service / budget managers and finance managers
  - Earlier warnings or "alerts" from service managers in changes in service demand and costs bases
  - Improved forecasting techniques which are sufficiently sophisticated to take account of historical trend analysis, demand sensitivity and best use of local and national intelligence.
  - Accurate and timely tailored financial information which meet the needs of the service.
  - Actions to counter any adverse variances with a view to ensuring that expenditure is managed within the overall budget unless exceptional. Formal agreement is needed for an in-year budget virement.

- 3.07 As a result of the outturn position, the potential impact for the 2013/14 financial year and the Medium Term Financial Plan for 2014/15 onwards is being assessed. Specifically, reductions in budgets where an 'underspend' was shown are being reviewed, for recommendation, where the trend of demand management and base cost reduction can be confidently controlled. This report refers to the key service functions under review. The information provided is an indication of the possible impacts for 2013/14 and beyond based on the 2012/13 outturn. The service trends analysis and forecasts are being reviewed and quality assured so that any recommendations for in-year budget change have a sound and reliable basis.
- 3.08 The first detailed monitoring report of the year which will be reported in September and will include the outcomes of this review work. This will also prompt decisions to re-align budgets both in the current year and over the period of the Medium Term Financial Plan.
- 3.09 Appendix 1 attached shows that based on the current forecasts there is a potential positive variation to the 2013/14 budget of £1m which would have a £0.540m positive impact on the assumptions already in the MTFP. The following information gives a brief description to the reasons for the variation.
- 3.10 There is a further potential saving of £0.750m on **Out of County Placements** in addition to the £0.900m reduction made in the 2013/14 base budget. This results from the proactive work on the commissioning of placements and the use of fostering placements within Flintshire supported by local education within our own County schools. There is a mirror increased cost in the family placement budget. The costs of **child protection** are projected to be continue to be greater than the base.
- 3.11 On **Adults Services**, the impact of the Council's programme to modernise service delivery through the "Transforming Social Services for Adults" programme is showing a positive budget variance of £1.220mn in 2013/14 which could be sustained. This has been achieved through new approaches to the transition of young people from childrens to adult services, re-ablement for the elderly and clients with disabilities, and supporting more clients to switch to direct payments for their care.
- 3.12 The recently agreed restructures of the **Homelessness Service** and **Warden Services** to improve service delivery to clients also make a combined positive financial impact of £0.160m in 2013/14 and £0.100m on an ongoing basis.

- 3.13 In the **non-delegated schools** budget, there is a continuing pressure of £0.060m for the cost of free school meals which was a feature in 2012/13 as family circumstances led to more children being eligible for meals. This is offset by an ongoing reduction which can be made in the budget held for mobile classrooms.
- 3.14 The budget pressures in Leisure were reported in detail in 2012/13. They come from a combination of a downturn in income across all centres, maintenance costs, and the introduction of a new workforce structure taking place later than planned. The 2013/14 budget included an additional £0.359m to support some longstanding unmet pressures in Leisure, however, after taking this into account, the forecast spend for the current year is £0.900m greater than the budget.
- 3.15 2013/14 has seen the introduction of the new **Council Tax Reduction Scheme (CTRS)** which replaced Council Tax Benefit. An initial assessment of the council tax collection rate in 2013/14 was made at 97.5% in anticipation of CTRS coming into place. Following a revision to the scheme in January, providing support at 100% to eligible claimants, it was anticipated that there would be a surplus on the collection fund of some £0.750m, from which CTRS related costs of £0.420m would be met if 98.5% collection could be achieved. In the first three months collection has been maintained at the previous level of 99%. If this continues to the end of the year, then the net positive impact to the in year budget will be £0.680m after taking account of the associated costs.
- 3.16 On CTRS, the projected cost of the current caseload would indicate an in year cost £0.400m in excess of WG funding of £9.642m and the £0.100m additional budget allocated locally. The full cost of CTRS in 2013/14 cannot be met and the budget need was understated by £0.330m. CTRS is demand led and subject to change as the caseload and the cost of the caseload changes according to the circumstances of eligible claimants.
- 3.17 The position on CTRS and the collection rate are being monitored. Based on the current projections, the position across the two areas is positive at £0.280m compared to the budget.
- 3.18 There are no significant variations identified at this stage within the Housing Revenue Account.

#### **COUNCIL FUND CONTINGENCY RESERVE**

- 3.19 The final level of Council Fund contingency reserve brought forward into 2013/14 was £3.409m as detailed in the 2012/13 final outturn report.



- 3.20 The final outturn report notes that this figure is after taking into account the commitment of £0.297m for the funding of one-off costs as approved in the 2013/14 budget.
- 3.21 The Final Outturn report on this agenda recommends reinstating the Winter Maintenance Reserve by £0.250m which brings the amount available in the Contingency Reserve to £3.159m as at 31<sup>st</sup> March 2013.
- 3.22 As detailed in the Final Outturn report it is recommended that this amount is held in the contingency reserve and its use considered within the context of the MTFP and the 2014/15 budget strategy as a key decision.
- 3.23 The Council has not yet received notification as to whether it will receive Welsh Government (WG) support for its application for cost support for the severe weather period of earlier in 2013. The 2012/13 costs were met by a combination of the use of the winter maintenance reserve and a contribution from the contingency reserve. Recovery costs in 2013/14 were estimated at £0.620m and if no WG support is provided will need to be met from the Contingency Reserve.

#### **4.00 RECOMMENDATIONS**

- 4.01 Cabinet is recommended to note the report.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 As set out in the report.

#### **6.00 ANTI POVERTY IMPACT**

- 6.01 None directly as a result of this report.

#### **7.00 ENVIRONMENTAL IMPACT**

- 7.01 None directly as a result of this report.

#### **8.00 EQUALITIES IMPACT**

- 8.01 None directly as a result of this report.

#### **9.00 PERSONNEL IMPLICATIONS**

- 9.01 None directly as a result of this report.

#### **10.00 CONSULTATION REQUIRED**

- 10.01 None directly as a result of this report.

**11.00 CONSULTATION UNDERTAKEN**

11.01 None directly as a result of this report.

**12.00 APPENDICES**

12.01 Appendix 1 – Initial Council Fund Budget Forecast.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985  
BACKGROUND DOCUMENTS**

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## Council Fund Budget Monitoring

Council Fund Budget Monitoring			2013/14	2014/15
Divisional Service Head			£m	£m
<b>Children</b>	Children's Services	Family Placement	0.250	0.250
	Children's Services	Out of County Placements	(0.250)	(0.250)
	Inclusion	Out of County Placements	(0.500)	(0.500)
			<u>(0.500)</u>	<u>(0.500)</u>
	Children's Services	Child Protection	0.250	0.250
		<u>(0.250)</u>	<u>(0.250)</u>	
<b>Schools</b>	Development & Resources	Pupil Benefits- School Meals	0.060	0.060
	Development & Resources	Mobile Classrooms	(0.050)	(0.050)
			<u>0.010</u>	<u>0.010</u>
<b>Adults</b>	Adults Services	Disability Services - Transition	(0.500)	(0.500) a
		Locality Teams	(0.250)	(0.250)
		Intake & Reablement	(0.470)	(0.350)
			<u>(1.220)</u>	<u>(1.100)</u>
<b>Leisure</b>	Leisure		<b>0.900</b>	<b>0.900</b>
<b>Housing</b>	Housing	Homelessness	(0.060)	0.000
		Warden Service	(0.100)	(0.100)
			<u>(0.160)</u>	<u>(0.100)</u>
<b>Corporate Finance</b>	Finance	Council Tax Reduction Scheme	0.400	b
		Council Tax Collection Rate	(0.680)	c
			<u>(0.280)</u>	<u>0.000</u>
<b>Total</b>			<u>(1.000)</u>	<u>(0.540)</u>

a £0.300m already assumed from Transition in the MTFP for 2014/15

b Increase of £300k included in MTFP - will depend on WG funding in 2014/15

c Council Tax Collection for 2014/15 already assumed at 98.5% in MTFP

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## FLINTSHIRE COUNTY COUNCIL

REPORT TO: CABINET

DATE: TUESDAY, 16 JULY 2013

REPORT BY: DIRECTOR OF LIFELONG LEARNING

SUBJECT: OUT OF COUNTY PLACEMENTS COMMISSIONING  
PROJECT - OUTCOMES

### **1.00 PURPOSE OF REPORT**

1.01 To inform Cabinet about the outcomes of the Out of County (OOC) Placements Commissioning Project.

### **2.00 BACKGROUND**

2.01 The project focused on OOC placements (i.e., non-Flintshire maintained provision), was identified due to increasing demands on the budget allocated to cover this element of the Council's provision. The project board identified the key planned outcomes to be achieved and the following section reports the progress and achievements against these key aims / work streams.

### **3.00 CONSIDERATIONS**

3.01 Cabinet are asked to consider the position reached against each of the identified Planned Outcomes below.

#### **3.02 *Planned Outcome 1: Ysgol Plas Brondyffryn (YPB) to be flexible in relation to packages of respite care***

It was recognised that more flexible respite care provision would enable more young people to be educated and cared for locally. Agreement was secured with YPB to access a range of respite provision in place of the previous 2 or 4 night options and this is now accessed in line with individual needs. The need for additional in-house respite was identified as part of the project and Arosfa has successfully been established in response to this, catering for 3 children and young people for 350 days per year (previous provision being 2 children for 240 nights).

#### **3.03 *Planned Outcome 2: Clear mechanism for regular reporting & monitoring***

Raising awareness and the profile of this work was a key aspect of the early activity. Workshops were held with members around OOC placements and regular financial and activity reports were presented to the OOC Board members via monthly meetings. Flintshire County Council (FCC) developed a standardised format for advising independent providers regarding percentage uplift. This format has now been adopted by the North Wales Consortium (NWC) in partnership with Betsi Cadwallader University Health

Board (BCUHB) to advise providers. Stronger links have also been established between FCC and BCUHB finance officers.

3.04 ***Planned Outcome 3: Clear protocols for practitioners across Community Services for children (CS), Lifelong Learning (LLL) and health colleagues within Betsi Cadwallader University Health Board (BCUHB)***

Clear protocols and information for lead officers and parents have been developed and training events have been held for lead officers across CS and LLL in relation to these. The North Wales Commissioning Hub (NWCH) has adapted the model developed within FCC for utilisation across the region. The Welsh Government has now issued the final document outlining the Continuing Health Care Guidance (Children) and protocols are now being revised again in response to these developments.

3.05 ***Planned Outcome 4: Improved monitoring of placements***

At the onset of the project all placements were reviewed against individual need and the possibility of relocating to Flintshire provision, following which a number of placements were changed. Lead officers were made aware of the need for due diligence in relation to placement costs and expected outcomes and training was provided through the external consultants Clinical & Commercial Solutions Ltd (CCSL) to raise awareness and offer skill development in this area. The Terms of Reference for the Childcare Panel were revised to create the Out of County Panel which provides the ongoing forum for placement consideration, agreement and monitoring by senior officers from CS, LLL and BCUHB.

It is now routine to ensure that therapeutic and other chargeable interventions are appropriate to the individual young person's needs at the point in time and to ensure that they take place if a charge is to be made. It is also routine to consider whether a flexible approach to local care and educational provision could bring about better outcomes and avoid the need for a more expensive OOC intervention.

3.06 ***Planned Outcome 5: Establish joint procedures for signing and monitoring contracts and agreeing high cost placements***

The OOC Panel members (CS & LLL) have the delegated responsibility for agreement and sign off on high cost placements. FCC continues to work in partnership with BCUHB to further develop these procedures which need further refinement given the WG Continuing Health Care Guidance. The appointment of the agreed dedicated contracts officer will further secure this procedure.

3.07 ***Planned Outcome 6: Ensure best value principles apply regarding the use of resources***

It was recognised that more choice of providers and greater clarity over their charges for education, care and therapeutic interventions would help secure both improved quality and value for money. External consultancy was provided through CCSL to support this area. FCC worked to produce a Framework of providers from an initial Meet the Commissioner event,

through the Pre-Qualification Questionnaire / interview process to the establishment of a Preferred / Approved Provider Framework. The Framework and the process has been adopted by the NWCH as a model of good practice to be used across the Consortium. This process has improved service quality and efficiency by increasing the range of placement opportunities available for young people. It has also demonstrated to established and potential providers that Flintshire is a competent placement commissioner.

The support and training offered by CCSL has served to build capacity within CS and LLL with regard to lead / senior officers in relation to financial and business acumen around commissioning, procurement and contract monitoring, which in turn has supported the reduced spend against the OOC budget.

### 3.08 ***Planned Outcome 7: Develop a robust options appraisal process***

The process and associated documentation has been developed and is an integral part of the process for determining the need for, and accessing OOC placements. This has ensured that the need for OOC placements is duly considered and scrutinised against Flintshire's own education and care provision and that of other providers. This has also been adopted and adapted by the NWCH.

The work against these planned outcomes has resulted in a reduction of OOC placements along with a significant reduction in spend against the budget as demonstrated by the tables below:

<b>Table 1: Community Services (Children) Placements</b>				
<b>Financial Year</b>	<b>Ongoing Placements</b>	<b>Placements Ended</b>	<b>New Placements</b>	<b>Total Number of Placements</b>
2009/10	18	14	31	63
2010/11	16	28	7	51
2011/12	19	13	8	40
2012/13	13	13	14	40

<b>Table 2: Lifelong Learning Placements</b>				
<b>Financial Year</b>	<b>Ongoing Placements</b>	<b>Placements Ended</b>	<b>New Placements</b>	<b>Total Number of Placements</b>
2009/10	103	7	18	128
2010/11	90	23	4	117
2011/12	84	4	17	105
2012/13	73	13	12	98

<b>Table 3: Joint Commissioned Placements (CS &amp; LLL)</b>				
<b>Financial Year</b>	<b>Ongoing Placements</b>	<b>Placements Ended</b>	<b>New Placements</b>	<b>Total Number of Placements</b>
2009/10	25	8	12	45
2010/11	24	13	7	44
2011/12	20	11	0	31
2012/13	18	3	6	27

<b>Table 4: Expenditure</b>						
Financial Year	Budget Allocation	Total Expenditure £	Community Services (Children) Expenditure £	Lifelong Learning Expenditure £	Joint Expenditure £	Total (Under) / Overspend £
2009/10	4,536,329	6,444,702	2,164,307	976,342	3,304,053	1,908,373
2010/11	5,776,478	6,791,361	2,324,470	1,848,124	2,618,767	1,014,883
2011/12	7,147,007	6,224,699	2,232,340	1,538,962	2,453,397	(922,308)
2012/13	6,370,492	4,624,265	2,162,794	1,054,701	1,553,612	(1,599,385)

It also means that more children and young people with complex needs are being educated and cared for closer to their home communities supporting family and friendship ties.

#### **4.00 RECOMMENDATIONS**

- 4.01 That Cabinet recognise the work of the OOC Project and confirm it's completion of role in relation to the Planned Outcomes.
- 4.02 Any further opportunities for development in local provision and practice will be identified through the normal planning and decision making processes, e.g. MTFP, Service Plans reported to Cabinet.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 See Table 4 above for cost savings.

#### **6.00 ANTI POVERTY IMPACT**

- 6.01 None.

#### **7.00 ENVIRONMENTAL IMPACT**

- 6.01 None.

#### **8.00 EQUALITIES IMPACT**

- 8.01 Improvements as a result of the project have resulted in more effective and sustainable placements and provision for children and young people.

#### **9.00 PERSONNEL IMPLICATIONS**

- 9.01 None.

#### **10.00 CONSULTATION REQUIRED**

- 10.01 None.



**11.00 CONSULTATION UNDERTAKEN**

11.01 This was undertaken during the life period of the project, involving officers and providers.

**12.00 APPENDICES**

12.01 None.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985  
BACKGROUND DOCUMENTS**

None.

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:**           **CABINET**

**DATE:**                 **TUESDAY, 16 JULY 2013**

**REPORT BY:**         **DIRECTOR OF LIFELONG LEARNING**

**SUBJECT:**           **PLAY PROVISION: CHILDREN'S PLAY AREAS**

### **1.00 PURPOSE OF REPORT**

1.01 To report progress with the identification of sustainable play provision from April 2014 with reference to the maintenance and upgrading of children's play areas.

### **2.00 BACKGROUND**

2.01 During 2010/11, Leisure Services commissioned *Play Safe and Space Consultancy* to undertake a County-wide analysis of 172 fixed equipment play areas (including those maintained by Town and Community Councils) and 26 link sites (including wheeled play areas and multi-use games areas).

2.02 The play survey employed a traffic light system, recognised within the County Council as the 'RAG' system, to provide an instant overview of each site's survey conclusion. Out of the 172 play areas, 13 sites were identified in the 'Red' category, 141 in 'Amber' and 18 in 'Green'. The consultant's summary report suggested that without sufficient annual revenue and capital investment several play areas currently ranked 'Amber' would fall into the 'Red' zone each year.

2.03 The 2010 play survey provides the County Council with a considerable evidence base to inform its future investment programme for children's play areas, particularly in relation to the match-funding improvement scheme launched in 2010/11. This match-funding agreement between the Authority and Town and Community Councils is now in its fourth year and has resulted in more than a third of the current stock of play areas benefiting from upgrading works.

2.04 To date, the County Council has contributed £413,780 (a match-funded total of £827,560) to enhanced fixed play provision via the improvement scheme. A list of enhancements is at Appendix 1.

### **3.00 CONSIDERATIONS**

3.01 The play survey has not been updated (since its completion in

November 2010) to reflect the improvement works that have been completed in recent years via the match-funding scheme. However, Leisure Officers advise that individual sites have moved up within AMBER or moved from RED to AMBER.

- 3.02 For each of the four years of the match-funding improvement scheme, Leisure Services has written to all Town and Community Councils inviting them to participate in the programme, thereby offering equity of opportunity to enhance local fixed play provision. All subsequent expressions of interest received from Town and Community Councils have been met by the County Council via a budget allocation to Leisure Services.
- 3.03 However, investment is only being made in sites which are nominated for match-funding by Town and Community Councils. This is creating a lack of strategic direction, a consequence of which is that only six of the thirteen 'Red' sites have received investment (£73.5k from the County Council resulting in eleven upgrading schemes worth £147k). Seven of the thirteen 'Red' sites have neither received match-funding investment over the past four years nor been decommissioned. Moreover, the County Council has contributed £25,500 (a match-funded total of £51,000) to three 'Green' sites.
- 3.04 Whilst recognising the benefits of the match-funding approach, and promoting its continuation, play areas remain corporate assets and, therefore it is important that the County Council targets its future investment at those sites of greatest need in terms of play deprivation and strategic importance. Should further resources become available then individual play areas which are 'Red' sites may be considered for attention on an equitable basis, outside match-funding criteria.
- 3.05 Play areas that have benefited from upgrading works have proved very popular with children living in the towns and communities which they serve. This is evidenced by the increased level of wear and tear on component parts. It is important that the County Council supports its investment in children's play areas by making adequate provision for their ongoing maintenance.

#### **4.00 RECOMMENDATIONS**

- 4.01 To consult with Scrutiny over renewal of the scheme for play area renewal based on the following principles:
- From 2014/15, the County Council aligns its match-funding improvement scheme to the findings of the play survey described in 2.01 above.
  - Each Town and Community Council will be invited to express an interest in participating in the match-funding improvement scheme for 2014/15 and beyond. In order to ensure that the

County Council's funding is directed at areas of need identified by the condition survey, Leisure Services will identify those play areas which will be in scope ('Red' and 'Amber' sites) and out of scope ('Green' sites). Approval of any proposed scheme will be:

- Dependent upon the level of capital funding made available by the County Council.
- Based upon a maximum contribution of £10,000 per scheme.
- Determined on a priority basis in accordance with the findings of the play survey with investment targeted to strategically important sites
- Confined to those play areas identified as red or amber

- From 2014/15, 10% of the fixed play match-funding budget will be allocated to meet the ongoing maintenance costs of the fixed play portfolio.

4.02 Officers will provide a further report on the potential decommissioning of play areas recognised as being in a poor state of repair and of low strategic importance.

#### **5.00 FINANCIAL IMPLICATIONS**

5.01 The strategy will be achieved within the existing revenue budget which for 2013/14 is £139,000.

#### **6.00 ANTI POVERTY IMPACT**

6.01 Children's play areas provide free access for all.

#### **7.00 ENVIRONMENTAL IMPACT**

7.01 The enhancement of children's play areas contributes to improvements in the local environment.

#### **8.00 EQUALITIES IMPACT**

8.01 The match-funding improvement scheme has, over the past four years, provided the opportunity to address DDA issues in children's play areas.

#### **9.00 PERSONNEL IMPLICATIONS**

9.01 None

#### **10.00 CONSULTATION REQUIRED**

10.01 Ongoing consultation with Town and Community Councils.

**11.00 CONSULTATION UNDERTAKEN**

11.01 Consultation has taken place with all Town and Community Councils involved in upgrading works as part of the match-funding scheme.

**12.00 APPENDICES**

12.01 Appendix 1  
Children's Play Areas upgraded between 2010/11 and 2013/14 via the County Council's Match- Funding Improvement Scheme

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985**  
**BACKGROUND DOCUMENTS**

Lifelong Learning Overview and Scrutiny Committee Report (02.12.10)  
*Play Areas Survey.*

Cabinet Report (23.04.13) *Flintshire Play Sufficiency Assessment and Action Plan.*

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**APPENDIX 1****Children's Play Areas upgraded between 2010/11 and 2013/14 via the County Council's Match-Funding Improvement Scheme****Year 1 2010/11**

FCC contribution of £55k towards 7 improvement schemes, with a further sum of £6k retained for the ongoing maintenance requirements of the new works.

<b>PLAY AREA</b>	<b>TOWN &amp; COMMUNITY COUNCIL</b>	<b>FCC FUNDING</b>	<b>PLAY SURVEY 2010 RAG STATUS &amp; CONSULTANT'S RECOMMENDATION</b>
Bradshaw Avenue	Saltney	£10,000	MAINTAIN & IMPROVE
Phoenix Park	Leeswood	£10,000	MAINTAIN & IMPROVE
New Brighton	Argoed	£10,000	MAINTAIN & IMPROVE
Whitford	Whitford	£10,000	MAINTAIN & IMPROVE
The Willows	Hope	£6,000	REVIEW FUTURE
Pontybodkin	Llanfynydd	£5,000	MAINTAIN & IMPROVE
Treuddyn	Treuddyn	£3,500	HIGH STANDARD
		<b>£54,500*</b>	

*\*The remaining capital budget provision of £500 was retained alongside the additional £6k revenue budget for minor cost over-runs and ongoing maintenance*

**Year 2 2011/12**

FCC contribution of £93½k towards 19 improvement schemes, with a further sum of £11½k retained for the ongoing maintenance requirements of the new works.

PLAY AREA	TOWN & COMMUNITY COUNCIL	FCC FUNDING	PLAY SURVEY 2010 RAG STATUS & CONSULTANT'S RECOMMENDATION
Ocean View	Whitford	£10,000	MAINTAIN & IMPROVE
Clwyd Avenue	Holywell	£10,000	REVIEW FUTURE
Mount Pleasant	Buckley	£10,000	MAINTAIN & IMPROVE
Wat's Dyke	Argoed	£10,000	MAINTAIN & IMPROVE
Melwood Close	Penyffordd	£6,000	REVIEW FUTURE
The Willows	Hope	£6,000	REVIEW FUTURE
Brynford Village	Brynford	£5,000	MAINTAIN & IMPROVE
Ffordd Siarl, Old School Field	Leeswood	£5,000	MAINTAIN & IMPROVE
Nannerch Village	Nannerch	£5,000	MAINTAIN & IMPROVE
Wyndham Drive	Llanfynydd	£5,000	MAINTAIN & IMPROVE
Tros-y-Wern / Rec' Ground	Gwernymynydd	£4,000	MAINTAIN & IMPROVE
Gas Lane	Mold	£3,000	REVIEW FUTURE
Gladstone Playing Field	Hawarden	£3,000	MAINTAIN & IMPROVE
Trelogan	Llanasa	£3,000	MAINTAIN & IMPROVE
Victoria Road	Bagillt	£2,500	MAINTAIN & IMPROVE
Ysceifiog	Ysceifiog	£2,500	MAINTAIN & IMPROVE
Nercwys	Nercwys	£2,000	MAINTAIN & IMPROVE
Maes Pennant	Mostyn	£1,500	MAINTAIN & IMPROVE
Swanfields			MAINTAIN & IMPROVE
		<b>£93,500</b>	



**Year 3 2012/13**

**FCC contribution of £126½k towards 21 improvement schemes.**

PLAY AREA	TOWN & COMMUNITY COUNCIL	FCC FUNDING	PLAY SURVEY 2010 RAG STATUS & CONSULTANT'S RECOMMENDATION
Bradshaw Avenue	Saltney	£10,000	MAINTAIN & IMPROVE
Brooks Avenue	Broughton	£10,000	HIGH STANDARD
Cilcain	Cilcain	£10,000	MAINTAIN & IMPROVE
Groesffordd	Holywell	£10,000	MAINTAIN & IMPROVE
Pentre Halkyn	Halkyn	£10,000	REVIEW FUTURE
Pontybodkin	Llanfynydd	£10,000	MAINTAIN & IMPROVE
Princess Avenue	Buckley	£10,000	MAINTAIN & IMPROVE
Ocean View	Whitford	£10,000	MAINTAIN & IMPROVE
Whitford (Glebe Field)			MAINTAIN & IMPROVE
The Willows	Hope	£10,000	REVIEW FUTURE
Gladstone Playing Fields	Hawarden	£6,000	MAINTAIN & IMPROVE
Dobshell	Penyffordd	£5,000	MAINTAIN & IMPROVE
Melwood Close			REVIEW FUTURE
Phoenix Street	Queensferry	£5,000	MAINTAIN & IMPROVE
<i>Various Play Areas in Mold</i>	Mold	£5,000	n/a
Gwespyr	Llanasa	£3,000	MAINTAIN & IMPROVE
Sealand Manor	Sealand	£2,500	MAINTAIN & IMPROVE
Nercwys	Nercwys	£2,000	MAINTAIN & IMPROVE
Former School Field	Higher Kinnerton	£2,000	HIGH STANDARD
Ysceifiog	Ysceifiog	£2,000	MAINTAIN & IMPROVE
		<b>£122,500*</b>	

\*Gwernymynydd Community Council decided not to proceed with an £8,000 match-funding scheme during 2012/13 and FCC subsequently re-allocated its £4,000 contribution to project overspends on the remaining 20 schemes.

**Year 4 2013/14**

**FCC contribution of £139,280 towards 19 improvement schemes.**

PLAY AREA	TOWN & COMMUNITY COUNCIL	FCC FUNDING	PLAY SURVEY 2010 RAG STATUS & CONSULTANT'S RECOMMENDATION
Brooks Avenue	Broughton	£10,000	HIGH STANDARD
Central Park	Friends of Central Park (grant dependent)	£10,000	MAINTAIN & IMPROVE
Coed Talon	Treuddyn	£10,000	MAINTAIN & IMPROVE
Ffrith	Llanfynydd	£10,000	MAINTAIN & IMPROVE
Mancot	Hawarden	£10,000	MAINTAIN & IMPROVE
Plough Lane	Hawarden	£10,000	MAINTAIN & IMPROVE
<i>New Site (Shotton Lane)</i>	Shotton	£10,000	<i>Not Surveyed</i>
Princess Avenue	Buckley	£10,000	MAINTAIN & IMPROVE
Rhosesmor	Halkyn	£10,000	MAINTAIN & IMPROVE
Penrhyn	Holywell	£10,000	MAINTAIN & IMPROVE
The Willows	Hope	£10,000	REVIEW FUTURE
Flint Mountain	Flint	£5,000	MAINTAIN & IMPROVE
Gas Lane	Mold	£5,000	REVIEW FUTURE
Kingsley Road	Sealand	£5,000	REVIEW FUTURE
Trebor Avenue	Bagillt	£5,000	MAINTAIN & IMPROVE
Argoed	Argoed	£3,000	MAINTAIN & IMPROVE
Gwespyr	Llanasa	£3,000	MAINTAIN & IMPROVE
Nercwys	Nercwys	£2,000	MAINTAIN & IMPROVE
Former School Field	Higher Kinnerton	£1,280	<i>Not Surveyed</i>
		<b>£139,280</b>	

## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:** **CABINET**

**DATE:** **TUESDAY, 16 JULY 2013**

**REPORT BY:** **DIRECTOR OF LIFELONG LEARNING**

**SUBJECT:** **PLAY DEVELOPMENT: SUMMER PLAY SCHEMES**

### **1.00 PURPOSE OF REPORT**

1.01 To report progress identification of sustainable play provision from April 2014 with reference to the summer play scheme programme.

### **2.00 BACKGROUND**

2.01 *Families First* (formerly *Cymorth*) grant funding has, to date, been central to the delivery of the six Priority Development Areas identified in the Flintshire Play Strategy 2011-14. The award for 2013/14 of £80,588 represents a 54% grant reduction on Year 2011/12. This has impacted significantly on the delivery of the 2013 summer play scheme programme.

2.02 In a response to the reduction in funding and to ensure that the service could operate within budget, the Head of Culture and Leisure wrote to all Town and Community Councils advising them that the number of play schemes available to them during summer 2013 would be limited to a maximum of two each and that summer play scheme provision would be reduced from five weeks to three weeks at locations to be agreed in local consultation.

2.03 At its meeting on 1 March 2013, the County Council made a one-off allocation of £12,000 for the 2013 summer play scheme to ensure that requests for additional provision by Town and Community Councils could be met on a match-funding basis.

2.04 Plans for delivery in the summer of 2013 are now advanced. The level of take up and impact of the 2013 programme will be evaluated by the Play Unit and will inform the planning for future years.

### **3.00 CONSIDERATIONS**

3.01 The availability of grant funding for summer play schemes in 2014/15 and beyond has not yet been confirmed by *Families First*. However, our planning assumptions are based upon continuity of funding.

- 3.02 In the course of consultation with Town and Community Councils about the reduced funding for 2013/14, various representations were made about the fairness of the allocation of two 3-week schemes for each Town and Community Council area. Comments included the need for additional provision in rural areas with dispersed populations at a distance from leisure and other community facilities and the need for additional provision in urban areas with high concentrations of young people. There were also references to the increased contribution being sought from Town and Community Councils as a result of the reduced grant funding. It has not proved possible to reconcile these conflicting concerns within the available grant funding.

#### **4.00 RECOMMENDATIONS**

- 4.01 Subject to consultation with Scrutiny and confirmation of *Families First* funding for Summer Play Schemes in 2014/15 and beyond, to confirm the future allocation of grant funding for the provision of summer play schemes on the basis outlined in section 2.02 above with the same allocation being offered to each Town and Community Council on the present match- funding basis.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 The recommendation would enable the Summer Play Scheme to operate within budget subject to confirmation of grant funding from *Families First* and continued match funding support from Town and Community Councils.

#### **6.00 ANTI POVERTY IMPACT**

- 6.01 Summer play schemes provide free access for all.

#### **7.00 ENVIRONMENTAL IMPACT**

- 7.01 None.

#### **8.00 EQUALITIES IMPACT**

- 8.01 The summer play schemes make provision for 'buddying' to enable disabled children to participate.

#### **9.00 PERSONNEL IMPLICATIONS**

- 9.01 None.

#### **10.00 CONSULTATION REQUIRED**

- 10.01 Ongoing consultation with Town and Community Councils.

#### **11.00 CONSULTATION UNDERTAKEN**

11.01 Regular consultation has taken place with Town and Community Councils concerning the operation of summer play schemes.

**12.00 APPENDICES**

12.01 None.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985**  
**BACKGROUND DOCUMENTS**

Cabinet Report (23.04.13) *Flintshire Play Sufficiency Assessment and Action Plan*.

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:**           **CABINET**

**DATE:**                 **TUESDAY, 16 JULY 2013**

**REPORT BY:**         **DIRECTOR OF LIFELONG LEARNING**

**SUBJECT:**           **PENYFFORDD INFANT/JUNIOR SCHOOL**  
                              **AMALGAMATION**

### **1.00 PURPOSE OF REPORT**

1.01 To determine the amalgamation of Abbots Lane Infants School, Park Crescent Penyffordd, and Penyffordd Junior School, Penymynydd Road, Penyffordd, to form a new all through Primary school using the existing school buildings.

### **2.00 BACKGROUND**

2.01 In accordance with the policy of the Council to amalgamate infant and junior Schools, the relevant consultations have been conducted, the result of which were reported to Cabinet at the meeting on the 23 April 2013.

2.02 The decision of the Cabinet members was that a statutory notice be published in accordance with the requirements of the Welsh Government.

2.03 The published notice set out the intention of the Authority to close the existing infant and junior schools as of 31 August, 2013 and to open the new school, in the existing buildings, on the 1 September 2013. One month was allowed for any formal (written) objections to be lodged.

### **3.00 CONSIDERATIONS**

3.01 No formal objections were received during the statutory period which commenced on the 10 May 2013 and concluded on the 7 June 2013.

3.02 As a result, the determination of the proposal can be made by the Cabinet of the Council, without reference to the Welsh Ministers.

### **4.00 RECOMMENDATIONS**

4.01 It is recommended that members approve the proposal to effect an amalgamation of the infant and junior schools to form a new through primary school on the existing two sites from 1 September, 2013.

## **5.00 FINANCIAL IMPLICATIONS**

- 5.01 The delegated budget of the new school will be determined by the Flintshire County Council Schools Budget Formula. Transitional arrangements will apply in 2012/13 and there will be no savings arising through the amalgamation.
- 5.02 The budget for 2014/15 will be dependant on the outcome of the Schools Funding Formula review project.

## **6.00 ANTI POVERTY IMPACT**

- 6.01 No direct impact as a result of this report.

## **7.00 ENVIRONMENTAL IMPACT**

- 7.01 As the buildings will be utilised as present, there will be no additional impact as a result of this report.

## **8.00 EQUALITIES IMPACT**

- 8.01 The school will be required to meet with the requirements of legislation as at present.

## **9.00 PERSONNEL IMPLICATIONS**

- 9.01 The temporary Governing Body of the new school is responsible for the appointment of a Headteacher who will lead the new school. Other school staff will be recommended by the Local Authority for adoption by the Temporary Governing Body for the staffing of the new school.

## **10.00 CONSULTATION REQUIRED**

- 10.01 No further consultation required.

## **11.00 CONSULTATION UNDERTAKEN**

- 11.01 Full consultation with the relevant groups as required by Welsh Government Guidance.

## **12.00 APPENDICES**

- 12.01 None.



**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985**  
**BACKGROUND DOCUMENTS**

Penyffordd Amalgamation Report to Cabinet on 23 April, 2013.

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:**           **CABINET**

**DATE:**                 **TUESDAY 16 JULY, 2013**

**REPORT BY:**         **DIRECTOR OF LIFELONG LEARNING**

**SUBJECT:**            **SWIM FLINTSHIRE**

### **1.00**    **PURPOSE OF REPORT**

1.01       To confirm arrangements for the launch of the new Nofio Clwyd scheme for progression in swimming.

### **2.00**    **BACKGROUND**

2.01       Swim Flintshire is an elite swimming performance training squad funded by a partnership between Flintshire County Council, Swim Wales and local swimming clubs. All parties contribute towards the cost of running the squad. These costs are primarily the salaries of two full time coaches, a part time coach and associated costs.

2.02       The squad was designed to take up to 30 swimmers and currently has 24 (including three who do not live in Flintshire). In addition to this squad Swim Flintshire facilitates three masters swimming sessions per week at Mold Leisure Centre.

2.03       In 2010 it was proposed to end Flintshire County Council's support for Swim Flintshire as a cost saving measure. At its meeting on the 14<sup>th</sup> December 2010, Executive decided instead to accept offers of £10,000 per annum from Swim Wales and £10,000 from Swim Flintshire with additional support from parents and to continue to support the programme.

2.04       The cost of supporting the programme has never been included in the Leisure Services annual budget. The shortfall in funding, which was £52,000 in 2012/13, contributes to an unsustainable service overspend which must be addressed. The 2013/14 budget strategy is based on the cessation of funding for the current Swim Flintshire programme.

### **3.00**    **CONSIDERATIONS**

3.01       The Council has consulted Swim Flintshire and the National Governing Body, Swim Wales, about alternative approaches to developing elite swimming. This has prompted discussions between

those parties and local swimming clubs.

3.02 Negotiations have been concluded for the creation of a new body, Nofio Clwyd for the delivery of a progression and elite programme of swimming. The National Governing body will take the lead role in the programme from the start of the new swimming season in September 2013. Four of the five local swimming clubs have joined Nofio Clwyd (Buckley, Connah's Quay, Flint and Mold). Holywell SC has chosen not to join.

3.03 The Council has given Swim Flintshire notice of its withdrawal from the present arrangement on 4 August 2013.

3.04 Formal consultation with the affected employees who are potentially at risk of redundancy because of the Council's withdrawal from its arrangement with Swim Flintshire has begun.

#### **4.00 RECOMMENDATIONS**

4.01 That Members welcome and support the new Nofio Clwyd scheme and endorse the new partnership.

#### **5.00 FINANCIAL IMPLICATIONS**

5.01 The full year saving from implementing the proposal is £52,000, the in-year saving is £21,000 less any redundancy costs.

5.02 One off redundancy or early retirement costs which are currently estimated at £7,000 although this may change depending on the number of people who can be redeployed.

#### **6.00 ANTI POVERTY IMPACT**

6.01 None arising directly as a result of this report.

#### **7.00 ENVIRONMENTAL IMPACT**

7.01 None arising directly as a result of this report.

#### **8.00 EQUALITIES IMPACT**

8.01 None arising directly as a result of this report.

#### **9.00 PERSONNEL IMPLICATIONS**

9.01 Three employees will be made redundant if suitable alternative employment cannot be found and they are not redeployed elsewhere. The process will involve the implementation of the Council's redundancy, assimilation and redeployment policies.

**10.00 CONSULTATION REQUIRED**

10.01 Formal consultation is ongoing with the affected employees who are potentially at risk of redundancy and their representatives.

**11.00 CONSULTATION UNDERTAKEN**

11.01 Consultation has taken place with Swim Wales and Swim Flintshire.

**12.00 APPENDICES**

None

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985  
BACKGROUND DOCUMENTS**

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## FOR INFORMATION

### FLINTSHIRE COUNTY COUNCIL

**REPORT TO:**                      **CABINET**

**DATE:**                              **TUESDAY, 16 JULY 2013**

**REPORT BY:**                      **CHIEF EXECUTIVE**

**SUBJECT:**                              **EXERCISE OF DELEGATED POWERS**

#### **1.00 PURPOSE OF REPORT**

1.01 To inform Members of action taken under delegated powers.

#### **2.00 BACKGROUND**

2.01 At the Executive Meeting held on 31<sup>st</sup> October, 2000 it was agreed that one of the standard agenda items at each Executive should be a report on the "Exercise of Delegated Powers".

#### **3.00 RECOMMENDATION**

3.01 Members note the details of actions taken under the "Exercise of Delegated Powers".

#### **4.00 FINANCIAL IMPLICATIONS**

4.01 As detailed in each report.

#### **5.00 ANTI-POVERTY IMPACT**

5.01 As detailed in each report.

#### **6.00 ENVIRONMENTAL IMPACT**

6.01 As detailed in each report.

#### **7.00 EQUALITIES IMPACT**

7.01 As detailed in each report.

#### **8.00 PERSONNEL IMPLICATIONS**

8.01 As detailed in each report

#### **9.00 CONSULTATION REQUIRED**

9.01 Not applicable

#### **10.00 CONSULTATION UNDERTAKEN**

10.01 Not applicable

## **11.00 APPENDICES**

11.01 Summary of Decisions taken under Delegated Powers.

### **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

Background documents: See individual report.

Contact Officer: Detailed on the individual reports.



**APPENDIX 1**

**EXERCISE OF DELEGATED POWERS – DECISIONS TAKEN**

**Directorate**

**Subject**

**Environment**

Revised annual charges of Streetscene services specifically regarding waste. To be applied from 1 May 2013.

Disposal by way of 25 year lease, the Daniel Owen Centre, Mold and areas within the demise

Lease of properties to the County Council, 28 to 38 Chester Road, Flint

**Corporate**

Council Tax – Write offs

Business Rates – Write offs

Copies of the Delegated Powers reports are on deposit in the Team Manager's Room, Committee Services

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**FLINTSHIRE COUNTY COUNCIL FORWARD WORK PROGRAMME ITEMS  
COUNCIL, CABINET, AUDIT AND OVERVIEW & SCRUTINY  
JULY 2013 TO DECEMBER 2013**

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
July					
Housing Overview & Scrutiny Committee	10 July 2013	Housing	<b>Housing Service Plan</b> To enable the Committee to consider the Housing Service Plan		
Housing Overview & Scrutiny Committee	10 July 2013	Community Services	<b>Community Services Directorate Plan</b> To consider the Community Service Directorate Plan		
Housing Overview & Scrutiny Committee	10 July 2013	Housing	<b>Delivering Housing Development in Flintshire without the requirement for Public Grant Subsidy</b> To outline to Members the variety of financial models available to the Council to facilitate housing development in Flintshire without the requirement for public grant subsidy.		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Housing Overview & Scrutiny Committee	10 July 2013	Overview and Scrutiny	<b>Forward Work Programme</b> To consider the Forward Work Programme of the Housing Overview & Scrutiny Committee		
Corporate Resources Overview & Scrutiny Committee	11 July 2013	Human Resources and Organisational Development	<b>Attendance Management Performance and Areas of Improvement</b> To analyse the performance of the organisation in relation to management of attendance		
Corporate Resources Overview & Scrutiny Committee	11 July 2013	Finance	<b>Welfare Reform Update</b> To provide an update on the Welfare Reform Programme		
Corporate Resources Overview & Scrutiny Committee	11 July 2013	Finance	<b>Discretionary Housing Payments Update</b> First update report to provide information about the implementation of the Policy and the impact on the budget to date.		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	11 July 2013	Finance	<b>Medium Term Financial Plan 2014/15 - 2018/19</b> To present the updated Medium Term Financial Plan (MTFP) 2014/15 - 2018/19 for consideration.		
Corporate Resources Overview & Scrutiny Committee	11 July 2013	Environment	<b>Asset Management as a Flintshire Futures Workstream</b> To provide an update on the Assets Workstream within the Flintshire Futures Programme		
Corporate Resources Overview & Scrutiny Committee	11 July 2013	Overview and Scrutiny	<b>Forward Work Programme - CR</b> To consider the Forward Work Programme of the Corporate Resources Overview		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	11 July 2013	Finance	<p><b>Revenue Budget Monitoring 2012/13 (Outturn) and Capital Programme 2012/13 (Outturn)</b></p> <p>To provide Members with the Revenue Budget Monitoring 2012/13 (Outturn) and Capital Programme 2012/13 (Outturn) information.</p>		
Lifelong Learning Overview & Scrutiny Committee	11 July 2013	Lifelong Learning	<p><b>Sport and Leisure Business Plan 2013-2017 - A Local Authority Partnership Agreement with Sport Wales</b></p> <p>To inform Members of Flintshire County Council's response to the national sector wide 'Vision for Sport' in Wales, and how Flintshire intends to achieve the national aspiration of 'Every Child Hooked on Sport for Life'.</p>		
Lifelong Learning Overview & Scrutiny Committee	11 July 2013	Lifelong Learning	<p><b>Directorate Plan</b></p> <p>To consider the Lifelong Learning Directorate Plan</p>		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Lifelong Learning Overview & Scrutiny Committee	11 July 2013	Overview and Scrutiny	<b>Forward Work Programme</b> To consider the Forward Work Programme of the Lifelong Learning Overview & Scrutiny Committee		
Cabinet	16 July 2013	Finance	<b>Prudential Indicators - Actuals 2012/13</b> To provide Members with 2012/13 (actual) prudential indicator figures as required under the Prudential Code for Capital Finance in Local Authorities.	Strategic	Leader of the Council and Cabinet Member for Finance
Cabinet	16 July 2013	Finance	<b>Capital Programme 2012/13 (Outturn)</b>	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	16 July 2013		<b>Revenue Budget Monitoring 2013/14</b> To provide Members with an update on revenue budget monitoring for the Council Fund and Housing Revenue Account (HRA).	Operational	Leader of the Council and Cabinet Member for Finance

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16 July 2013	Finance	<p><b>Revenue Budget Monitoring 2012/13 (Outturn)</b> To inform Members of the Council Fund and the Housing Revenue Account outturn for 2012/13 (subject to audit) and the impact on the respective level of reserves as at 31st March 2013. These figures are included in the draft Statement of Accounts 2012/13 which will be reported to Audit Committee on 17th July.</p>	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	16 July 2013	Environment	<p><b>Flood Risk Management Strategy</b> To advise Members of the need to develop Flood Risk Management Strategy for Flintshire.</p>	Strategic	Deputy Leader of the Council and Cabinet Member for Environment
Cabinet	16 July 2013	Environment	<p><b>Vibrant and Viable Places</b> To agree an outline bid for submission to Welsh Government under this funding initiative</p>	Strategic	Cabinet Member for Regeneration, Enterprise & Leisure



COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16 July 2013	Environment	<b>Speed Limit Review</b> To present recommendations arising from the Speed Limit Review for A and B roads	Strategic	Deputy Leader of the Council and Cabinet Member for Environment
Cabinet	16 July 2013	Lifelong Learning	<b>A Strategy for Flintshire Libraries 2013-16</b> To seek the approval of Cabinet to implement a Strategy for Flintshire Libraries 2013-16	Strategic	Cabinet Member for Education
Cabinet	16 July 2013	Lifelong Learning	<b>Youth Service Strategy</b> To recommend an updated Youth Service Strategy for Flintshire to develop the service.	Strategic	Cabinet Member for Education
Cabinet	16 July 2013	Lifelong Learning	<b>Youth Service Strategy - Staffing</b> To recommend an updated Youth Service Strategy for Flintshire to develop the service.	Strategic	Cabinet Member for Education

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16 July 2013	Lifelong Learning	<b>Penyfford Infant/Junior School Amalgamation</b> To report back to Cabinet following the statutory consultation for the amalgamation of Penyffordd Infant and Junior school.	Operational	Cabinet Member for Education
Cabinet	16 July 2013	Lifelong Learning	<b>Swim Flintshire</b> To confirm arrangements for the launch of the new NOFIO Clwyd scheme for progression in swimming	Operational	Cabinet Member for Public Protection, Waste & Recycling
Cabinet	16 July 2013	Lifelong Learning	<b>Play Development: Summer Play Schemes</b> To identify sustainable play provision from April 2014 with reference to the Summer Play Scheme programme.	Operational	Cabinet Member for Public Protection, Waste & Recycling
Cabinet	16 July 2013	Lifelong Learning	<b>Play Provision: Children's Play Areas</b> To identify sustainable play provision from April 2014 with reference to the maintenance and upgrading of children's play areas.	Operational	Cabinet Member for Public Protection, Waste & Recycling

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16 July 2013	Lifelong Learning	<b>Out of County Placements Commissioning Project - Outcomes</b> To inform Cabinet regarding the outcomes of the Out of County (OOC) Project.	Operational	Cabinet Member for Education
Cabinet	16 July 2013	Lifelong Learning	<b>Leisure Services Re-structure</b> To inform members of the proposals for the Leisure Service Review to deliver an effective, flexible and responsive Service for the County and to secure approval to implement the new arrangement.	Operational	Cabinet Member for Regeneration, Enterprise & Leisure
Audit Committee	17 July 2013	Finance	<b>Draft Statement of Accounts 2012/13</b> To present the Statement of Accounts 2012/13 (subject to audit) for Members' information only at this stage.		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	17 July 2013	Legal and Democratic Services	<b>Annual Governance Statement</b> For the committee to consider the draft Annual Governance Statement and recommend its approval to County Council.	All Report Types	
Audit Committee	17 July 2013	Finance	<b>Supplementary Financial Information to Draft Statement of Accounts 2012/13</b> To present the supplementary information requested by the notice of motion approved by Council on 29th January 2013 to the Officers' Remuneration note in the draft Statement of Accounts.		
Audit Committee	17 July 2013	Finance	<b>Financial Procedure Rules</b> To provide Audit Committee with the proposed updated Financial Procedure Rules (FPRs) following the annual review.		

<b>COMMITTEE</b>	<b>MEETING DATE</b>	<b>DIRECTORATE</b>	<b>AGENDA ITEM &amp; PURPOSE OF REPORT</b>	<b>REPORT TYPE (Strategic or Operational) (Cabinet only)</b>	<b>PORTFOLIO (Cabinet only)</b>
Audit Committee	17 July 2013	ICT and Customer Services	<b>CONTRACT PROCEDURE RULES</b> To obtain Audit Committee approval for the adoption of the new Contract Procedure Rules.		
Audit Committee	17 July 2013	Finance	<b>Council Banking Arrangements</b> To provide Members with information on the Council's banking arrangements and initial proposals for the tender exercise to be carried out in 2014.		
Environment Overview & Scrutiny Committee	23 July 2013	Environment	<b>North Wales Residual Waste Treatment</b> To receive and consider further details on the progress of the project.		
Environment Overview & Scrutiny Committee	23 July 2013	Environment	<b>Deeside Enterprise Zone</b> Progress Report		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	23 July 2013	Environment	<b>Energy Switching Scheme</b> To receive a further update as requested by the Committee on the 6 March, 2013		
Environment Overview & Scrutiny Committee	23 July 2013	Environment	<b>Planning</b> To highlight and further describe areas of the Planning Service's performance in Quarters 2 and 3 of 2012/13 along with steps taken in Quarter 4 and early 2013/14 to correct that performance. The report will also identify the role of the Design and Conservation Officer in the planning application process; compliance with planning conditions and matters concerning inter-departmental consultation practices.		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	23 July 2013	Environment	<b>Review of Subsidised Bus Services</b> To advise Members on the findings of the subsidised bus service review following consultation and assessment, along with proposed options and recommendations.		
Flintshire Council County Council	23 July 2013	ICT and Customer Services	<b>APPROVAL OF NEW CONTRACT PROCEDURE RULES</b> To obtain County Council approval for the adoption of the new Contract Procedure Rules.		
Social & Health Care Overview & Scrutiny Committee	25 July 2013	Community Services	<b>Family Placement Team Review</b> To provide Members with the outcome of the review of the FPT and recommendations for any future deployment / team restructuring.		
Social & Health Care Overview & Scrutiny Committee	25 July 2013	Community Services	<b>Adult Safeguarding</b> To receive an update on Adult Safeguarding Performance and revised structures		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Social & Health Care Overview & Scrutiny Committee	25 July 2013	Community Services	<b>Rota Visits activity and outcomes</b> To receive a report outlining rota visit activity and outcomes during the last municipal year.		
Social & Health Care Overview & Scrutiny Committee	25 July 2013	Overview and Scrutiny	<b>Forward Work Programme - S&amp;HC</b> To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee		
Community Profile & Partnerships Overview & Scrutiny Committee	25 July 2013	Chief Executive's	<b>Strategic Partnership Performance - End of Year Review</b> End of year overview of the progress and priorities of the Strategic Partnerships		
Community Profile & Partnerships Overview & Scrutiny Committee	25 July 2013	Overview and Scrutiny	<b>Forward Work Programme - CP&amp;P</b> To consider the Forward Work Programme of the Community, Profile & Partnerships Overview & Scrutiny Committee		



COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	30 July 2013	Finance	<p><b>Treasury Management Annual Report 2012/13 and 2013/14 Update</b></p> <p>To present the Annual Report on the Council's Treasury Management Policy, Strategy and Practices 2012/13 and to provide an update on Treasury Management activity in 2013/14 to the end of May 2013.</p>		
Audit Committee	30 July 2013	Finance	<p><b>Certification of Grant Claims and Returns 2011/12</b></p> <p>The purpose of the report is to inform Members of the grant claim certification for the year ended 31st March 2012.</p>		
Audit Committee	30 July 2013	Finance	<p><b>Internal Audit Charter</b></p> <p>To update the Charter in line with the requirements of the Public Sector Internal Audit Standards.</p>		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	30 July 2013	Finance	<b>Audit Committee Terms of Reference</b> To update the Terms of Reference.		
Audit Committee	30 July 2013	Finance	<b>Action Tracking</b> To inform the committee of the actions resulting from points raised at previous Audit Committee meetings.		
Audit Committee	30 July 2013	Finance	<b>Forward Work Programme</b> To receive the Forward Work Programme		
August					
September					
Flintshire County Council	10 September 2013	Finance	<b>Financial Procedure Rules</b> To provide County Council with the proposed updated Financial Procedure Rules (FPRs) following the annual review.		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Flintshire County Council	10 September 2013	Finance	<b>Clwyd Pension Fund Update</b> To update Members on issues relating to the Clwyd Pension Fund.		
Housing Overview & Scrutiny Committee	11 September 2013	Housing	<b>Collaborative Working within Housing Services</b> To receive and consider current and future collaborative initiatives.		
Housing Overview & Scrutiny Committee	11 September 2013	Housing	<b>HRA Subsidy</b> To receive an update on the potential amendments to the HRA subsidy, to include proposals to meet the WHQS		
Housing Overview & Scrutiny Committee	11 September 2013	Housing	<b>Adopted/Un-adopted land</b> To consider HRA land that adopted and un-adopted together with management of garage sites.		
Corporate Resources Overview & Scrutiny Committee	12 September 2013	Finance	<b>Revenue Budget Monitoring 2013/14 (Month 3)</b> To provide Members with the Revenue Budget Monitoring 2013/14 (Month 3) report.		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	12 September 2013	ICT and Customer Services	<b>Procurement as a Flintshire Futures workstream</b> Monitoring and development		
Cabinet	17 September 2013	Finance	<b>Revenue Budget Monitoring 2013/14 (Month 3)</b> To provide Members with the most up to date revenue budget monitoring information (Month 3) for the Council Fund and the Housing Revenue Account in 2013/14.	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	17 September 2013	Human Resources and Organisational Development	<b>People Strategy Update</b> To provide Members with a progress report on the delivery of the People Strategy Action Plan	Operational	Cabinet Member for Corporate Management
Cabinet	17 September 2013	Human Resources and Organisational Development	<b>Attendance Management Performance and Areas of Improvement</b> To analyse the performance of the organisation in relation to management of attendance	Operational	Cabinet Member for Corporate Management

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	17 September 2013	Human Resources and Organisational Development	<b>Workforce Information Quarter 1 April - June 2013</b> To provide Members with an update for the first quarter 2013/14.	Operational	Cllr Billy Mullin
Cabinet	17 September 2013	Community Services	<b>Learning Disability Commissioning Plan</b> To present for approval a Commissioning Plan for Learning Disability Residential Services.	Strategic	Cabinet Member for Social Services
Cabinet	17 September 2013	Community Services	<b>Flint - Housing Regeneration Scheme</b> To consider the design brief for new housing to replace Flint maisonettes and agree the delivery mechanism for new homes including CPO measures	Strategic	Cabinet Member for Housing
Cabinet	17 September 2013	Community Services	<b>Adult Safeguarding</b> To receive an update on Adult Safeguarding Performance and revised Structures.	Operational	Cabinet Member for Social Services

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	17 September 2013	Environment	<b>Civil Parking Enforcement</b> To advise on the outcome of the consultation process and implementation of measures.	Strategic	Deputy Leader of the Council and Cabinet Member for Environment
Cabinet	17 September 2013	Environment	<b>Setting up of a Joint Committee for the Area of Outstanding Natural Beauty</b> To advise on new arrangements for the management of the Clwydian Range and Dee Valley Area of Outstanding Natural Beauty.	Operational	Deputy Leader of the Council and Cabinet Member for Environment
Environment Overview & Scrutiny Committee	18 September 2013	Environment	<b>Review of Council's Waste Collection Policy</b> To seek Scrutiny comments on the revised waste collection policy		
Environment Overview & Scrutiny Committee	18 September 2013	Environment	<b>Streetscene and Open Space Enforcement Policy</b> To seek approval to adopt the proposed Streetscene and open space enforcement policy.		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Social & Health Care Overview & Scrutiny Committee	19 September 2013	Community Services	<b>Learning Disability Commissioning Plan</b> To present for approval a commissioning Plan for Learning Disability Residential Services		
Social & Health Care Overview & Scrutiny Committee	19 September 2013	Community Services	<b>Adults Safeguarding Regional Proposal</b> To receive a report regarding proposals to develop 'regional safeguarding adults Board and local structures to support this.		
Social & Health Care Overview & Scrutiny Committee	19 September 2013	Overview and Scrutiny	<b>Social Services Improvement Agency</b> To receive a report on the SSIA results based accountability model of intervention pilot of Flintshire.		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	25 September 2013	Legal and Democratic Services	<b>Audit of Data Protection by the Information Commissioner's Office</b> To inform the committee of the audit carried out by the Information Commissioner's office on the Council's Data Protection arrangements.	All Report Types	
October					
Cabinet	15 October 2013	Finance	<b>Council Tax - Pensioner Grant Scheme for 2013-14</b> To provide Members with information on the implementation of a new Welsh Government Pensioner Grant Scheme	Operational	Cabinet Member for Corporate Management
Cabinet	15 October 2013	Community Services	<b>Adults Safeguarding Regional Proposal</b> To receive a report regarding proposals to develop a Regional Safeguarding Adults Board and local structures to support this.	Strategic	Cabinet Member for Social Services



COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	15 October 2013	Environment	<b>Review of Council's Waste Collection Policy</b> To seek Cabinet approval for the revised waste collection policy	Strategic	Cabinet Member for Public Protection, Waste & Recycling
Cabinet	15 October 2013	Environment	<b>Abandoned Shopping Trolleys</b> To request that Members agree to a formal resolution to adopt the statutory powers to deal with abandoned shopping trolleys and other types of trolleys under Section 99 and Schedule 4 of the Environmental Protection Act 1990 as amended by the Clean neighbourhoods and Environment Act 2005.	Strategic	Cabinet Member for Public Protection, Waste & Recycling
Cabinet	15 October 2013	Environment	<b>Closure of AD Waste Services</b> To update Members on the out-turn balance following the decision to bring AD Waste services into Council Management.	Operational	Cabinet Member for Public Protection, Waste & Recycling

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	15 October 2013	Environment	<b>Adopted Highways</b> To seek approval of the Council's policy on unadopted roads.	Operational	Deputy Leader of the Council and Cabinet Member for Environment
Cabinet	15 October 2013	Environment	<b>Streetscene and Open Space Enforcement Policy</b> To seek approval to adopt the proposed Streetscene and open space enforcement policy.	Strategic	Cabinet Member for Public Protection, Waste & Recycling
Cabinet	15 October 2013	Environment	<b>Policy for the Placement of Highway Street Furniture and other Temporary Obstructions on the Highway</b> To seek approval on the Policy for approving permanent or temporary fixtures on the highway	Strategic	Deputy Leader of the Council and Cabinet Member for Environment

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	15 October 2013	Environment	<b>Public Rights of Way Priorities</b> For the Cabinet to endorse a hierarchical approach to public rights of way maintenance, definitive map and public path orders and handling complaints.	Operational	Deputy Leader of the Council and Cabinet Member for Environment
November					
Environment Overview & Scrutiny Committee	13 November 2013	Environment	<b>North Wales Residual Waste Treatment Partnership</b> To receive and consider further details on th progress of the project.		
Environment Overview & Scrutiny Committee	13 November 2013	Environment	<b>Deeside Enterprise Zone</b> To receive a progress report		
Environment Overview & Scrutiny Committee	13 November 2013	Environment	<b>Rural Development Plan</b> To receive regular updates on the progress of Business Plan 2 with particular consideration to any downturn in progress.		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	19 November 2013	Environment	<b>Year 3 Bid from WGBPI</b> To seek approval of the outline bid for highway maintenance funding from the third year of the Welsh Government Prudential Borrowing Initiative.	Strategic	Deputy Leader of the Council and Cabinet Member for Environment
Cabinet	19 November 2013	Community Services	<b>Mental Health Commissioning Plan - Service Update</b> To receive for approval a Commissioning Plan for the provision of Mental Health Services.	Strategic	Cabinet Member for Social Services
Cabinet	19 November 2013	Community Services	<b>Dementia Commissioning Plan</b> To receive for approval a commissioning strategy for provision of support to people with Dementia.	Strategic	Cabinet Member for Social Services
Cabinet	19 November 2013	Environment	<b>Vehicle Fuel Policy</b> To seek approval of the Vehicle Fuel Policy	Operational	Deputy Leader of the Council and Cabinet Member for Environment

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	19 November 2013	Environment	<b>Vehicle Replacement Policy</b> To seek approval of the Vehicular Replacement Policy.	Operational	Deputy Leader of the Council and Cabinet Member for Environment
Social & Health Care Overview & Scrutiny Committee	28 November 2013	Community Services	<b>Mental Health Commissioning Plan – service update</b> To receive for approval a commissioning plan for the provision of mental health services.		
December					
Cabinet	17 December 2013	Environment	<b>Review of Subsidised Bus Services</b> To advise Members on the findings of the subsidised bus service review following consultation and assessment, along with proposed options and recommendations.	Strategic	Deputy Leader of the Council and Cabinet Member for Environment

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	18 December 2013	Legal and Democratic Services	<b>Corporate Governance</b> To consider the annual update of the Code of Corporate Governance and to approve the process for preparing the draft Annual Governance Statement	All Report Types	

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